



## President's Message

On behalf of the CEC, we are looking forward to our visit from Ann M. Ebberts, AGA Chief Executive Officer on April 11<sup>th</sup>. We are anticipating a good turnout for a significant topic in the world of financial management, *Internal Controls and ERM – A Team Sport*. Be sure to sign up soon if you haven't already done so.

Be sure to also sign up for bowling. Yes, it is time again to brush off your bowling shoes and dig out your bowling balls to help support the Big Brothers and Big Sisters of Mid-Maine's Bowl for Kid's Sake campaign. Let's show our support with representation by the Maine Chapter of the AGA! It's not too late! Information on dates/times can be found in this newsletter. PS: The event will provide you with what you need to bowl.

It's also not too late to apply for a National AGA Education Scholarship. The deadline is April 14<sup>th</sup>, 2017, ***so please act fast***. Visit the National AGA website to learn more or contact me and I'll send you the link.

Finally, please let the CEC know if you have interest in helping the Chapter with the upcoming 2017-2018 program year. We plan to kick-off the program with a memorable 20<sup>th</sup> anniversary celebration. Please join us and help plan this event!

Have a wonderful month!  
Respectfully,  
Shirley Browne, CIA, MBA



**VOLUME 2016-2017**

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### Upcoming Events

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***Time to vote for your next CEC Board!***

***See page 3!***

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Are you using social media? The Maine Chapter AGA invites to you like us on Facebook





## NOTICES...

- Do you have an idea for an upcoming speaker? Please contact a CEC member. Your insight to help the Chapter is welcome.
- Are you interested in joining the CEC? We have positions available. We are always looking for new ideas.



## TRIVIA

Which Famous Fictional character celebrates his birthday on the 17th of April?

## AGA Maine Chapter

We were pleased to have Ryan Neale speak to our chapter about Maine's Measures of Growth Report.

## New England Region AGA

The Aroostook Chapter holds CEC meetings are held the 2nd Thursday of each month. General meetings are held as necessary.

The Hartford Chapter meetings are generally held at 6:00pm on the third Wednesday of each month from September to may.

The Boston Chapter holds monthly meetings and trainings September through June.

## AGA National

Join AGA and AFFIRM in Washington for this free\* educational event and listen to an insightful dialogue on the intersection of policies and management issues that impact CFOs and CIOs and how they are working together to improve efficiency and transparency, reduce risk and strengthen their workforce.



To register:

<https://www.agacfm.org/CFO-CIO-Summit-2017.aspx>

## 2017-2018 CEC BOARD VOTING

### Open Positions:

- ⇒ *President-Elect (1 Year Term)*
- ⇒ *Secretary (1 Year Term)*
- ⇒ *Treasurer (1 Year Term)*
- ⇒ *Director of Awards (2 Year Term)*
- ⇒ *Director of Bylaws (2 Year Term)*
- ⇒ *Director of Education (2 Year Term)*
- ⇒ *Director of Programs & Technical Meetings (2 Year Term)*
- ⇒ *Director of Professional Certification (CGFM) (2 Year Term)*

Join your CEC board and make a difference!



self-esteem bullying peer pressure  
YOU  
addiction  
fear  
can make a  
stress  
DIFFERENCE!

## Speaker Bio

### Anne M. Ebberts

AGA's Chief Executive Officer

Ann has more than 30 years of management consulting experience with the federal government in the areas of financial management, financial process improvement, program evaluation, shared services, and in providing project management and advisory support services for the implementation of accounting, acquisition, travel and grant management systems (ERP). She has spent the last 26 years of her career at Booz Allen Hamilton, recently retiring after serving as a Vice President in the Financial Services group.



She began her career providing financial support to many large Navy shipbuilding and communications engineering programs. Since 1995, she has focused her attention on the civilian agencies, developing new clients, building high performing teams, and developing and executing strategic plans for providing management and technical support services to organizations including the USAID, EPA, GSA, U.S. Departments of Agriculture, Commerce, Justice, Labor, State and VA, and most recently to World Bank, International Monetary Fund, Inter-American Development Bank and Fannie Mae. Internal to Booz Allen, she also provided leadership to the Financial Analyst functional community of practice, identifying competencies and applicable certifications required and supported monthly topical learning sessions as well as serving in several other governance roles.

