

AGA

Topeka Chapter

The News Flash!

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2017-2018

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PRESIDENT’S MESSAGE

We are kicking off the new year with a special Webinar featuring Leon Young. Much of leadership revolves around communication. Saying the right thing at the right time. Providing the information others need when the need it. Leon is a great presenter because he presents from the perspective of a working office with real people, not from a textbook on how an office should work. You will enjoy his perspective and advice on changes you can make to smooth the workflow and reduce tensions in the workplace.



I appreciate your ideas and suggestions for programs this year and hope you will continue to keep those ideas coming. Let me know what we can do to focus on your professional needs.

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AGA Upcoming Training Events

Note that many events are available either in-person or via your computer system. For more information visit www.agacgfm.org.

WEBINARS

September 13, 2017 Managing 90 Percent of Your Job! CPE 2

Topeka, KS / Jayhawk / Florentine Room

Registration 12:30

Webinar 1:00—2:50

September 28, 2017 Leverage LinkedIn to Up Your Reputation and Relevance CPE 1

FREE to Members - Sign up on-line - www.agacgfm.org

October 11, 2017 Auditing Relevance and Reliability of Performance Information CPE 2

Topeka, KS / Jayhawk / Florentine Room

Registration 12:30

Webinar 1:00—2:50

Major Training Events

Sign up online at www.agacgfm.org

Internal Control and Fraud Prevention Training

September 19 & 20 Washington, DC CPE 14

Virtual Option Available

Financial Systems Summit - Discussing federal financial management systems in a budget-constrained environment

January 17, 2018 Washington, DC CPE 6

Virtual Option Available

2018 National Leadership Training - Developing and Training government financial professionals to excel as leaders

February 27 & 28 Washington, DC CPE 14

Virtual Option Available

Friend us on Facebook!

We are at <https://www.facebook.com/AGATopekaChapter/>

Race Against Breast Cancer Topeka, Kansas

Our community service efforts for the first quarter of the new year will be focused on assistance to the Race Against Breast Cancer. This includes both loose change donations and hours contributed by members in support of or participation in the walk.

The Race Against Breast Cancer, Inc. (RABC) began in 1991 as a community coalition whose mission is to confront the challenge of breast cancer in Shawnee County. The organization has grown into an independent registered 501C (3) not-for-profit corporation and to date has funded over 8,000 screening and diagnostic mammograms to those in need of financial assistance in over ten counties in northeast Kansas. A volunteer board of directors consisting of community representatives, medical providers and hospital representatives oversees the corporation. Our mission is “Improving health through education, access, early detection, screening, and breast health awareness.”

The RABC program funds screening/diagnostic mammograms for over 600 individuals in northeast Kansas each year and reaches hundreds more through community awareness and fundraising efforts. Breast cancer impacts not only women, but also their families, friends, workplace, and community. Breast cancer does not discriminate based on gender and that is why the RABC program also pays for mammograms for men who have a medical and financial need for one.

Upcoming Events

Bowling for Mammograms	Saturday, June 24, 2017
5K Run/Walk Event	September 8 & 9, 2017
4th Annual Make the Cut:	Saturday, June 2, 2018 from 10am to Noon

AGA offers virtual attendance for many of its national events. Virtual attendance allows those with limited travel budgets to participate and earn CPE.

Why Choose the Virtual Attendee Option?

- **No travel required** — Watch key educational sessions in the comfort and convenience of your home or office.
- **Participate despite busy schedule or budget restraints** — virtual attendance offers a full-scale online educational experience.
- **Earn CPEs** — General sessions and selected popular breakout sessions are available via live-stream.
- **On-demand recordings** — Virtual attendees have access to on-demand session recordings for up to one year after the event at no additional cost. No need to alter your



Wednesday, September 13, 2017

Managing 90 Percent of Your Job!

PROFESSIONAL LECTURE SPEAKER: [Leon Young](#), Consultant and Educator, Leon Young Seminars

Did you know that 90 percent of a leader's job on any given project is communication, according to the Project Management Institute? Leaders set the tone and model the behavior they want from their team members. Leaders and team members have a responsibility to manage their communication and leadership skills that will encourage everyone to get the word out on the work that needs to be done, be on the same page, be professional and keep moving forward. This webinar will cover effective leadership and communication skills and techniques which are essential in the workplace.

