



VOLUME 2015-2016

ISSUE 7, MARCH 2016

## President's Message

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As hard as it may be to believe, the official start of spring is just two weeks away! Even though we have had a very mild winter, nothing can take away from the excitement of spring in the air. It represents a time for change and a new beginning and is very representative of the CEC itself. As we get closer and closer to April, it is time to start thinking about elections for next year's CEC. We have a number of key positions open, and as I've mentioned before, it is a great opportunity to network and make a difference in our local AGA chapter. You will get to work with a great group of people who will assist you every step of the way. It also is a great addition to any resume! Below are the positions that are currently vacant and I encourage anyone who is interested or has questions to please contact a member of the CEC. We really would love to have you aboard!

- Chapter Secretary
- Director of Community Services
- Director of Membership
- Director of Awards
- Director of Programs & Technical Meetings

In community service news, the annual "Bowl For Kids' Sake" is also around the corner. It's a great time to get together and support a worthy organization, the Big Brothers Big Sisters of Mid-Maine. Please grab a group of your co-workers and set up a team to challenge other groups, departments, and service centers for bragging rights while at the same time making a big difference in a child's life. Below is a link for those who are interested.

<http://www.bbbsmidmaine.org/lets-get-the-ball-rolling/>

We are also trying to get involved in a handful of 5k's for those who are interested. Below are a few links for those AGA members:

- <https://runsignup.com/Race/ME/Waterville/OneinFive5K>
- [http://www.roadracerunner.com/re\\_227967/MaineStateCreditUnionsWalktoEndHungerFeedME5K.html](http://www.roadracerunner.com/re_227967/MaineStateCreditUnionsWalktoEndHungerFeedME5K.html)

### ATTENTION!

*Check out our new member bio on page 3!*

Are you using social media? The Maine Chapter AGA invites to you

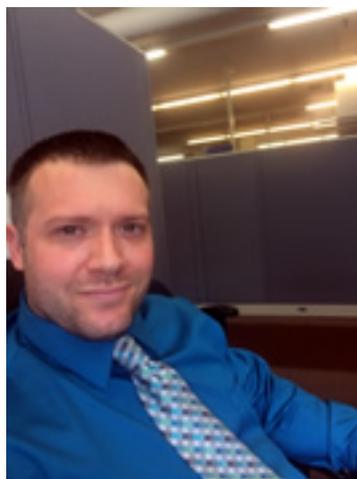
like us on Facebook



Chapter Website:

<http://www.agamainechapter.org/>

Community service is very important and is a big part of what being an AGA member is all about, and I would like to thank all of those who donated to Bread of Life Soup Kitchen and participate in these events on a regular basis.



David Leach will be the speaker for our next meeting and he will be discussing Smart Auto Buying and Financing as well as giving an overview of the Bureau of Consumer Protection. I look forward to seeing all of you there!

Regards and Best Regards,  
Derek Gorneau



## AGA Maine Chapter

Consumer Protection is an important topic to share with our members, so we have several speakers covering various aspects. We were pleased to have Martha Carrier speak regarding consumer complaints and we are pleased to have David Leach cover the auto buying industry and financing. It should prove to be informative.

## New England Region AGA

The Aroostook Chapter holds CEC meetings are held the 2nd Thursday of each month. General meetings are held as necessary.

The Hartford Chapter meetings are generally held at 6:00pm on the third Wednesday of each month from September to may.

The Boston Chapter holds monthly meetings and trainings September through June.

## AGA National

Since 1950, the Journal of Government Financial Management

(Journal) has provided valuable, in-depth information to decision-makers at all levels of government. The Journal, which is published quarterly by AGA, is distributed to members as well as subscribed to by libraries internationally.

Journal readers are government financial managers in federal, state and local government, as well as the private sector and academia.

The needs and interests of our readers include: hardware/software products, business supplies, office equipment, management and IT consulting services, education and training, products and services, professional development resources, research tools, temporary services and much more.

To view the latest journal, please visit:

<https://www.agacgfm.org/My-AGA/utilities/Sign-in.aspx?RET=/Resources/Journal-of-Government-Financial-Management/Read-the-Latest-Issue.aspx>



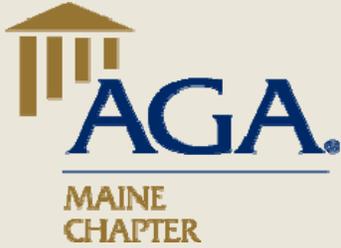
## NOTICES...