Ann has a B.S. degree in Marketing Management from Virginia Tech, an M.S. Degree in Systems Management from the University of Denver, and is a certified Project Management Professional. She has been a member of AGA for more than 15 years and served as Booz Allen's representative to the Corporate Partner Advisory Group (CPAG).



## ***NEW MEMBERS!***

*We would like to welcome  
some new members to our  
Chapter:*

*Christopher P. Batson  
Maine Revenue Services*

***WELCOME!***



## RECRUIT A MEMBER

### LET'S START RECRUITING TODAY!

As a valued member, you can impact the future of AGA by sharing your experience with your peers, your staff and others in your organization with an interest in government financial management. No one knows better how beneficial AGA membership is to advancing government accountability than current AGA members.



Did you know that a large percentage of new members join AGA simply because someone invited them? Consider sharing your AGA membership experience and get rewarded for doing so. Recruit a member today!

### Super Recruiters Club

Once you have recruited 10 members, you become part of the Super Recruiters Club! Super Recruiter status affords many exclusive rewards including recognition at a private reception at the annual PDT. Other rewards include: a lapel pin, certificate, VIP status at all national events and logo wear apparel.

End of Year Sponsor Achievement Awards and Recognition Awards are presented at the annual national training event, the PDT, each summer.

*Recruiter of the Year* (one winner)—The member who recruits the most new members from May 1 through April 30 will be presented with the Recruiter of the Year distinction and receive a complimentary AGA national meeting registration.

*Top Sponsor* (two winners)—The next two members who recruit the highest number of new members from May 1 through April 30 will each be bestowed with the Top Sponsor distinction and each will receive a complimentary AGA national meeting registration.

*Chapter Overall Growth* (six winning chapters)—Those six chapters achieving the highest overall growth percentage in their chapter size grouping for the membership year will each win a complimentary AGA national meeting registration. Chapters decide who receives the registration. Each chapter president and membership chair will be presented with an achievement plaque as well.

Start Recruiting Today!

[Download a membership application](#). You can also order applications by calling AGA at 800.AGA.7211 and/or emailing [agamembers@agacgfm.org](mailto:agamembers@agacgfm.org).

Tell your peers and co-workers about AGA. Simply encourage them to fill out AGA's membership application or apply online. Be sure to include your name in the sponsor's name category on the application to receive credit.



## Upcoming Community Service Opportunity

Our community service project for the remainder of the program year is the Bowl-For-Kids-Sake. Let's get some teams together to support the Mid-Maine Big Brothers/Big Sisters.

See flyer on next page.

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“The greatest joy in life comes not from winning but from giving.”

~ Debasish Mridha M.D.

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## Support the Augusta Food Bank



The August Food Bank welcomes eligible residents of Augusta and Manchester and provides them with groceries to help bridge the gap between their current circumstances and adequate nutrition. Any non-perishable food items or cash donations are welcomed.

Items in **HIGH** need:

- Peanut Butter
- Canned Soups
- Canned Fruits
- Tuna Fish
- Rice & Rice Mixes
- Spaghetti
- Canned Tomato Sauce

Items always needed:

- Cereal
- Macaroni & Cheese
- Baked Beans
- Canned Vegetables
- Coffee and Tea
- Baking Mixes (cake, brownie and muffin)
- Canned Meats
- Canned Milk
- Personal Care items (especially toilet paper)

The Maine Chapter of the Association of Government Accountants is sponsoring this Community Service event and we invite anyone reading this to help out. Donations being accepted through January and February!

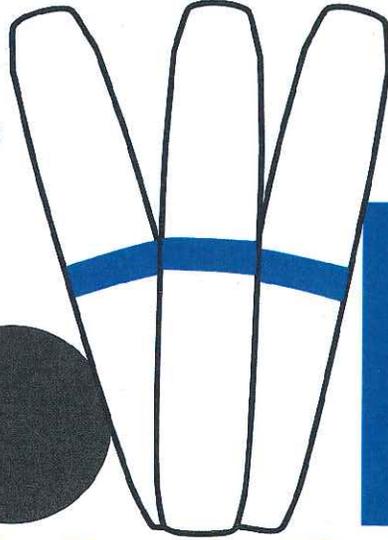
**Thank you for your support!**

Contact Andrea McKay @ [andrea.mckay@maine.gov](mailto:andrea.mckay@maine.gov)  
or 626-8411 if you have any questions.

