

CENTRAL AR AGA



MARCH 2018

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Vision

AGA is the premier association for advancing government accountability.

Mission

AGA fosters learning, certification, leadership and collaboration for professionals and stakeholders committed to advancing government accountability.

Core Values

Service, Accountability, Integrity, Leadership

A MESSAGE FROM THE PRESIDENT ELECT



Greetings Central Arkansas Chapter! The first two quarters were a huge success. Our Chapter has had several monthly meetings in which excellent speakers have brought very timely and informative topics. Please continue to join us for our monthly meetings, the third Monday of each month, to earn one hour of quality CPE. Our chapter hosted a professional development conference during the fall that was very successful. Our spring conference is right around the corner. We hope that you do not miss this opportunity to earn up to fourteen hours of quality CPE. There is a great lineup of speakers,

lunch will be provided, and you will have an opportunity to network and fellowship with other accounting professionals. AGA is a huge advocate of community service. Please watch your e-mail for upcoming community service events. We hope that you are able to participate and support our Chapter's efforts. I would like to thank everyone who continues to support our chapter. An organization is only as strong as its members. Let's continue to work together to support our chapter and ensure that we grow even stronger in the upcoming months. Remember we are bringing AGA stronger and together one member at a time. Thanks everyone, we are off to an excellent start!



LaNetra Griffin, Chapter President Elect 2017-2018

Getting to Know Our Chief Executive Officer (reprinted from AGA, Topics Newsletter)



Jim Arnette, AGA CFO

Jim Arnette is the Director of Local Government Audit for the Tennessee Comptroller of the Treasury. Jim is responsible for the annual financial and compliance audits of all 95 Tennessee counties, and monitors the annual audits of more than 1,600 municipalities, nonprofits, and related local government entities. The Division is also responsible for reviewing the funds administered by District Attorneys General and Judicial District Drug Task Forces. Jim assists local governments in implementing new auditing and accounting standards, and works with the Tennessee General Assembly on legislation impacting local governments. Jim has worked with the Comptroller's Office for more than 30 years. He established County Audit's Information Technology Audit function, which is responsible for general and application control reviews in county governments across the state. He was named

division director in 2007, and was named Director of the new Division of Local Government Audit in 2012. Jim is a graduate of Middle Tennessee State University in Murfreesboro. He is a Certified Government Financial Manager and Certified Information Systems Auditor. Jim is an active member of the Association of Government Accountants (AGA). He has held leadership positions in the organization at both the local and regional levels serving as the Nashville Chapter President and as the Southeastern Region Regional Vice President.

Jim and his wife Carla live in Franklin, Tennessee. They are the parents of two daughters, Allie and Jayce. In his spare time, Jim enjoys spending time with his family, playing golf, watching sports, and doing yard work.

## Monthly Meetings

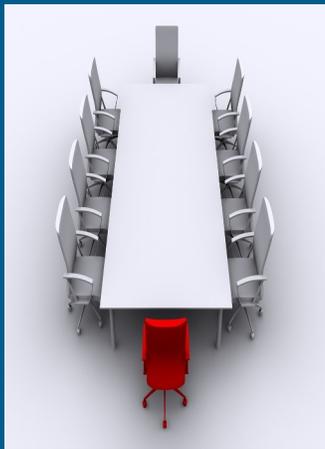
Noon meetings are held eight times a year on the third Monday of the month will be held at Arkansas State Library on the 2nd Floor Bessie Moore Conference Room. Parking is available around the Complex.

**PARKING**



Public parking is available around the Complex at the new 2017-18 Membership Meeting place.

