



President's Message

As we approach our last Chapter meeting for 2016-2017, we can say as a chapter we've accomplished many of our chapter goals during the past nine months. We've supported six community service projects; offered monthly webinars and monthly speakers; offered networking opportunities; and, we've welcomed seventeen new members to our chapter. Thank-you members for your participation and contributions!

For the upcoming program year, we'd like to talk more about Citizen Centric Reporting. If you are not familiar with CCR or you'd like to learn more, try to visit the National AGA website at <https://www.agacgfm.org/Resources/Performance-Accountability/CCR.aspx>. CCR is a topic that covers Accountability in Government. AGA's CCR initiative is intended to provide an innovative and clear way for government entities to communicate/present information about how taxpayer's money is allocated and spent. AGA believes that government financial information should be provided to citizens in a format that is clear and understandable. It is my hope that our chapter can offer training sessions over completing Citizen Centric Reporting. If we can make this happen, you will be the first to know!

As we head into the summer months, the CEC will continue to work and plan for the upcoming year. This year, four new CEC members will be part of the group that helps with this work. We look forward to hearing fresh ideas and making some changes.

Finally, I will leave you with this...The AGA is not just for accountants. It is an organization for government financial management professionals. Have a great summer!!!

Respectfully,

Shirley Browne, CIA, MBA



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Upcoming Events

**See Community Service
Opportunity on
Page 5!**

Are you using social media? The
Maine Chapter AGA invites to you
like us on
Facebook





NOTICES...

- Congratulations on the newest members of the CEC for the program year 2017-2018!
- Do you have an idea for an upcoming speaker? Please contact a CEC member. Your insight to help the Chapter is welcome.
- Do you have any idea for a community service event? Please contact a CEC member today. Your input is welcome.

TRIVIA

Churchill Downs is known
for what event that started
in 1875?

AGA Maine Chapter

We were so pleased to have AGA CEO, Ann Ebberts, come to speak to our chapter this past April. It proved to be insightful.

New England Region AGA

The Aroostook Chapter holds CEC meetings are held the 2nd Thursday of each month. General meetings are held as necessary.

The Hartford Chapter meetings are generally held at 6:00pm on the third Wednesday of each month from September to may.

The Boston Chapter holds monthly meetings and trainings September through June.

AGA National



AGA is proud to hold its premier training and networking event, the 2017 Professional Development Training.

3 Reasons You Should Attend:

- ◆ Earn up to 24 CPE hours
- ◆ Stay on the Cutting Edge
- ◆ Network and Connect



Date: July 9-12, 2017

Location: Boston, MA or virtual

For more information, visit the PDT website at:

<https://www.agacgfm.org/PDT-2016.aspx>

We would like to thank the following individuals for their membership recruitment efforts.

- ⇒ Shirley Browne
- ⇒ Kim Smith
- ⇒ Vickie Frost-Reynolds
- ⇒ Will Korth
- ⇒ Sarah Gove
- ⇒ Karen Champagne

Thank you



NEW MEMBERS!

*We would like to welcome
some new members to our
Chapter:*

*Christine Violette
From the
DHHS Service Center*

Welcome

RECRUIT A MEMBER

LET'S START RECRUITING TODAY!

As a valued member, you can impact the future of AGA by sharing your experience with your peers, your staff and others in your organization with an interest in government financial management. No one knows better how beneficial AGA membership is to advancing government accountability than current AGA members.



Did you know that a large percentage of new members join AGA simply because someone invited them? Consider sharing your AGA membership experience and get rewarded for doing so. Recruit a member today!

Super Recruiters Club

Once you have recruited 10 members, you become part of the Super Recruiters Club! Super Recruiter status affords many exclusive rewards including recognition at a private reception at the annual PDT. Other rewards include: a lapel pin, certificate, VIP status at all national events and logo wear apparel.

End of Year Sponsor Achievement Awards and Recognition Awards are presented at the annual national training event, the PDT, each summer.

Recruiter of the Year (one winner)—The member who recruits the most new members from May 1 through April 30 will be presented with the Recruiter of the Year distinction and receive a complimentary AGA national meeting registration.

Top Sponsor (two winners)—The next two members who recruit the highest number of new members from May 1 through April 30 will each be bestowed with the Top Sponsor distinction and each will receive a complimentary AGA national meeting registration.