Form a team and come out to bowl in support of kids in your community whose lives will be changed forever for the better with positive mentoring! Sign up today!



**Big Brothers Big Sisters**  
of Mid-Maine

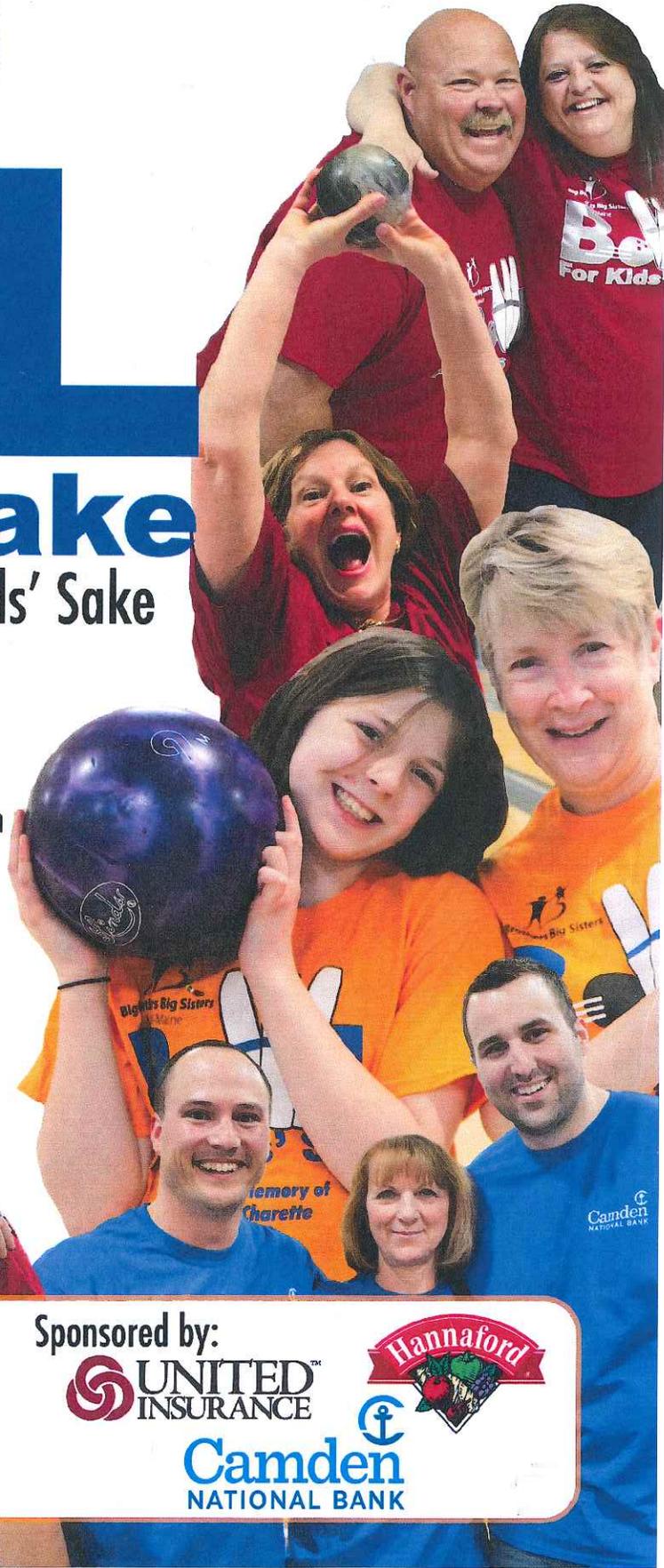


# BOWL For Kids' Sake

## 2017 Kennebec Valley Bowl For Kids' Sake

- Mon., May 1 1-7-10 Bowling Center, Augusta 4-8pm
- Tues., May 2 Central Maine Family Fun, Skowhegan 4-8pm
- Thur., May 4 Central Maine Family Fun, Skowhegan 4-8pm
- Fri., May 5 Sparetime Recreation Center, Hallowell 4-8pm
- Sat., May 6 Sparetime Recreation Center, Hallowell 10am-1pm