*Being educational in nature, each meeting provides attending members with an hour of continuing professional educational credit (CPE).*



### Thessing & Associates CPA'S

9772 Maumelle Blvd  
North Little Rock, AR 72113  
(501) 537-1010

*"We proudly support the AGA and its activities"*

*We collected can goods each meeting to help in our community service efforts and will continue to do so in 2018-19!!*





# Guest Speakers

*\*The Arkansas State Board of Public Accountancy has recognized the Association as a CPE Provider exempt from registration with the Board. Our meetings and seminars qualify as CPE for CGFM's and Arkansas CPA's and do not require advance approval by the Board.*

## Recap 2018-19 Membership Meetings

January	Michael Brown
February	State Rep Monte Hodges
March	Dr. Rev. Travis Harden
April	Judge Waymond Brown
May	TBA
June	N/A

## Upcoming Events:

- Spring Conference
- AGA Career Day at UALR
- Monthly Meeting
- SLM (April 19-21)
- PDT (July 22-25)



## Looking for a New Job?



### NOTICE OF JOB OPENING

#### GENERAL ACCOUNTANT

**Opening Date:** March 12, 2018

**Closing Date:** March 16, 2018 or Until Filled

**Classification:** Grade 8 Exempt

**Summary of Job Duties and Responsibilities:** provides direction regarding financial operations; provides direction and supervision to Accounting Clerk I and II staff; assists with utility wide budget process; performs cost accounting duties; maintain various accounting records; maintains records of property, plant, and equipment; maintains general ledger; coordinates work activities with banks; prepares monthly financial reports; performs reconciliation duties; performs other essential duties as deemed necessary.

**Knowledge, Skills, and Abilities:**

Knowledge of Fiscal Management principles and practices.

Knowledge of Advanced Accounting principles, practices, and methods.

Knowledge of budgeting practices including forecasting and variance analysis.

Knowledge of personal computer spreadsheet programs, i.e. Microsoft Excel.

Knowledge of generally accepted accounting principles.

Knowledge of word processing software.

Knowledge of alpha and numeric filing.

Knowledge of cost and financial accounting methods and practices.

Knowledge of government accounting practices and procedures.

Knowledge of financial management software programs.

Ability to design, implement, and maintain spreadsheet software programs using formula functions.

Ability to compile and maintain information systems, financial & accounting reports, records and business correspondence.

Ability to audit and identify discrepancies, errors, problem areas, etc. from computerized and other written reports, statements, etc.

Ability to balance and reconcile differences in reports, statements, etc.

Ability to define problems, collect data, establish facts, and draw valid conclusions.

Ability to exhibit excellent attention to detail.

Ability to evaluate effectiveness of fiscal programs and activities.

Ability to organize work activities with and through others.  
Ability to plan, organize, schedule and direct work of others.  
Ability to use Excel, Word, Access and Power Point applications.  
Ability to explain policies and procedures and provide training to staff members.  
Ability to work independently.  
Ability to maintain confidentiality.  
Ability to operate online computer terminal.  
Ability to communicate at above average level orally and in writing.  
Ability to work with independent auditors during annual audit of financial records.  
Ability to operate 10 key calculator and 10 key on PC by touch.  
Ability to create presentation slides including graphs utilizing Microsoft PowerPoint.  
Skilled in the use of accounting spreadsheet applications.

**Minimum Qualifications:**

Bachelor Degree in Accounting or Finance, plus three (3) years of progressively more responsible work experience in Accounting.

**Desirable Qualifications:**

Experience with Microsoft Dynamics GP accounting system.  
Prior governmental accounting experience.  
Certified Public Accountant (CPA).  
Supervisory experience.

**Working Conditions:**

Individual works in a heated and cooled typical office environment.

\*\*\*\*\*

All interested employees of Central Arkansas Water are encouraged to apply and should request and complete a Request for Transfer/Promotion Form, available from Human Resources, and submit their resume in order to be considered for this position. Interested outside candidates may apply in person beginning on **Monday, March 12, 2018 during the hours of 7:30 a.m. to 4:30 p.m. in the Human Resources Office of Central Arkansas Water at 221 East Capitol, Little Rock. All forms, including resume, must be completed and returned to Human Resources by 4:30 p.m. on Friday, March 16, 2018 or until filled in order to be considered for the position.** Central Arkansas Water will require a pre-employment physical & drug testing for all prospective employees after an offer of employment has been made. All offers will be contingent on the prospective employee receiving a "passing result" on the tests conducted. A criminal background check will be conducted.

