



AGA Inland Empire Chapter

THE BOTTOM LINE

Monthly Newsletter for the Association of Government Accountants - Inland Empire

March 2020 Edition

Upcoming PDM Luncheon
March 11, 2020 11:30 - 1:00 pm
Budgeting and Financial Management
in Local Government
Presented by: Matthew Erickson
SB County Chief Financial Officer



Inside This Issue:

Upcoming Luncheon..... 1
President's Message.....2
Community Service.....3
February PDM Pics.....4
CGFM Recognition.....5
Member of the Quarter.....6
CEC Minutes.....7 - 9
Job Postings.....10
VITA Tax Prep Info.....11
AGA Nat'l Resources.....12

Mr. Erickson is the Chief Financial Officer (CFO) within the Finance and Administration section of the County Administrative Office for the County of San Bernardino.

According to the County's public website, Finance and Administration is responsible for the preparation and administration of the County budget, including development of the five-year forecast and annual strategic plan; the administration and monitoring of the County general fund long-term debt portfolio, which includes both issuance and post-issuance activities; and oversight and administration of the County's capital improvement program.

For the Fiscal Year beginning July 1, 2018, San Bernardino County was awarded the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for the 13th consecutive year.

GOVERNMENT FINANCE OFFICERS ASSOCIATION
Distinguished Budget Presentation Award
 PRESENTED TO
San Bernardino County
California
 For the Fiscal Year Beginning
July 1, 2018
Officer P. Stone
 Executive Director

Cost

- \$25 - Members
- \$30 - Non-Members
- \$10 - Student Member
- \$14 - Student Non-Member

Make checks payable to **AGA**
 RSVP by **11:30 am**
 by emailing Ann@agacfm.org



Location

ATC - 268 W. Hospitality Ln.
 1st Floor Conf. Room A & B



President's Message

Time flies when you are having fun or just crazy busy, and now we are already in March. In addition to our professional priorities, spring-cleaning is upon us. Besides being a special month to me because it is my birthday month, March is membership renewal month. I hope you are enjoying our chapter events and maximizing your member benefits, and invite you to extend your membership for another year!

The AGA subcommittee has begun coordinating the “Meet the Governments Exposition”. We are collaborating with Cal State’s Beta Alpha Psi and Financial Management Associations.

The event will take place on Thursday, May 21, 2020 at the Yasuda Center at CSUSB. Keep an eye out for more details in my April message.

I am very honored that Mr. Erickson, San Bernardino County CFO, has accepted the invitation to present to our membership on “Budgeting and Financial Management in Local Government” at this month’s Professional Development Meeting. An AGA National Leader will present at our April PDM.

We have started selling raffle tickets, which fund our scholarships! Prizes will include a \$100 Visa card, Air Pods, various gift cards and much more. We ask for your support in buying (and selling) tickets. The raffle, and scholarship awards, will be awarded on Wednesday, May 13, 2020. I encourage you to apply for a scholarship and also to help spread the word to others to apply as well.

In addition to the regular scholarships, we will also award two scholarships for the CGFM exam. The Association is still trying to firm up the details for our April seminar. The May seminar will be an all-day event covering ‘Ethics and Regulatory’. Therefore, CPE earning opportunities will continue to be offered.

As always, we welcome your suggestions and let me know of any events (promotions, graduations, CPA or CGFM exam results, etc.) you would like to share with our membership.

Advancing Government Accountability



Diana Atkeson, AGA-IE President

March Days of Note

9th - Nat’l Get Over It Day

Let’s face it, everyone is guilty of holding on to the things that hurt, annoy, confuse or anger us. What means the most is how long we hold onto them, or how we let them go. It’s time to make life a little lighter and participate in a newer holiday – Get Over It Day! It is a day for exactly that.

12th - Int’l Fanny Pack Day

Remember the fanny pack? This day aims to use this fun fashion accessory to shine a light on a serious social issue, helping the hungry. Celebrate by digging yours out of the back of the closet and fill it up with food to pass out in your community.