**NEW EVENT! PUTT FOR CASS**  
*in honor of Cassidy Charette*  
Sat. May 20th (Rain date May 21st)  
Gifford's, Waterville



Register & learn more at  
[www.bbbsmidmaine.org](http://www.bbbsmidmaine.org)  
or call 207-314-6996

Sponsored by:



## UPCOMING TRAINING

AGA is pleased to announce its latest web conference on **“Pardon me, but are my ethics showing?”**



If you asked anyone if they were ethical, you might be hard-pressed to hear anything but an affirmative “yes.” Each of us has values, individually or organizationally, that determine what is right and what is wrong. Doing what is right or wrong is what determines our ethics. Here is what we will cover:

- ◇ Conflict between morals and ethics and how to resolve them
- ◇ What does integrity mean? In 2005, it was word looked up the most, according to Merriam-Webster
- ◇ Core values are our fundamental beliefs
- ◇ The Nolan Committee’s The Seven Principles of Public Life

### Speakers:

- **Bobby Derrick**, CGFM, Past National President, Field Representative & Chapter Consultant, AGA
- Moderator: **Kia Lor**, PMP, CMP, Meetings and Registration Manager

Learning Objectives: Participants will learn what we mean by values, morals and ethics. The terms are often used interchangeably, and we will clear up any confusion as to what they mean.

Prerequisite: None

**Date:** April 12, 2017

**Time:** 2 – 3:50 p.m. Eastern Time

**CPE:** Two credit hours

**Field of Study:** Behavioral Ethics (BETH)

**Location:** Cross Office Building, 4th Floor, Room 400



If you do not stay for the whole webinar, you are not eligible for the CPE credits. **\*Please note the 4<sup>th</sup> floor of the Cross Office Building is a fragrance free area.**

We are pleased to announce we now have special group pricing for webinars, the more people you send, the more you can save. Please contact Kim Hall for more information.

**2 CPEs** are available for attendees, and the cost is \$30 per Chapter member and \$40 for each non-member. *If you would like to register, please accept the meeting request.*



Maine Department of Health and Human Services  
Direct Hire Vacancy Announcement

## *Accounting Assistant Technician*

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CODE: 0310      Pos #: 02010-0401      RANGE: 14 (Administrative)  
SALARY: \$13.35 - \$18.70/hr  
Value of State-paid Health & Dental Insurance:  
\$407.78 biweekly 95% State Contribution  
\$386.73 biweekly 90% State Contribution  
Value of State's share of Employee's Retirement: 15.85% of pay

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**Opening Date:** April 4, 2017

**Contact:** J Wilson

**Closing Date:** April 21, 2017

**Telephone:** (207) 287-1873

**Location:** Augusta

### **Agency Information**

The DHHS Service Center (<http://www.maine.gov/dhhs/servicecenter/>) is responsible for program accounting, cash management and revenue/expenditure control for the entire Department of Health and Human Services (DHHS). The Service Center provides budget and fiscal analysis for many complex areas within DHHS including TANF (i.e. Temporary Assistance for Needy Families) and MaineCare (formerly Medicaid). This position is located in Augusta.

### **Job Duties**

As an Accounting Assistant Technician, you will be working with the DHHS Service Center as part of the Accounts Payable Team. You will be reviewing and verifying the accuracy and classification of transactions posted related to client payment documents. You will be responsible for working independently and as part of a team to assist with accounts payable functions, such as tracking invoices, approving invoices and answering vendor/client payment calls and working with other departments.

For additional information about this position please contact Jamia Dufour, DHHS Service Center, at (207)530-3044.

## Requirements

To qualify, you must have an Associate's Degree in Accounting or a closely related field from an accredited educational institution\* and one (1) year of accounting or auditing experience -OR- a three (3) year combination of education and responsible accounting or auditing experience.