\*\*\*\*\*

**Central Arkansas Water is an EQUAL OPPORTUNITY EMPLOYER and does not discriminate in its employment practices, or any other activities, on the basis of race, color, creed, religion, sex, national origin, age, disability, veteran's status, marital status, sexual orientation, gender identity, genetic information, political opinions or affiliation or any other status protected by law.**

**Job related written and/or skills evaluation will be conducted.**

**Job Line: 501-377-1335**

**[www.carkw.com](http://www.carkw.com)**

**We support diversity and inclusion.**

## EXECUTIVE COMMITTEE MEETING MINUTES

Meeting Date: March 6, 2018

Meeting Time: 11:30 a.m.

Meeting Location: Franke's Cafeteria, Regions Bank Building

Members Present: LaNetra Griffin-Jackson Chandria Willis Marcia Chandler

Jessica Primm Linda Bouillon Marilyn Cook

The meeting was called to order by LaNetra Griffin-Jackson at 12:04 p.m., immediately following lunch.

### **Old Business**

Chandria Willis made a motion to accept the February 6, 2018, minutes as printed. Jessica Primm seconded and the motion carried.

Linda Bouillon made a motion to accept the November 2017, December 2017 and January 2018 treasurer reports. Chandria Willis seconded and the motion carried.

### **Committee Reports**

#### ***Community Service***

LaNetra Griffin-Jackson informed the Board that the Adopt-a-Street road sign was in the works and should be up soon.

#### ***Chapter Recognition***

No update.

#### ***Education Chair***

Jessica Primm made a motion accept the draft sessions submitted by Letrishe Hence-Brewer and to hold the Spring Conference on May 17 and 18. Linda Bouillon seconded and the motion carried. The decision for the venue was tabled until more information could be received.

#### ***CGFM and Membership***

LaNetra Griffin-Jackson reminded the Board that the Little Rock photo shoot at City Hall with Mayor Mark Stodola would be on Friday, March 16, 2018, to proclaim March as CGFM month. The one with Governor Hutchison will be announced later.

She also informed the Board that plans are underway to have a CGFM Study Session for one of the parts of the exam in the Fall. Kaki Roberts has agreed to teach and so far it appears that the classes will be 4-5:30 at the Arkansas State Library. The dates are still to be determined.

LaNetra will be sending an e-mail to Chapter Members this week to introduce this month's member meeting as being the "Bring Your Friend" meeting as a massage gift will be given away to participants.

#### ***Programs***

Marilyn Cook informed the Board that she is looking for two at-large Member volunteers to assist in the Awards Committee. This will be requested along with e-mails of the packet for award nomination to the Members. She will ask the Community Service co-chairs, Brenda Jackson and Elouise Evans, to make a recommendation for the volunteer from our Chapter to National.

# EXECUTIVE COMMITTEE MEETING MINUTES

## ***Accountability***

No update.

## ***Communications***

No update.

## ***New Business***

### ***Committee for 2018/19 Chapter Year***

LaNetra Griffin-Jackson will get with Will Cottrell on what the by-laws say who should participate on the next year committee member recommendations so the process can be started.

### ***By-law Update Regarding Non-Participation of Board Members***

Linda Bouillon made a motion for the by-laws to be updated to define “active Board Member participation” as presence at a scheduled Board Meeting, Chapter/National meeting, and/or project/event in any consecutive three-month period as well as giving updates on their board function. Chandria Willis seconded and the motion passed.

### ***2018 Spring Conference***

As mentioned above, the Spring Conference will be held May 17 and 18, 2018, with the venue to be determined in the next couple of weeks. All of the topics have been determined except for the first hour and half on the morning of the 18<sup>th</sup>. It looks like it will be an excellent Conference.