CPE CREDIT: 2 HOURS

(State boards have final authority on the acceptance of individual courses for CPE credit.)

LOCATION: Jayhawk Bldg - Florentine Room
7th & Jackson; Topeka, Kansas

REGISTRATION 12:30 am – 1:00 pm

EVENT: Lecture: 1:00 pm – 2:50 pm

REGISTRATION FEE

MEMBERS:	\$20
NON-MEMBERS:	\$30
MEDIA	Free (photo ID required)
FULL-TIME STUDENTS	Free (photo ID required)

YOU DO NOT NEED TO BE A MEMBER OF AGA TO ATTEND

Friend us on Facebook – www.facebook.com/AGAtopekachapter

Register by emailing to topekachapter@agaks.org

We look forward to seeing you on September 13th

Position Available



The Kansas Housing Resources Corporation has announced the posting for:

Chief Financial Officer

Classification Status: Unclassified, Exempt, Full-Time

Reporting Relationship: General Counsel/Deputy Director

Primary Accountability: This position is responsible for managing and supervising the accounting and finance department, which includes financial reporting, grant status reporting general accounting, banking and investments, cash management, loan servicing, budgeting, establishing and documenting accounting and finance policies and procedures, serving as the lead audit contact, achieving understanding and knowledge of software systems, subrecipient single audit report reviews, cost allocation plan, and overseeing or completing special projects and reports. The position also reviews and analyzes complex financial information and trends and conveys that information to management and the board of directors in a concise and understandable manner. A high level of discretion and professionalism must be exercised, especially when dealing with sensitive or confidential information.

Please see the full announcement at: <https://www.agacgfm.org/Chapters/Topeka/Our-Chapter/Jobs.aspx>



**Executive Committee Meeting Minutes
Topeka Chapter
July 19, 2017**

2017-2018

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Members Present: Nicole Malott, CGFM, Amy Bloom, MBA
Meeting Location: Norsemen Brewery; North Kansas Avenue; 5:15 PM

- ❖ Discussed minutes of 6/21, moved to approve minutes as written.
- ❖ Nicole presented June Monthly Financial reports. Total disbursements/expenses net \$163.24. Helping Hands loose change donation was \$22.38 and Door Step loose change amounted to \$23.30. Transiting the transfer of treasurer responsibilities from Nicole to Amy will take place.
- ❖ PDT presentation of awards (pictures soon).
- ❖ June newsletter on website. Need information for July.
- ❖ Discussed August event ideas – tentative dates of Aug 16/17 or Aug

23/24.

- ❖ Chapter Plans – Accountability Plan draft (Walt)?
- ❖ The next meeting is scheduled for August 16, 2017 and will be held at Norsemen Brewing at 5:15pm.
- ❖ The meeting was adjourned at 5:50pm.

What is CGFM?



Certified Government Financial Manager® (CGFM®) is a professional certification awarded by AGA, demonstrating competency in governmental accounting, auditing, financial reporting, internal

What are the initial requirements?

To earn the CGFM, individuals must apply for the CGFM program and meet the following requirements:

[Ethics](#) — read and agree to abide by AGA's *Code of Ethics*

[Education](#) — have a bachelor's degree from an accredited college or university

[Examinations](#) — pass three comprehensive CGFM examinations

[Experience](#) — have at least two years of professional-level experience in government financial management

Maintaining CGFM Certification

To retain the CGFM certification, all CGFM's must adhere to the AGA's [Code of Ethics](#). In addition, to continue using the CGFM designation after their name, CGFM's must be in an active status.

Active Status

To maintain the CGFM certification in an active status, CGFM's are required to:

- Pay the CGFM renewal fee by the due date every year.
- Complete at least 80 hours of Continuing Professional Education (CPE) every two years in government financial management topics or related technical subjects (within the designated two-year cycle).
- Maintain and, if requested by AGA, provide detailed information on CPE hours completed.

By submitting their annual renewal payment, CGFM's affirm that they have and will continue to abide by AGA's [Code of Ethics](#) and that they have fulfilled the [minimum CPE Requirements](#).