**HOW TO APPLY:** To apply, send a completed Direct Hire application (available at [www.maine.gov/dhhs/jobs](http://www.maine.gov/dhhs/jobs)), transcript (if education will be used to meet the minimum requirements), and resume. Also include a cover letter that answers the following questions:

1. DHHS Accounting Assistant Technicians working with the DHHS Service Center must have a strong understanding of generally accepted accounting principles (GAAP). Please summarize the experience and/or education you have which demonstrates your knowledge of GAAP.
2. In order to be successful in this position, you must have strong time management skills and the ability to meet tight deadlines. Please share with us examples of your demonstrated ability to be flexible and adjust to business needs while balancing multiple tasks and priorities.
3. It is essential that DHHS Accounting Assistant Technicians have excellent communication skills, with a proven ability to foster interpersonal relationships with internal and external customers, in order to accomplish tasks and perform daily duties. Please tell us about the aspects of your background that demonstrate you have the communication and customer service skills to be a successful Accounting Assistant Technician.

## Application and Information

All application materials should be sent to:

Jeremy Wilson, Human Resources  
Department of Health and Human Services  
32 Blossom Lane  
#11 State House Station  
Augusta, ME 04333-0011  
Fax: 207 287-8299  
[jeremy.p.wilson@Maine.gov](mailto:jeremy.p.wilson@Maine.gov)

Application material must be postmarked or faxed by midnight of the closing date.

The Department of Health and Human Services is an Equal Opportunity/Affirmative Action employer.  
We provide reasonable accommodations to qualified individuals with disabilities upon request



## Celebrating 20 Years of Excellence



CGFM is a professional certification recognizing the unique skills and special knowledge required of today's government financial managers. It covers governmental accounting, auditing, financial reporting, internal controls and budgeting at the federal, state and local levels.



### How Do I Obtain My CGFM?

#### Initial Certification Requirements

To earn the CGFM, candidates must apply for the CGFM Program and meet the following requirements:

- ◆ **Ethics**—read and agree to abide by AGA's Code of Ethics.
- ◆ **Education**—have a bachelor's degree from an accredited college or university and have completed at least 24 credit hours in financial management or related topics.
- ◆ **Examinations**— pass three comprehensive CGFM Examinations.
- ◆ **Experience**— have at least two years of professional-level experience in government financial management.

[Learn more about the process of earning the CGFM designation.](#)

**CGFM Application**—If you are ready to start the process of earning your CGFM, [click here](#) to apply for the CGFM Program.

**Interested in study group? Contact a CEC member today!**

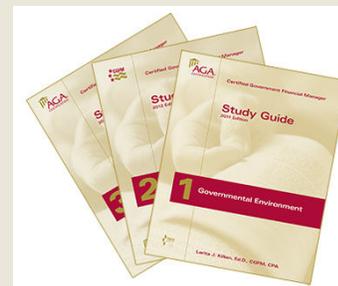


#### AGA CGFM Study Guides—

##### ONLINE!

New from AGA! You can access the CGFM Study Guides on the go!

Read, search and review the study guide content on your laptop, tablet or phone — a convenient way to prepare for the CGFM Examinations. Upon purchasing the online version of each guide, you'll have immediate access to the entire publication for a period of 12 months.

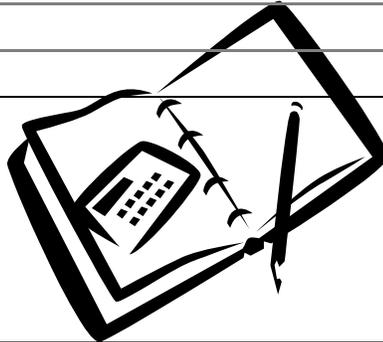


In addition, if a newer version of this study guide is published within this period, you'll also have access to the new version! As with the printed version, the online study guides feature textbook-like format with learning objectives, a chapter summary and a reinforcement quiz for each chapter. In addition to the relevant resources, the appendices contain a glossary of terms, a list of reference materials, answers to reinforcement quizzes with explanations and end-of-course review questions. Those ordering the study guides can purchase the option of earning Continuing Professional Education (CPE) hours upon passing an online CPE examination.