18th - Awkward Moments Day

Awkward moments happen all the time, and to some folks more than others! For anyone who’s ever wished the ground would open up and swallow them, Awkward Moments Day is a celebration of all awkward moment.

30th - National Take A Walk In The Park Day

When cities are designed one of the primary things they ensure to make space for is city parks. Planners know the importance of providing green areas for people to go. This day celebrates small excursions and the differences they can make to our mental, physical, and emotional health.

- www.DaysoftheYear.com

Ronald McDonald House

Please join us & participate in this month's community service event. We are collecting donations for the Inland Empire Ronald McDonald House who provides a "home away from home" to families while their children receive medical treatment. A wish list can be accessed here:

⇒ <https://rmhcsc.org/inlandempire/wishlist>

Item categories include Food, Gift Cards, Kitchen Supplies, etc.

Donations can be given to any CEC member listed below or donated at the March 11th PDM. Thank you for your support!



Save the Date: April 5th 8:00 - 12:00

Walk for Kids at Fontana Park

Additional Details on Page 6

Visit us on the web at <https://www.agacgfm.org/InlandEmpire> for additional information and resources

Chapter Leadership

President

Diana Atkeson

diana.atkeson@atc.sbcounty.gov

Treasurer

Paul S. Chapman, CGFM, CPA

paul.chapman@dph.sbcounty.gov

CGFM/Professional Certification

Paul S. Chapman, CGFM, CPA

paul.chapman@dph.sbcounty.gov

Education

Taewon Yang

taewon@csusb.edu

Employment/Career Resources

Norma Marchan

marchannorma@hotmail.com

Hospitality

Linda K. Tanner

linda.tanner@hss.sbcounty.gov

Webmaster

Claudia I. Cisneros

ccisneros@vvhhsd.org

Awards

Marlyn Ilon Catalan

marlyn.catalon@atc.sbcounty.gov

2019-2020 Program Year

Secretary

Sakura S. Younger

sakura.younger@dpw.sbcounty.gov

National Council of Chapters Rep.

Ali Chemkhi

ali.chemkhi@atc.sbcounty.gov

Community Service

Anaim G. Garibay

anaim.garibay@dpw.sbcounty.gov

Membership

Anaim G. Garibay

anaim.garibay@dpw.sbcounty.gov

Auditor

David V. Bobbitt, CGFM, CPA, CIA

dbobbitt@csusb.edu

Hospitality

Jenny Yang

jenny.yang@atc.sbcounty.gov

Newsletter Editor/Accountability Chair

Eric J. Patrick

eric.patrick@dph.sbcounty.gov

Chapter Historian & Awards

Evelyn J. Bobbitt

ejobbitt50@yahoo.com

February PDM



As you can see, Assistant Auditor-Controller/Treasurer/Tax Collector Tori Roberts knows how to draw a crowd. AGA-IE Chapter President Diana Atkeson presented her with a thank you gift from the chapter as a token of our appreciation.



Active Chapter CGFMs

In honor of CGFM Month, AGA-IE would like to recognize our chapter's 17 active Certified Government Financial Managers!



Join us March 25th from 12:00 - 1:00 at ATC to celebrate CGFM Month, enjoy some pizza, and hear from members who have taken the exam.

More details to follow...

Mr. David V. Bobbitt

Mr. Ivan M. Chand

Mr. Paul S. Chapman

Ms. Patricia Cole

Mr. Mark W. Cousineau

Ms. Megan Kelley Gomez

Mrs. Jessica A. Hurst

Mr. Christopher J. Johnson

Mr. Danny H. Kirkpatrick

Mr. Rodrick T. LeMond

Mr. Brooke McKinney

Mr. Douglas Edmund Moreno

Mrs. Darrylenn S. Prudholme-Brockington

Mr. Richard Alan Teaman

Mr. Brandon Allen Trahan

Mr. Lawrence D. Walker

Mr. James L. Whittington, Jr.