Chapter Overall Growth (six winning chapters)—Those six chapters achieving the highest overall growth percentage in their chapter size grouping for the membership year will each win a complimentary AGA national meeting registration. Chapters decide who receives the registration. Each chapter president and membership chair will be presented with an achievement plaque as well.

Start Recruiting Today!

[Download a membership application](#). You can also order applications by calling AGA at 800.AGA.7211 and/or emailing agamembers@agacgfm.org.

Tell your peers and co-workers about AGA. Simply encourage them to fill out AGA's membership application or apply online. Be sure to include your name in the sponsor's name category on the application to receive credit.



Upcoming Community Service Opportunity

Please consider joining the 2017 Trek Across Maine this year to support the American Lung Association

“Giving is an open gate to a great life.”

~ Lailah Gifty Akita



If you are interested in continuing the effort of giving, please consider the Trek Across Maine.



This is a 3-day, 180 mile cycling event from the mountains of Sunday River to the sea in Belfast. As the largest fund-raising event of its kind in the nation for the American Lung Association, the Trek has raised more than \$24 million in the past 30+ years. Join more than 2,000 cyclists and 750 volunteers on this one of a kind journey on Father's Day Weekend.

To learn more, please visit:

http://action.lung.org/site/TR?fr_id=14782&pg=entry



*Please contact a CEC member if you are participating.

UPCOMING TRAINING

AGA is pleased to announce its latest web conference on **“DATA Act: Moving Beyond Compliance”**



In May 2017, every federal agency will begin reporting its spending information as standardized, open data per the requirements of the DATA Act. This will be a major milestone in the years-long efforts to make federal spending data more accessible, understandable and usable to the public.

But the benefits of the DATA Act are not merely a public disclosure for citizens. There is untold value to internal stakeholders and agency leaders across the government on a continual basis to the publication of this data set. Join us to hear the latest updates on the implementation effort across the government and learn about how to unlock the power of federal spending data in your agency.

Speakers:

- Drew Baney, Professional Staff Member, House Oversight and Government Reform Comm
- Amy Edwards, Senior Advisor, Financial Transparency, US Dept of Treasury
- Mike Peckham, Director, HHS DATA Act PMO, DHHS
- Jeff Press, Practice Leader, Government Performance, Socrata

Learning Objectives: Join us to hear the latest updates on the implementation effort across the government and learn about how to unlock the power of federal spending data in your agency.

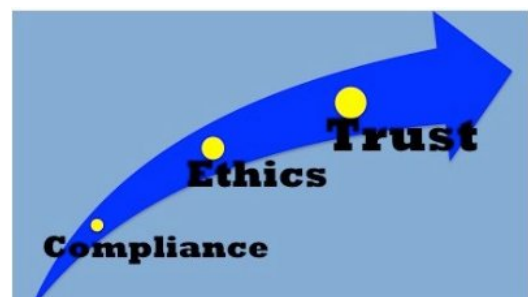
Prerequisite: None

Date: May 17, 2017

Time: 2 – 3:50 p.m. Eastern Time

CPE: Two credit hours

Field of Study: Auditing (Governmental)





Public Service
Career Diversity
Over 10,000 Employees
Statewide Locations
Benefits
Retirement
Paid Holidays
Training
Career Path
Promotional Opportunities
Part Time
Full Time
Seasonal Jobs

HOW TO APPLY:

Please submit a cover letter, resume', Direct Hire Application and Supplemental Qualifications Form. This job posting and a Direct Hire application can be found on our website:

<http://www.maine.gov/fps/opportunities/>

APPLICATIONS MUST BE SUBMITTED BY:

Friday, May 26, 2017

SEND COMPLETED APPLICATIONS TO:

Mindy Hansen, HR Generalist
General Gov. Service Center,
74 State House Station,
Augusta, Maine 04333-0074
207-624-7430 (T)
207-287-4032 (F)

EMAIL APPLICATIONS TO:

dafsdirecthire@maine.gov

Direct Hire Career Opportunity Bulletin

Maine Revenue Services

Revenue Agent – Income Tax Division, Business Audit Unit

Portland Field Office

(2 Positions Available)

CODE: 0504

PAY GRADE: 20 - \$48,276.80*

*Includes a recurring 10% recruitment and retention stipend

OPEN FOR RECRUITMENT: May 11, 2017 – May 26, 2017

PURPOSE OF ANNOUNCEMENT

To recruit qualified candidates to fill (2) Revenue Agent positions for the Maine Revenue Services, Income Tax Division Business Audit Unit in Portland, Maine. In-state and out-of-state overnight travel with sufficient notice may be required.