## TREASURER'S REPORTS

### Maine Chapter AGA Balance Sheet as of 3/31/2017

<b>ASSETS</b>		
	<u>AGA Cash</u>	\$40.00
Cash and Bank Accounts	<u>AGA Checking</u>	\$9.30
	AGA Savings-Share Account	\$7,945.34
Total Cash and Bank Accounts		\$7,994.64
Other Assets	Customer Invoices	\$662.00
Total Other Assets		\$662.00
Total Assets		\$8,656.64
<b>LIABILITIES</b>		
Other Liabilities	Sales Tax & Business Bills	\$904.00
Total Other Liabilities		\$904.00
Total Liabilities		<u>\$904.00</u>
Overall Total		<u><b>\$7,752.64</b></u>



### Maine Chapter AGA Income Statement as of 3/31/2017

<b>INCOME</b>	
Dividend Income	\$11.22
Education—Webinars	\$2,138.00
Gifts Received	\$139.00
Membership Income from National	\$195.00
Monthly Meetings	\$4,686.00
Other Income—50/50	\$96.00
<b>TOTAL INCOME</b>	<b>\$7,265.22</b>
<b>EXPENSES</b>	
Charity	\$109.00
Education—Webinars	\$1,720.00
Membership Recruitment	\$273.04
Monthly Meetings	\$5,538.00
Legal Prof Fees—Annual Reporting Filing	\$35.00
Utilities—Internet	\$9.40
<b>TOTAL EXPENSES</b>	<b>\$7,684.44</b>
<b>NET INCOME/LOSS</b>	<b>(\$419.22)</b>

## Finances & Recognition

### CHAPTER RECOGNITION PROGRAM - 3rd Quarter Points—Great job!

The Chapter Recognition Program is designed to support, encourage, and promote the accomplishment of AGA's mission and to provide flexible non-competitive guidelines for a well-rounded chapter. The Chapter Recognition Program year begins on June 1st and concludes May 31st.

SECTION	MAX POINTS	TOTAL POINTS	% OF POINTS
Chapter Leadership, Planning & Participation	5000	2575	52%
Education & Professional Development	4000	4050	101%
Certification	4000	1900	48%
Communications	3000	6602	220%
Membership	4000	3350	84%
Accountability	2000	650	33%
Community Service	2000	1300	65%
Awards	1000	1000	100%
<b>TOTAL</b>	<b>25000</b>	<b>21427</b>	<b>86%</b>
<b>GOAL TOTAL (ALLOWED PTS)</b>	<b>19501</b>	<b>17775</b>	<b>91%</b>
<b>ALLOWED POINTS TOTAL</b>	<b>25000</b>	<b>17775</b>	<b>71%</b>

thankful *appreciate*  
willing morale *performanc*  
*recognition* value  
norale *grateful* good u  
positive behavior  
*stand out* above and beyond  
pecial *pleased* team  
*connected*

## OUR CEC

For more information, visit our website:  
<http://www.agamainechapter.org>

### CHAPTER OFFICERS

#### President

Shirley Browne  
shirley.browne@maine.gov

#### Immediate-Past President

Derek Gorneau  
derek.gorneau@maine.gov

#### President-Elect

Angela Dickinson  
angela.l.dickinson@maine.gov

#### Secretary

Alesia Francis  
alesia.francis@maine.gov

#### Treasurer

Kimberly Hall  
kimberly.hall@maine.gov

### CHAPTER DIRECTORS

#### Awards

**Vacant**

#### Bylaws & Procedures

Tony Gorneau  
james.a.gorneau@maine.gov

#### Communications—Co-Directors

Angela Dickinson  
angela.l.dickinson@maine.gov  
Mitchell Boynton  
mitchell.boynton@maine.gov

#### Community Service

Andrea McKay  
andrea.mckay@maine.gov

#### Early Careers

Bethany Perry  
bethany.m.perry@maine.gov

#### Education

**Vacant—Please contact CEC, if interested**

#### Membership

Tammy Chase  
tammy.chase@maine.gov

#### Professional Certification

Will Korth  
will.korth@maine.gov

#### Programs & Technical Meetings

Phillip Platt  
phillip.platt@maine.gov

## MARCH CEC MEETING

Date/Time/Place: March 30, 2017, 11:00 AM – 12:00 PM Cross Office Building, Room 300

Present: Mitch Boynton, Shirley Browne, Tammy Chase, Angela Dickinson, Alesia Francis, Kim Hall, William Korth, Andrea McKay, Bethany Perry, Phillip Platt

March Position Nominations: Three new nominations have been received during the past month. We still need nominations for CGFM and Awards. In regard to CGFM, without a nominee, Will Korth has agreed to hold the position on a one-year basis.