CGFM is a respected credential that recognizes the specialized knowledge and experience needed to be an effective government financial manager. The 17 individuals recognized above continue to put in the annual hours required to maintain their certification...let's strive to reach 20 this year!

AGA Ethics Handbook

AGA's National Governing Board recently approved updates to the **Code of Ethics**. The Code was updated to **a)** reorganize the Code into Principles and Rules to make it easier to reference and more clearly and logically presented; **b)** incorporate additional rules that underlie several principles, based on our review of ethics codes of other professional organizations; and **c)** better reflect the diversity of the accountability profession. The Code consists of Four Principles:

- 1) AGA Members and CGFMs Shall Serve and Support the Public Interest
- 2) AGA Members and CGFMs Shall Maintain the Highest Standards of Professionalism and Integrity
- 3) AGA Members and CGFMs Shall Remain Objective in Carrying Out their Duties and Responsibilities
- 4) AGA Members and CGFMs Shall Carefully Maintain and Protect Confidential Information

Not-So-Current Events

March 1, 1872

Yellowstone becomes the U.S.'s first national park.

March 2, 1962

Wilt Chamberlain of the Philadelphia Warriors scores 100 points in a basketball game.

March 4, 1789

The Constitution of the United States of America goes into effect.

March 6, 1950

Silly putty was invented.

March 8, 1983

President Ronald Reagan calls the USSR an "Evil Empire".

March 12, 1912

Girl Scouts was founded.

March 17, 1845

The rubber band was invented.
Can you imagine life without them!?!

March 21, 1963

The infamous Alcatraz prison is closed.

March 23, 1775

Patrick Henry declares "Give me liberty, or give me death!".

March 26, 1885

The Eastman Dry Plate and Chemical Company manufactures the first motion picture film.

March 29, 1886

Coca Cola is invented.

The historical events noted above were obtained from www.holidayinsights.com.

This column is only intended to provide approximate historical perspective as the validity of the dates and events have not been verified.



**SUBMIT AN
ARTICLE**

Member of the Quarter

Eric Patrick

**SB County - Public Health - Supervising Accountant
Chapter Accountability Chair
Chapter Newsletter Editor**



Eric began his County career with the Office of the Auditor/Controller-Recorder's Office in September 2007 as an Accountant Trainee in the Management Services Section (MSS) where he worked for three years.

Over the next 8 years he worked as an Accountant III for DBH, Senior Accountant for the City of Rancho Cucamonga, and Administrative Supervisor for DBH.

Eric graduated with honors from CSUSB where he earned a Bachelor's of Science in Business Administration with a Finance Concentration. After graduation, he worked for an income tax/bookkeeping office, volunteered through CSUSB to prepare income tax returns for the low income and elderly as part of the school's Volunteer Income Tax Assistance (VITA) program for three years after joining MSS, and has previously served on the board as the Webmaster and Treasurer for our chapter.



Advancing Government Accountability

CEC Meeting Minutes for January 23, 2020

Location:	Rose Apple Thai Cuisine 1981 Diners Ct SB CA 92408	Page 1 of 3
Present:	Diana Atkeson, Paul Chapman, Shay Younger, Anaim Garibay, Eric Patrick, Jenny Yang, Linda Tanner, Dr. Taewon Yang, Marlyn Catalon	
Absent:	Ali Chemkhi, David Bobbitt, Evelyn Bobbitt, Claudia Cisneros, Norma Marchan	

Diana Atkeson welcomed everyone and opened the meeting at 11:53.

READING/APPROVAL OF DECEMBER 17, 2019 MINUTES:

A motion was taken to approve the minutes from December 17, 2019. Anaim moved to approve the minutes; Jenny seconded the approval motion.

NEW BUSINESS:

Shay requested to be new NCC Board member.

Linda motioned in favor, Marlyn seconded, all in favor said "I".

Shay is the NCC chair for the 2020-21 chapter year.