- Are you interested in joining the CEC? Voting for new positions is quickly approaching. Contact a CEC member today or visit our website for more details.
- Need help studying for the CGFM exam? Contact a CEC member to see about a study-group.
- Do you have an idea for a speaker? Please contact a CEC member. Your insight to help the Chapter is welcomed.



## TRIVIA

For many, March is associated with “March Madness”. How many teams were allowed to play in the very first NCAA Tournament?



## *NEW MEMBERS*

*We would like to welcome some new members to our Chapter:*



*Tammy Chase*

*From the*

*Office of the State Controller*

*And*

*Stephen Fink*

*From the*

*Security and Employment*

*Service Center*

*WELCOME!*

## Member Bio

JENNIFER FOSTER

DHHS Service Center, Senior Staff Accountant

Who is Jenni Foster?

Born and raised in Biddeford, Maine, I grew up with the love of sports, playing volleyball and softball. I spent all my spare time playing on travel teams and even played on the junior Olympics volleyball team. When it was time for college, I hauled myself to Waterville and enrolled in the 5 year Master's program for Accounting at Thomas College. I was President of the Accounting Society, was inducted into Alpha Chi Honor Society for being in the top 10% of my class and was the Vice President, and graduated Summa Cum Laude with my MBA in 2013.

I worked two internships during college: auditing at BerryDunn and taxes at Bouchard & Associates. Neither of these suited me. I applied to the state and was offered a Staff Accountant job for MaineCare that I started a month before I actually graduated. Just under a year later, I was promoted to Senior Staff Accountant.

I met my husband, Colby, in 2010 and we got married in July of 2014. In October 2015, we welcomed our beautiful baby girl, Payton, into the world. Recently, I've also decided to explore my opportunities and have become a licensed real estate agent, working with Coldwell Banker Plourde in Waterville.



## RECRUIT A MEMBER

As a valued member, you can impact the future of AGA by sharing your experience with your peers, your staff and others in your organization with an interest in government financial management. No one knows better how beneficial AGA membership is to advancing government accountability than current AGA members.

Did you know that a large percentage of new members join AGA simply because someone invited them? Consider sharing your AGA membership experience and get rewarded for doing so. Recruit a member today!

### Super Recruiters Club

Once you have recruited 10 members, you become part of the Super Recruiters Club! Super Recruiter status affords many exclusive rewards including recognition at a private reception at the annual PDT. Other rewards include: a lapel pin, certificate, VIP status at all national events and logo wear apparel.



End of Year Sponsor Achievement Awards and Recognition Awards are presented at the annual national training event, the PDT, each summer.

*Recruiter of the Year* (one winner)—The member who recruits the most new members from May 1 through April 30 will be presented with the Recruiter of the Year distinction and receive a complimentary AGA national meeting registration.

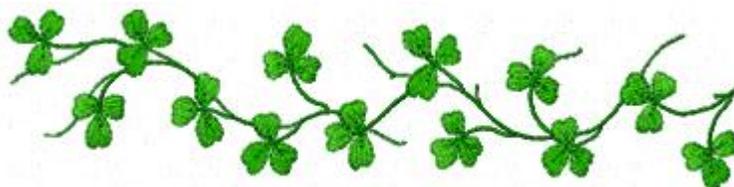
*Top Sponsor* (two winners)—The next two members who recruit the highest number of new members from May 1 through April 30 will each be bestowed with the Top Sponsor distinction and each will receive a complimentary AGA national meeting registration.

*Chapter Overall Growth* (six winning chapters)—Those six chapters achieving the highest overall growth percentage in their chapter size grouping for the membership year will each win a complimentary AGA national meeting registration. Chapters decide who receives the registration. Each chapter president and membership chair will be presented with an achievement plaque as well.

Start Recruiting Today!

[Download a membership application](#). You can also order applications by calling AGA at 800.AGA.7211 and/or emailing [agamembers@agacgfm.org](mailto:agamembers@agacgfm.org).