Revenue Agents hold professional-level field auditor positions within Maine Revenue Services, in the Department of Administrative and Financial Services. A Revenue Agent position is a two-year trainee classification (with a one-year probation period) which, upon successful completion and demonstration of certain specified competencies, results in reclassification to Senior Revenue Agent (Pay Grade 23).

Work includes performance of multi-tax audits of corporations, businesses, individuals, and other tax entities to determine compliance with tax statute. Audits may be performed in Maine Revenue Services offices, at a taxpayer's place of business or at a representative's office.

An employee in this classification initially works under close supervision as a part of an audit team, and then independently on selected work assignments. This position requires excellent oral and written communication skills, as well as, the ability to deal tactfully with taxpayers and other professionals. The nature of the work requires the employee to exercise sound independent judgment and logical decision-making in the application of case law, statutes, rules, policies, written guidance, and technical criteria to the facts found on audit.

A successful candidate will be motivated, creative, curious, analytically minded, possess advanced communication skills, and have the ability to transfer lessons learned from one audit to the next.

TYPICAL DUTIES in the classification include:

- Review tax returns and records to determine correct liability.
- Calculate the correct amount of tax due from taxpayer.

- Interpret and apply Federal and State tax codes for personal, business and corporate taxes.
- Review information from various sources to identify non-filers and under-reporters.
- Communicate with taxpayers in writing, in person and on the phone for a variety of reasons including audit scheduling, audit performance and audit explanation.
- Preparation of detailed written audit narratives.
- Participation in the reconsideration process which includes explanation of audit issues in a detailed reconsideration memorandum.

MINIMUM QUALIFICATIONS:

To qualify, you must have a Bachelors' Degree from an accredited educational institution in Business Administration, Accounting, Economics, Information Technology or a related area -OR- four (4) years of equivalent post-secondary education, training and/or professional level experience in business administration, accounting, and/or auditing.

In addition, the attached Supplemental Qualifications Form must be completed and included in the application packet.

All candidates applying for a position at Maine Revenue Services will be subject to a tax clearance check. In order to be selected for a position, an applicant must have filed all his or her Maine returns and paid all Maine tax liabilities.

For all candidates not currently employed at Maine Revenue Services: State law requires that applicants seeking initial employment with Maine Revenue Services undergo a fingerprint-based state and federal criminal history record check.

BENEFITS

The value of State's share of Employee's Retirement: 15.85% of salary for BU positions. The value of State-paid Dental Insurance: \$13.13 biweekly. The value* of State-paid Health Insurance:

- Level 1: 100% State Contribution (employee pays nothing): \$415.11 biweekly
- Level 2: 95% State Contribution (employee pays 5%): \$394.35 biweekly
- Level 3: 90% State Contribution (employee pays 10%): \$373.60 biweekly
- Level 4: 85% State Contribution (employee pays 15%): \$352.84 biweekly

*The level of the actual value of state paid Health Insurance will be based on the employee's wage rate and status with regard to the health credit premium program.



Celebrating 20 Years of Excellence



CGFM is a professional certification recognizing the unique skills and special knowledge required of today's government financial managers. It covers governmental accounting, auditing, financial reporting, internal controls and budgeting at the federal, state and local levels.



How Do I Obtain My CGFM?

Initial Certification Requirements

To earn the CGFM, candidates must apply for the CGFM Program and meet the following requirements:

- ◆ **Ethics**—read and agree to abide by AGA's Code of Ethics.
- ◆ **Education**—have a bachelor's degree from an accredited college or university and have completed at least 24 credit hours in financial management or related topics.
- ◆ **Examinations**—pass three comprehensive CGFM Examinations.
- ◆ **Experience**—have at least two years of professional-level experience in government financial management.

[Learn more about the process of earning the CGFM designation.](#)

CGFM Application—If you are ready to start the process of earning your CGFM, [click here](#) to apply for the CGFM Program.

Interested in study group? Contact a CEC member today!



AGA CGFM Study Guides—

ONLINE!

New from AGA! You can access the CGFM Study Guides on the go!

Read, search and review the study guide content on your laptop, tablet or phone — a convenient way to prepare for the CGFM Examinations. Upon purchasing the online version of each guide, you'll have immediate access to the entire publication for a period of 12 months.