April Meeting – We may need to reserve a larger space due to the high demand. As of 4/7/17, the double room at the Senator has been secured for this meeting.

May Awards Ceremony: Pre-planning was discussed.

Community Service: The **Bowl for Kids' Sake** campaign takes place in May. A few teams have signed up. **Augusta Food Bank project** is being extended through the April meeting.

GMAIL Account: Due to the Maine State Government Solicitation policy, we will use our Chapter's Gmail account to get the word out about meetings, education and community service projects.

CCR Certificate of Excellence – In order to be considered for the certificate, we must apply for it.

CGFM – It is hoped that National will offer discounts on study material during the month of May.

CRP – Chapter Recognition Points will be submitted tomorrow.

Treasurer's Report – The treasurer's report was presented.

Budget – The 2017-2018 budget needs to be developed soon.

Website Update – Website is hosted by National. We still have a couple of quirks to work out.

20<sup>th</sup> Anniversary for Maine Chapter (September) – The budget, potential locations, and caterers were discussed. Summer months should focus on planning this event.

Other – Gifts for next year's presenters were discussed.

## *Past Meeting Recap*

On March 14, 2017, the Maine Chapter of the AGA met, for the monthly luncheon, at the Senator Inn located in Augusta. Chapter President Browne welcomed the Chapter and mentioned that Chapter Board elections were upcoming and that members should consider nominations.

Our Director of Programs and Technical Meetings, Phillip Platt, introduced our speaker, Ryan Neale. Mr. Neale is the Program Director for Maine Development Foundation; Economic Growth Council and oversees the Foundation's economic research and reporting. He is also co-director of the Policy Leaders Academy. Prior to joining MDF, Ryan worked in Washington, D.C. for Senator Olympia Snowe. Ryan received his Bachelors Degree in Political Science from the University of Maine, and his Masters Degree in Community Planning and Development from the Muskie School of Public Policy at the University of Southern Maine.

Mr. Neale spoke to our chapter about Maine's Measures of Growth publication from 2016. He highlighted the top indicators that measure Maine's progress toward long-term economic growth and quality of life for Maine and its people.

To view the latest report, please visit:

<http://www.mdf.org/publications/Measures-of-Growth-2016/859/>



Doug Cotnoir was our 50/50 raffle winner and donated his winnings to the Augusta Food Bank.

## APRIL MONTHLY MEETING

The Maine Chapter of the Association of Government Accountants' monthly meeting will be held on Tuesday, **April 11th**, at the Senator Inn.

Our speaker will be Ann M. Ebberts, CEO of Association of Government Accountants. She will be presenting on Internal Controls & ERM: A Team Sport

On the menu will be:



***Caesar Salad***  
***Crispy Lemon Chicken***  
***Red Potatoes***  
***Strawberry Shortcake***



**TRIVIA ANSWER:**  
**Daffy Duck** first appeared  
to the public on  
April 17th, 1937.

### Websites of Interest

- American Society for Public Admin (ASPA) .....www.aspanet.org
- Association of Certified Fraud Examiners (CFE).....www.acfenet.com
- Greater Boston Chapter of CFE.....www.acfe-boston.org
- Association of Government Accountants .....www.agacgfm.org
- AGA Boston Chapter.....www.agaboston.org
- AGA Hartford Chapter .....www.agahartford.org
- AGA Maine Chapter.....www.agamainechapter.org
- COSO..... www.coso.org
- Governmental Accounting Standards Board..... www.gasb.org
- Government Accountability Office.....www.gao.gov
- Government Executive .....www.govexec.com
- Government Finance Officers Association..... www.gfoa.org
- Institute of Internal Auditors (IIA) .....www.theiia.org
- Intergovernmental Audit Forum.....www.auditforum.org
- International Accounts Payable Professionals (IAPP).....www.financialops.org
- National Assoc of State Auditors, Comptrollers & Treasurers.....www.nasact.org
- National Association of State Comptrollers..... nasact.org/nasc
- National Association of State Treasurers.....www.nast.org
- National State Auditors Association.....www.nasact.org/nsaa
- National Association of State Budget Officers.....www.nasbo.org
- USA Gov (Frmly FirstGov)..... www.usa.gov

**APRIL**

**Brings**

**EASTER!**