Tell your peers and co-workers about AGA. Simply encourage them to fill out AGA's membership application or apply online. Be sure to include your name in the sponsor's name category on the application to receive credit.



We, the CEC board, want to thank everyone who participated in the two community service projects for the Augusta Food Bank and the Kennebec Valley Humane Society. The Chapter collected **five** boxes and a bag of supplies for the Augusta Food Bank and a trash bag and box of supplies for the KV Humane Society.

We are proud to have an organization that considers the needs of the community and will help out when called upon.

If your department is interested in nominating a liaison for community service to assist our board Director of Community Service with events throughout the year, please contact a member of the CEC today.

## Community Service Opportunity

The Maine Chapter will be participating in the annual Bowl For Kids' Sake that benefits the Big Brother/Big Sisters of Mid-Maine.

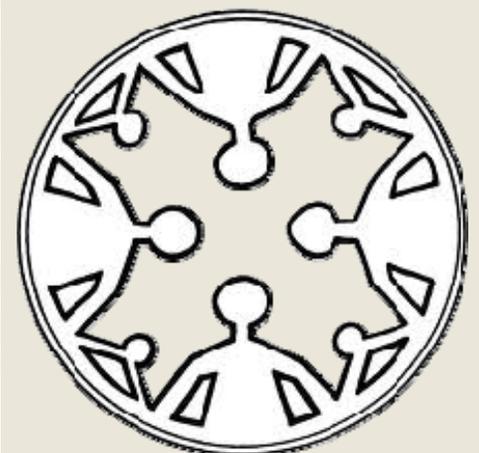
Please contact Kathy Godfrey or visit the website for more details.

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“Every sunrise is an invitation for us to arise and brighten someone's day.”

~Richelle E. Goodrich

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## UPCOMING TRAINING

AGA is pleased to announce its latest web conference on **Internal Controls**.

Information will be forthcoming.



**\*\*Please note: The webinar scheduled for March 9th has been changed from Grants to FISMA. Due to the response received from the voting email sent out, we will not be holding the FISMA training. We will notify you with the new date and time for the Grants webinar when it is posted. Thank you for understanding.**





Maine Department of Health and Human Services  
Direct Hire Vacancy Announcement

## *Auditor I*

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CODE: 0611                      RANGE: 20 (Pro/tech)      SALARY: \$15.50 - \$20.89/hr.

Value of State-paid Health & Dental Insurance: \$370.98 biweekly (90% State contribution).

Value of State's share of employee's retirement: 15.3 % of pay.

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**Opening Date:** March 4, 2016

**Contact:** W. Malinowski

**Closing Date:** Until filled

**Telephone:** (207) 287-4289

**Location:** Augusta

## **Agency Information**

The Department of Health and Human Services (DHHS) provides supportive, preventive, protective, public health and intervention services that protect the public health and assist our customers in meeting their needs; and that assist families in providing for the developmental, health and safety needs of their children. DHHS strives to provide these programs and services while respecting the rights and preferences of individuals and families. DHHS programs are funded by both the Federal and State government and as such, must comply with Federal and State regulations and program requirements.

The Division of Audit is responsible for providing audit oversight services to all DHHS Offices. These services include identification of potential risks, implementation of internal controls to mitigate risk and auditing of programs and services to test for compliance. We currently have 3 vacancies in our Augusta office. These positions may require occasional statewide travel.

## **Job Duties**

As an Auditor I you will perform professional audit work under the direction of senior auditors of MaineCare (formerly Medicaid) Providers and Community Agencies who receive state and federal pass thru funds from the Department of Health and Human Services. You will be called upon to assist/complete financial and compliance audits of annually filed cost reports regarding usage of public funds for conformance to established laws, rules, regulations and standards. To

successfully perform these duties, you must understand GAAP, GAAS and be skilled with computers, particularly spreadsheet applications. You must be detail oriented and have a high degree of self-motivation. As an Auditor I you will contribute to the Departments mission and goals by helping to ensure public assistance funds are utilized for the purposes enacted in legislation. You will have opportunities to grow personally and professionally as you acquire knowledge of Medicare, Medicaid, the federal single audit act (A-133) and the state single audit act (MAAP) and applicable laws and regulations and become proficient in the review and auditing of financial statements and cost reports prepared by non- profit and proprietary corporations.