### ***2018 SLM***

LaNetra Griffin-Jackson and Marcia Chandler will be the Chapter’s representatives for the April 19-21, 2018, SLM in Kansas City, MO.

### ***PDT – Hotel Scholarships***

LaNetra Griffin-Jackson handed out the specifications of the Chapter Hotel Scholarship for AGA’s PDT 2018 in Orlando, FL, that can be offered to two Chapter representatives. This will have to be voted on soon.

### ***Next Meeting Announcement and Adjournment***

The next Membership meeting will be held at the Library on Tuesday, March 13, 2018, at noon.

The next Executive Committee meeting will be held at Franke's on Tuesday, April 3, 2018, at 11:30 a.m.

The meeting was adjourned by LaNetra Griffin-Jackson at 12:50 p.m.

## FINANCIAL STATEMENT

**Association of Government Accountants  
Central Arkansas Chapter  
FY 2018 Statement of Activities  
January 31, 2018**

	<u>Unrestricted</u>
Revenue	
PDT Education Seminars	2,425.00
Donations	-
Banquets	665.00
Chapter Sponsorships	-
Dues	467.50
AGA National	-
Interest Income	10.66
Miscellaneous Income	-
Total Revenues	3,568.16
Expenses	
Program Expenses	
PDT Education Seminars	3,355.01
Audioconference Expenses	-
PDC Expense	214.64
Holiday Party	5,992.61
Awards Banquet	-
Awards	-
Speaker Expense	-
Scholarships/Memorials	-
Community Service	679.90
Promotional Supplies	-
Recruitment	-
Website	-
Total Program Expenses	10,242.16
Management and Administrative Expenses	
Professional Fees	1,900.00
Post Office Box Rent	112.00
Executive Committee Expense	543.99
Banking Fees	-
Miscellaneous	-
Total Management and Administrative Expenses	2,555.99
Total Expenses	12,798.15
Change in Net Assets	(9,229.99)
Net Assets - Beginning of the Year	37,132.75
Net Assets - End of Year	27,902.76



**STATE OF ARKANSAS**  
**EXECUTIVE DEPARTMENT**  
**PROCLAMATION**

TO ALL TO WHOM THESE PRESENTS COME – GREETINGS:

WHEREAS: The Central Arkansas Chapter of the Association of Government Accountants (AGA) is a professional organization, part of the Association of Government Accountants which has a network of more than 14,000 members in 101 chapters in the United States and around the world and approximately 200 active members representing state, federal, municipal, and private sector accountants, auditors, and financial managers in Arkansas; and

WHEREAS: AGA Central Arkansas Chapter members have responded to AGA's mission of advancing government accountability by continuing its broad educational efforts with emphasis on high standards of conduct, honor, and character in its Code of Ethics, and are making significant advances both in professional ability and in service to the citizens of Arkansas by mastering increasingly technical and complex requirements; and

WHEREAS: The Certified Government Financial Manager (CGFM) program of AGA provides a means of demonstrating professionalism and competency by requiring CGFM candidates to have appropriate educational and employment history; to abide by AGA's Code of Ethics; and to pass three examinations requiring expertise in Governmental Environment, Governmental Financial Management and Control, and Governmental Accounting, Financial Reporting and Budgeting; and requires each CGFM holder to maintain certification by completing at least 80 hours of continuing professional education in government financial management topics or related technical subjects every two years;

NOW, THEREFORE, I, ASA HUTCHINSON, Governor of the State of Arkansas, by virtue of the authority vested in me by the laws of the State of Arkansas, do hereby proclaim March 2018, as

CERTIFIED GOVERNMENT FINANCIAL MANAGER MONTH

across the State, and I urge all citizens to recognize the dedicated effort put forth by financial managers in our communities.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Arkansas to be affixed this 7<sup>th</sup> day of March, in the year of our Lord 2018.