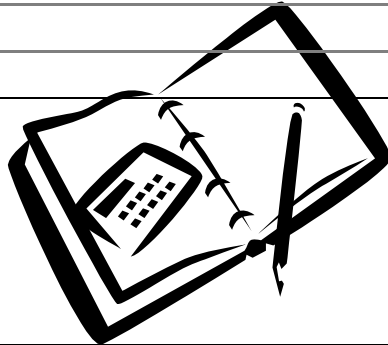


In addition, if a newer version of this study guide is published within this period, you'll also have access to the new version! As with the printed version, the online study guides feature textbook-like format with learning objectives, a chapter summary and a reinforcement quiz for each chapter. In addition to the relevant resources, the appendices contain a glossary of terms, a list of reference materials, answers to reinforcement quizzes with explanations and end-of-course review questions. Those ordering the study guides can purchase the option of earning Continuing Professional Education (CPE) hours upon passing an online CPE examination.

TREASURER'S REPORTS

Maine Chapter AGA Balance Sheet as of 4/30/2017

ASSETS		
Cash and Bank Accounts	AGA Cash	\$40.00
	AGA Checking	\$1,152.35
	AGA Savings-Share Account	\$6,528.45
Total Cash and Bank Accounts		\$7,720.8
Other Assets	Customer Invoices	\$1,030.00
Total Other Assets		\$1,030
Total Assets		\$8,750.80
LIABILITIES		
Other Liabilities	Sales Tax & Business Bills	\$0.00
Total Other Liabilities		\$0.00
Total Liabilities		<u>\$0.00</u>
Overall Total		<u>\$8,750.80</u>



Maine Chapter AGA Income Statement as of 4/30/2017

INCOME	
Dividend Income	\$12.33
Education—Webinars	\$2,168.00
Gifts Received	\$156.00
Membership Income from National	\$1,344.17
Monthly Meetings	\$5,607.00
Other Income—50/50	\$131.00
TOTAL INCOME	\$9,418.50
EXPENSES	
Charity	\$182.64
Education—Webinars	\$1,720.00
Gifts Given	\$17.88
Monthly Meetings	\$7,873.60
Legal Prof Fees—Annual Reporting Filing	\$35.00
Utilities—Internet	\$9.40
TOTAL EXPENSES	\$10,111.56
NET INCOME/LOSS	(\$693.06)

CHAPTER RECOGNITION PROGRAM - 3rd Quarter Points

The Chapter Recognition Program is designed to support, encourage, and promote the accomplishment of AGA's mission and to provide flexible non-competitive guidelines for a well-rounded chapter. The Chapter Recognition Program year begins on June 1st and concludes May 31st.

SECTION	MAX POINTS	TOTAL POINTS	% OF POINTS
Chapter Leadership, Planning & Participation	5000	2575	52%
Education & Professional Development	4000	4050	101%
Certification	4000	1900	48%
Communications	3000	6602	220%
Membership	4000	3350	84%
Accountability	2000	650	33%
Community Service	2000	1300	65%
Awards	1000	1000	100%
TOTAL	25000	21427	86%
GOAL TOTAL	19501	17775	91%
ALLOWED POINTS TOTAL	25000	17775	71%

thankful appreciate
willing morale performance
recognition value
morale grateful good
positive behavior
stand out above and beyond
special pleased team
connected

OUR CEC

For more information, visit our website:

<http://www.agamainechapter.org>

CHAPTER OFFICERS

President

Shirley Browne
shirley.browne@maine.gov

Immediate-Past President

Derek Gorneau
derek.gorneau@maine.gov

President-Elect

Angela Dickinson
angela.l.dickinson@maine.gov

Secretary

Alesia Francis
alesia.francis@maine.gov

Treasurer

Kimberly Hall
kimberly.hall@maine.gov

CHAPTER DIRECTORS

Awards

Vacant

Bylaws & Procedures

Tony Gorneau
james.a.gorneau@maine.gov

Communications—Co-Directors

Angela Dickinson
angela.l.dickinson@maine.gov
Mitchell Boynton
mitchell.boynton@maine.gov