FINANCIALS AND BANK STATEMENTS:

Diana passed around bank statements to all members for review. Paul distributed a copy of the updated budget reports to all members.

Anaim gave December PDM monies to Diana Atkeson for deposit.

Diana will have secretary scan bank statements and distribute.

There was \$155.00 bank error during deposit this has been resolved.

AGA PO Box has been paid for the year.

Sydney will continue on the board as a backup Treasurer to write checks; change of bank information still in progress.

DEVELOP POLICY (Still Need Drafting):

Members requested free seminar

A suggestion for April PDM/Seminar free for members only.

Shay motioned, Anaim seconded and all in favor said "I".

April PDM/ Seminar will be free to members.

Items below are pending ongoing action items

Payment waivers

Set-aside for reserves

Intern/Student/New to County employees

PDMs:

February: Topic Pending

Presenter: Tori Roberts, Assistant Auditor-Controller/Treasurer/Tax Collector

Anaim to send out meeting invite 1/23/20.

Diana to work with Ms. Roberts regarding topic.

CEC Meeting Minutes for January 23, 2020

Location:	Rose Apple Thai Cuisine 1981 Diners Ct SB CA 92408	Page 2 of 3
Present:	Diana Atkeson, Paul Chapman, Shay Younger, Anaim Garibay, Eric Patrick, Jenny Yang, Linda Tanner, Dr. Taewon Yang, Marlyn Catalon	
Absent:	Ali Chemkhi, David Bobbitt, Evelyn Bobbitt, Claudia Cisneros, Norma Marchan	

FEBRUARY 12, 2020- "Internal Controls/Fraud" PRESENTER: Charles Hester

APRIL AND MAY SEMINAR: PRESENTERS & TOPICS

Updates/Ideas/Issues

Dr. Yang has a speaker but his would need to be paid.

Training material must be approved by accountability board in order for members to receive CPE credits.

Marc Cousineau can possibly speak, his material is already approved.

CEC UPDATES:

Treasurer/CGFM: Paul Chapman

Paul passed out bank statements and updated budget report.

Paul to draft CGFM scholarship, to order CGFM materials from National, and to order CGFM test database from National.

Anaim to give Paul CGFM materials previously ordered for meeting.

Paul is looking for people who have taken the CGFM test to share their test experiences at the meeting.

Secretary: Shay Younger

Shay to follow up with AGA National to make sure donations to the Den and the United Way are matched.

Membership/Community Service Chair: Anaim Garibay

AGA Inland Empire had 2 new members and some students sign up.

Newsletter Editor/Accountability Chair: Eric Patrick

Eric needs February PDM information, President's message, information about the walk-a-thon, pictures from the PDM, electronic minutes, member of the quarter and information about the scholarships for newsletter.

Eric is going to start looking at CCR's getting ideas and statistics.

Shay volunteered to help.

Education Chair: Dr. Taewon Yang

Dr. Yang has reserved May 21st for the Meet the Government event.

Dr. Yang will cover 30 to 40 parking spaces for the agencies.

Dr. Yang will notify Accounting and Finance department about the Meet the Government event.

Awards Chair: Marlyn Catalon/Evelyn Bobbitt (scholarship)

Marlyn has the tickets to sell, donation letter and scholarship application ready and will send everything to Diana to send to the board and post on the AGA website.

CEC Meeting Minutes for January 23, 2020

Location: Rose Apple Thai Cuisine 1981 Diners Ct SB CA 92408 Page 3 of 3

Present: Diana Atkeson, Paul Chapman, Shay Younger, Anaim Garibay, Eric Patrick, Jenny Yang, Linda Tanner, Dr. Taewon Yang, Marlyn Catalon

Absent: Ali Chemkhi, David Bobbitt, Evelyn Bobbitt, Claudia Cisneros, Norma Marchan

CEC UPDATES (continued):

Hospitality Chair: Jenny Chang/Linda Tanner

Jenny and Linda have no updates.