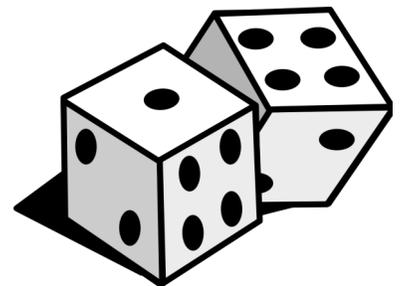
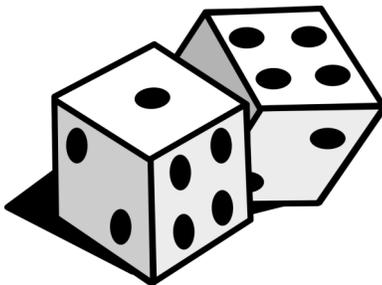


  
Asa Hutchinson, Governor

Attest

  
Mark Martin, Secretary Of State

# Casino Night









## QUARTER ACTIVITIES— COMMUNITY SERVICE

Do you have a passion for involvement in community service?

Are you interested in the betterment of our society?

Many people are involved in community service every day. Here are some reasons they found service to be of value:

- Gain an understanding about each other
- A sense of human compassion
- Never feels like an obligation or responsibility; can be energizing
- Provide support to others
- Affects someone's life
- Builds a stronger community
- Utilize strengths to have a beneficial impact on our society
- Positive impact on someone's life
- Gain intense awareness of self
- Gain knowledge outside the classroom
- Way to experience diversity to enhance mind and spirit
- Help others with struggles
- Make a difference
- Make the most of your life; look at life from different perspectives
- Learn about accepting help
- Collaborate with community

If you have any questions or comments, or wish to become more involved in AGA, please send an email Brenda Jackson or Elouise Evans at

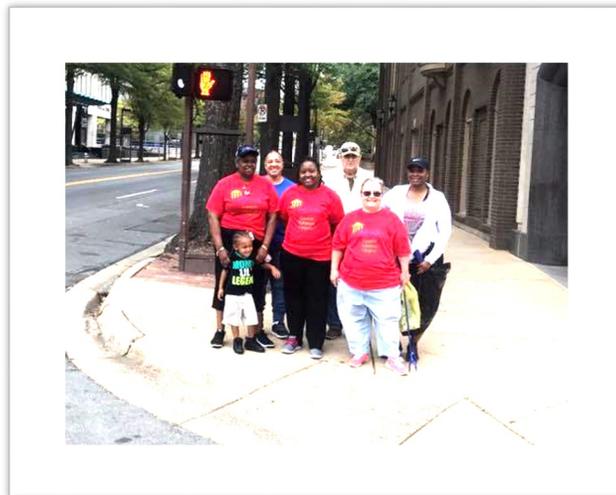
[rosemail52@comcast.net](mailto:rosemail52@comcast.net)

[elouise.evans@arkansas.gov](mailto:elouise.evans@arkansas.gov)

# QUARTER ACTIVITIES— COMMUNITY SERVICE



# Adopt-A-STREET



## QUARTER ACTIVITIES— COMMUNITY SERVICE

*It's not for money, it's not for fame,  
It's not for any personal gain,  
It's just for love of fellow man,  
It's just to give a helping hand.*

*It's your reward in your heart,  
It's a feeling that you've been a part,  
of helping others far and near.  
That makes you want to  
**VOLUNTEER***

*Many thanks for all your help*

# Gaines House



## QUARTER ACTIVITIES— COMMUNITY SERVICE



**AGA MEMBERS WILL PARTICIPATE  
IN THE DHS BLOOD DRIVE**



Our Central Chapter is involving more of its members in community service with new volunteer red T-Shirts. Many were given away for joining the Central Arkansas AGA Team for their participation in the various volunteer events led by our Directors of Community Service. These shirts will also be worn at future volunteer events.