Community Service

Andrea McKay
andrea.mckay@maine.gov

Early Careers

Bethany Perry
bethany.m.perry@maine.gov

Education

Vacant—Please contact CEC, if interested

Membership

Tammy Chase
tammy.chase@maine.gov

Professional Certification

Will Korth
will.korth@maine.gov

Programs & Technical Meetings

Philip Platt
phillip.platt@maine.gov

May 02, 2017

Meeting was held at the Cross Office Building Room 434

Attendees: Shirley Browne, Angela Dickinson, Kim Hall, Alesia Francis, Will Korth, Derek Gorneau, Phillip Platt, Tammy Chase and Andrea McKay

- ◇ President inquired if any interest in July PDT Training
- ◇ President and Programs Director attended SLM and got some great ideas on how to expand Chapter; found that problems faced are shared by all Chapters
- ◇ New webpage sponsored by National should be up soon
- ◇ Secretary will provide donated handmade prize from local glass blower
- ◇ Discussed purchase of gift cards and misc items for prizes
- ◇ Received donations from Prison industries, lottery and EHB
- ◇ Community Service Bed in Bag purchased and given
- ◇ 3 teams so far for Bowl for Kids' Sake
- ◇ Webinars will come in under budgeted amount to spend; appears prices went down
- ◇ Revenue is under budget, not as many attendees as prior year
- ◇ Received monies from National
- ◇ Potentially split webinar locations between SESC and Cross Bldg to increase attendance
- ◇ Look to review new revenue stings next year
- ◇ Membership to reach out for renewals
- ◇ Look into purchasing a webinar "kit" with all equipment for next year; seems to be scrambling for items before training
- ◇ Potential for new CGFM applications and studying for new year
- ◇ Preparations begun for new budget for upcoming program year

Respectfully submitted by:

Alesia Francis

AGA Maine Chapter - Secretary

Past Meeting Recap

On April 11, 2017, the Maine Chapter of the AGA met, for the monthly luncheon, at the Senator Inn located in Augusta. Chapter President Browne welcomed the Chapter and introduced our speaker, AGA National CEO Ann Ebberts.

Ann has more than 30 years of management consulting experience with the federal government in the areas of financial management, financial process improvement, program evaluation, shared services, and in providing project management and advisory support services for the implementation of accounting, acquisition, travel and grant management systems (ERP). She has spent the last 26 years of her career at Booz Allen Hamilton, recently retiring after serving as a Vice President in the Financial Services group.

Ann has a B.S. degree in Marketing Management from Virginia Tech, an M.S. Degree in Systems Management from the University of Denver, and is a certified Project Management Professional. She has been a member of AGA for more than 15 years and served as Booz Allen's representative to the Corporate Partner Advisory Group (CPAG).

She presented on Internal Controls and ERM: A Team Sport

Brenda Chabre was our 50/50 raffle winner.



MAY MONTHLY MEETING

The Maine Chapter of the Association of Government Accountants' monthly meeting will be held on Tuesday, **May 9th** at the Senator Inn.

AWARDS CEREMONY!!

On the menu will be:



Spinach Salad
Meatloaf
Mashed Potatoes
Vegetables
Lemon Chess Pie

TRIVIA ANSWER:

“Churchill Downs, has presented the
Kentucky Derby continuously since
1875.”

Websites of Interest

American Society for Public Admin (ASPA)www.aspanet.org
Association of Certified Fraud Examiners (CFE).....www.acfenet.com
Greater Boston Chapter of CFE.....www.acfe-boston.org
Association of Government Accountantswww.agacgfm.org
AGA Boston Chapter.....www.agaboston.org
AGA Hartford Chapterwww.agahartford.org
AGA Maine Chapter.....www.agamainechapter.org
COSO..... www.coso.org
Governmental Accounting Standards Board..... www.gasb.org
Government Accountability Office.....www.gao.gov
Government Executivewww.govexec.com
Government Finance Officers Association..... www.gfoa.org
Institute of Internal Auditors (IIA)www.theiia.org
Intergovernmental Audit Forum.....www.auditforum.org
International Accounts Payable Professionals (IAPP).....www.financialops.org
National Assoc of State Auditors, Comptrollers & Treasurers.....www.nasact.org
National Association of State Comptrollers..... nasact.org/nasc
National Association of State Treasurers.....www.nast.org
National State Auditors Association.....www.nasact.org/nsaa
National Association of State Budget Officers.....www.nasbo.org
USA Gov (Frmly FirstGov)..... www.usa.gov

MAY
brings
MEMORIAL DAY!



Enjoy and remember!