Auditor: David Bobbitt

David was unable to attend however Paul states he has electronic files and hard copy of audit documentation. Paul to send electronic files to David.

Historian: Evelyn Bobbitt

Evelyn was unable to attend, needs to complete Historian report.

MEET THE GOVERNMENT JOB EXPOSITION - Form Committee:

Diana to send a meeting invite for the Meet the Government.

MISCELLANEOUS:

Suggestions for the raffle prizes for the scholarship include air pods, Visa gift card, \$300 main prize.

OPEN COMMENTS/SUGGESTIONS:

Diana wants to still be on the AGA board next year but cannot be President.

ADJOURNMENT:

Meeting was adjourned at 12:51 pm.

COMMUNITY SERVICE UPDATE



Our chapter recently made donations in the amount of \$250 each to the local charities identified above. Matching donations will be made by AGA National bringing the total amount donated to each of these two charities to \$500.

The Obershaw Den serves to assist CSUSB students who face food insecurity or scarcity. The Obershaw DEN is only available to currently enrolled CSUSB students, including undergraduate, credential, graduate, and doctoral students.

The United Way delivers critical services to our community, connects individuals in crisis with needed resources through 2-1-1, and increases the power of local charities by providing dedicated volunteers.

Mandatory Motivation

Laziness won't get you anywhere

In ancient times, a king had his men place a boulder on a road-way. He then hid in the bushes, and watched to see if anyone would move the boulder out of the way. Some of the king's wealthiest merchants and courtiers passed by and simply walked around it.



Many people blamed the King for not keeping the roads clear, but none of them did anything about getting the stone removed.

One day, a peasant came along carrying vegetables. Upon approaching the boulder, the peasant laid down his burden and tried to push the stone out of the way. After much pushing and straining, he finally managed.

After the peasant went back to pick up his vegetables, he noticed a purse lying in the road where the boulder had been. The purse contained many gold coins and a note from the King explaining that the gold was for the person who removed the boulder from the road."

The above story was obtained from: thoughtcatalog.com

Employment Opportunities



City of Upland (Finance & Admin Services)

Deputy City Manager

Salary: \$12,289 - \$16,527 Monthly Closes: Continuous

City of Rialto

Principal Budget and Financial Analyst

Salary: \$96,426 - \$129,220 Annually Closes: 3/23/20

City of Riverside

Assistant CFO

Salary: \$122,052 - \$163,500 Annually Closes: Continuous

Assistant Controller

Salary: \$111,420 - \$135,420 Annually Closes: Continuous

City of Colton

Payroll Analyst

Salary: \$67,766 - \$82,368 Annually Closes: 3/15/20

County of Riverside

Senior Accountant

Salary: \$49,054 - \$77,333 Annually Closes: 3/12/20

Budget Reimbursement Analyst

Salary: \$55,112 - \$96,627 Annually Closes: 3/17/20

County of San Bernardino

Accountant III

Salary: \$58,427 - \$80,288 Annually Closes: 3/13/20

Payroll Specialist

Salary: \$33,363 - \$45,801 Annually Closes: 3/13/20

University of California, Riverside (UCR)

Multiple Openings

California State University, San Bernardino (CSUSB)

Multiple Openings





2019 FREE TAX HELP

No Appointment Necessary. Walk-in Only!

Tax Preparation Sites

CSUSB Campus

JB258 (Jack H. Brown Hall)
5500 University Pkwy,
San Bernardino, CA 92407

9:00am – 3:00pm
Fridays (Feb. 7- Mar.27)
Saturdays (Feb.8 - Apr.11)

Parking Fee in Lot G
- \$6 on Friday
- \$3 on Saturday

Molina Healthcare

Molina Healthcare
550 E Hospitality Ln #100 San
Bernardino, CA 92408

10:00am – 4:00pm
Saturdays (Feb.8-Apr.11)

Bus: Sbx Green Line
(Hospitality @Carnegi Sb Fs)