## QUARTER ACTIVITIES— COMMUNITY SERVICE

### Dorcas House Drive



The Dorcas House provides Outreach to women and children. It provides emergency services, food, shelter, clothing and crisis intervention to more than 400 women and children annually.

**TOP 10 MOST WANTED**

1. Scrub pads for dishes/cleaning
2. Clorox Wipes
3. Kleenex
4. Bathroom Cleaner
5. Underwear - men & women
6. African American Hair Products
7. AA batteries
8. Razors/shaving cream
9. 55 gallon trash bags
10. Laundry Detergent - regular/HE



*FEED THE HUNGRY*

*We collected can goods each meeting to help in our community service efforts!*

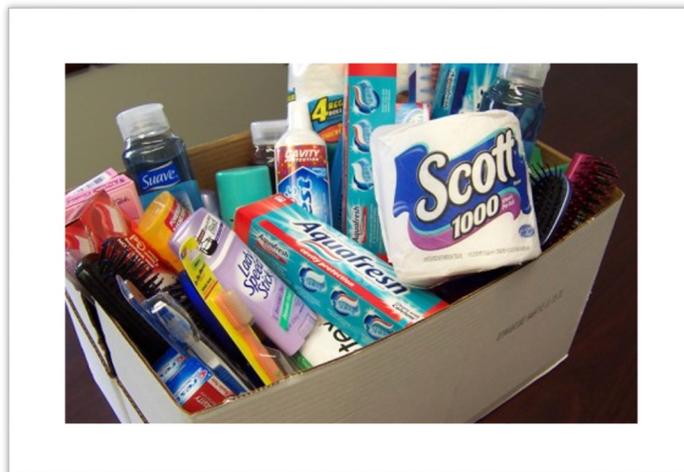


## QUARTER ACTIVITIES— COMMUNITY SERVICE



***During the months of April and May the items, including toothbrushes, soap, shampoo, deodorant and other essentials items will be collected to donate to various organizations such as Our House, Dorcas House and homeless shelters to help keep people in need during the hot weather months. Please donate your items to help the Central Arkansas Chapter of the Association of Government Accountants in its efforts to help keep the citizens of Arkansas healthy and clean.***

***You can bring your items to the monthly Chapter's meetings scheduled in April and May or contact Brenda Jackson ([rosemail52@comcast.net](mailto:rosemail52@comcast.net)) or Elouise Evans ([elouise.evans@dhs.arkansas.gov](mailto:elouise.evans@dhs.arkansas.gov)) to coordinate the delivery of your items.***



## CENTRAL ARKANSAS CHAPTER



Governor Asa Hutchinson has declared the month of March CGFM month.



Mayor Mark Stodola has declared the month of March to be CGFM month for the City of Little Rock.



## What Is CGFM ?



### What Is CGFM

Certified Government Financial Manager (CGFM) is a professional certification awarded by the Association of Government Accountants (AGA).

AGA is *the* member organization for financial professionals in government. We lead and encourage change that benefits our field and all citizens. Our networking events, professional certification, publications and ongoing education help members build their skills and advance their careers

### CGFM: Benefits To The Individual

- Increased knowledge of government financial management
- Greater confidence on the job
- Better understanding of “big picture” of government
- Portable and tangible indicator of experience and knowledge
- Enhanced marketability throughout government levels
- Encourages employer incentives and continuing education

### CGFM: Benefits To The Employer

- Increased knowledge of government financial management
- Greater confidence on the job
- Better understanding of “big picture” of government
- Tool for identifying qualified candidates and training new employees
- Enhanced credibility, public confidence and employee value
- Commitment to professional development and continuing education

## For More Information

To obtain more information, contact

Marcia Chandler (Marcia.Chandler@arkansas.gov)

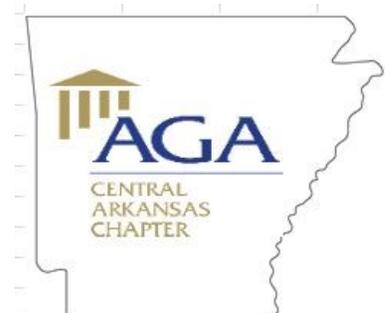
## *NEW MEMBERS 2018-2019!*



Has your information (email address, home address, place of employment, phone number, etc.) changed within the last year or more? If so, please log into your AGA account at <https://www.agacgm.org/My-AGA/My-Profile.aspx> and update your information.

If you have any questions or comments, or wish to become more involved in AGA, please send an email to our Chapter President Elect at

[denise@library.arkansas.gov](mailto:denise@library.arkansas.gov)



## *Membership Drive*



**Membership  
Matters!**

**It's time to renew your membership!**

Renew your membership now so you can continue taking advantage of benefits including publications, complimentary webinars and savings on events. Renew now!

**We Want  
YOU!**

# Central Arkansas AGA 2017 Board Members

## Chapter President-Elect

Lanetra D. Griffin-Jackson Arkansas State Library [Denise@library.arkansas.gov](mailto:Denise@library.arkansas.gov)

## Secretary

Linda Bouillon, CPA,CGFM,MBA ADHE/Agency Controller II [Linda.Bouillon@adhe.edu](mailto:Linda.Bouillon@adhe.edu)



## Accountability Outreach/ Treasurer

Jessica E. Primm, CPA AR Dept. of Finance & Administration [jessica.primm@dfa.arkansas.gov](mailto:jessica.primm@dfa.arkansas.gov)

## CGFM/Professional Certification

Marcia F. Chandler Arkansas Department of Workforce Services [Marcia.chandler@arkansas.gov](mailto:Marcia.chandler@arkansas.gov)

## Community Service

Elouise Evans State of Arkansas [elouise.evans@arkansas.gov](mailto:elouise.evans@arkansas.gov)

## Community Service

Brenda R. Jackson, CGFM-Retired [rosemail52@comcast.net](mailto:rosemail52@comcast.net)



**2017 Platinum  
Chapter Award**

## Communications

Yvette B. Johnson Arkansas Department of Human Services/OST

## Education

Letrishe Hence Brewer AR Department of Human Services, Office of Payment Integrity and Audit [Letrishe.Hence.Brewer@dhs.arkansas.gov](mailto:Letrishe.Hence.Brewer@dhs.arkansas.gov)

## Membership

Marcia F. Chandler Arkansas Department of Workforce Services [Marcia.chandler@arkansas.gov](mailto:Marcia.chandler@arkansas.gov)

## Chapter Historian

Yvette B. Johnson Arkansas Department of Human Services/OST

## Chapter Recognition

Lanetra D. Griffin-Jackson Arkansas State Library [lanetra.griffin-jackson@arkansas.gov](mailto:lanetra.griffin-jackson@arkansas.gov)

## Newsletter Editor

Yvette B. Johnson Arkansas Department of Human Services/OST



## NATIONAL GOVERNMENTAL GROUP

experience ideas // clarity // responsiveness

### WHAT'S YOUR DESTINATION?

Strengthening compliance? Establishing internal controls? Improving cash flow? Leveraging limited resources to provide quality services? You must be financially accountable to the public. You need ideas. BKD National Governmental Group can help. We understand the tough issues facing your organization. We comprehend public sector needs like resolving regulatory issues and interpreting GASB reporting. Add a personal, highly interactive and attentive service style, and you'll begin to see where our experience can take you.

experience **BKD**<sup>LLP</sup>  
CPAs & Advisors

experience **ideas**



Central Arkansas AGA

[www.centralaraga.org](http://www.centralaraga.org)



## Who Says Accounting is not fun?

What do you call an accountant with an opinion? *An auditor.*



“You can pay me next year. My tax guy advised me to defer my income.”



“You handled the audit so well, we’re promoting you from Accounts Receivable to Accounts Deceivable.”