Fontana Boys & Girls Club

Boys & Girls Club
7723 Almeria Ave,
Fontana, CA 92336

9:00am – 3:00pm
Saturdays (Feb.8 - Apr.11)

Bus: 10 WB-Fontana-
Baseline-San Bdno
(Citrus @ Miller Sb Fs)

Free tax prep is available to those who:

- Have income below \$69,000
- Are eligible, but not limited for
Itemized Deductions
Earned Income Credit
Education Credits
Dependent Care Credit
Child Tax Credit

We are NOT able to prepare tax returns for

- Nonresidents
- Small Business Owners
- Owners of rental property or farm income
- Married Filing Separately

From March 7th, we can help prior tax preps
(2018, 2017, and 2016)

You must provide

- Photo ID
- Social Security or ITIN Cards for taxpayer,
spouse, and all dependents
- W-2s, 1099s, and other tax documents
- All letters that you received from IRS

For further information, please contact us

- by phone: (909) 537-3992
- by email: vita@csusb.edu
- by visiting our website:

[https://www.csusb.edu/jhbc/business-
community/volunteer-income-tax-assistance](https://www.csusb.edu/jhbc/business-community/volunteer-income-tax-assistance)

WHAT YOU NEED TO KNOW ABOUT AGA RESOURCES



In collaboration with its Intergovernmental Partnership and Corporate Partners, AGA has published 100+ reports that you can use for information, guidance, and reference – share them in your office! Resources include:

- **Executive reports:** White papers and reference materials on emerging issues and technology.
 - Where? <https://www.agacgfm.org/Research-Publications/Online-Library/Executive-Reports.aspx>
 - AGA's Annual CFO Survey was cited in the U.S. Department of Treasury's "The Future of Federal Financial Management"
 - Where? <https://www.agacgfm.org/Research-Publications/Online-Library/Survey-Series.aspx>
- **Intergov:** Abundant set of resources that include tools, guides, checklists, and reference materials; all developed by professionals just like you to address problems and challenges shared by all levels of government.
 - Where? <https://www.agacgfm.org/Tools-Resources/Intergov/Home.aspx>
- **Podcasts:** There are now 19 podcast episodes that you can listen to as you drive, run, walk, or while sitting at your desk when you have time. Topics are current and varied.
 - Where? <https://www.agacgfm.org/Tools-Resources/Accountability-Talks-Podcast.aspx>
- **Journal:** *Journal* editions, dating back to 2001, are available for review.
 - You can take quizzes for CPE on your own time!
 - Where? <https://www.agacgfm.org/Training-and-Events/Learn-Online/Journal-CPE-Quizzes.aspx>
- **Standards and Guidance:** FMSB, CCR, CEAR
 - Great examples of CCRs from all levels of government entities and AGA chapters.
 - FMSB comments on exposure drafts from FASAB, GASB, and FASB – and you have access to these letters!
 - Where? <https://www.agacgfm.org/Standards-Guidance.aspx>



2019-20 Webinars

Sept. 4, 2019 – Free Members-Only*
Sept. 11, 2019 – Communications
Oct. 23, 2019 – Internal Control
Nov. 20, 2019 – Ethics
Dec. 11, 2019 – Internal Control
Dec. 18, 2019 – Free Members-Only*
Jan. 8, 2020 – Uniform Guidance
Feb. 5, 2020 – GASB Update
March 4, 2020 – Improper Payments

March 18, 2020 – Free Members-Only*
March 25, 2020 – Cybersecurity
April 8, 2020 – Ethics
April 22, 2020 – DATA Act
May 13, 2020 – Fraud/Data Analytics
June 10, 2020 – Leadership
June 26, 2020 – Free Members-Only*

AGA webinars make earning CPEs easy. These live events are held from 2–3:50 p.m. ET and offer 2 CPEs.

*Free members-only webinars offer 1 CPE.

AGA members pay just \$49. Group registration options are available. Learn more and register at www.agacgfm.org/webinars