## **Requirements**

To qualify you must have a Bachelors Degree\* in Accounting, Business Administration, or related field -OR- a four (4) year combination of education, training, and/or experience at the professional level in auditing and accounting. The background of well-qualified candidates should demonstrate knowledge of GAAP and/or GAAS and proficiency with standard desktop applications, particularly word processing and spreadsheet applications.

\*Only post-secondary degrees from a College or University whose accreditation has been granted from a nationally recognized accreditation agency recognized by the U.S. Secretary of Education will satisfy educational requirements. Information can be obtained at <http://ope.ed.gov/accreditation/>. Foreign degrees must be evaluated by the World Education Services for authentication and U.S. equivalency.

## **Application and Information**

For additional information about this position please contact Herb Downs, Director, Division of Audit @ (207) 287-2778. To apply, please forward a State of Maine direct hire application form, current resume, copies of post-secondary transcripts and a cover letter to the address below on or prior to the closing date:

Wendy Malinowski

DHHS Human Resources Division  
#11 State House Station  
Augusta, ME 04333

Direct hire applications are available at [www.maine.gov/dhhs/jobs](http://www.maine.gov/dhhs/jobs)

The Department of Health and Human Services is an Equal Opportunity/Affirmative Action employer.  
We provide reasonable accommodations to qualified individuals with disabilities upon request.



## Celebrating 20 Years of Excellence



CGFM is a professional certification recognizing the unique skills and special knowledge required of today's government financial managers. It covers governmental accounting, auditing, financial reporting, internal controls and budgeting at the federal, state and local levels.

### How Do I Obtain My CGFM?

#### Initial Certification Requirements

To earn the CGFM, candidates must apply for the CGFM Program and meet the following requirements:

- ◆ **Ethics**—read and agree to abide by AGA's Code of Ethics.
- ◆ **Education**—have a bachelor's degree from an accredited college or university and have completed at least 24 credit hours in financial management or related topics.
- ◆ **Examinations**— pass three comprehensive CGFM Examinations.
- ◆ **Experience**— have at least two years of professional-level experience in government financial management.

[Learn more about the process of earning the CGFM designation.](#)

**CGFM Application**—If you are ready to start the process of earning your CGFM, [click here](#) to apply for the CGFM Program.



#### AGA CGFM Study Guides— ONLINE!

New from AGA! You can access the CGFM Study Guides on the go!

Read, search and review the study guide content on your laptop, tablet or phone — a convenient way to prepare for the CGFM Examinations. Upon purchasing the online version of each guide, you'll have immediate access to the entire publication for a period of 12 months. In



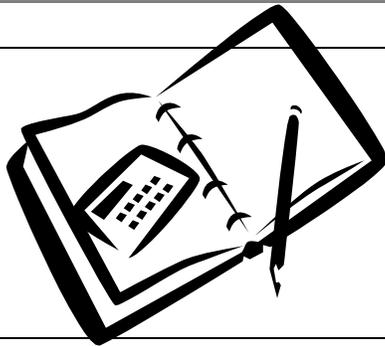
addition, if a newer version of this study guide is published within this period, you'll also have access to the new version! As with the printed version, the online study guides feature textbook-like format with learning objectives, a chapter summary and a reinforcement quiz for each chapter. In addition to the relevant resources, the appendices contain a glossary of terms, a list of reference materials, answers to reinforcement quizzes with explanations and end-of-course review questions. Those ordering the study guides can purchase the option of earning Continuing Professional Education (CPE) hours upon passing an online CPE examination.



## TREASURER'S REPORTS

### Maine Chapter AGA Balance Sheet as of 02/29/2016

<b>ASSETS</b>		
	AGA Cash	\$40.00
Cash and Bank Accounts	AGA Checking	\$42.08
	AGA Savings-Share Account	\$7,315.80
Total Cash and Bank Accounts		\$7,397.88
Other Assets	Customer Invoices	\$1,173.00
Total Other Assets		\$1,173.00
Total Assets		\$8,570.88
<b>LIABILITIES</b>		
Other Liabilities	Sales Tax & Business Bills	\$0.00
Total Other Liabilities		\$0.00
Total Liabilities		<u>\$0.00</u>
Overall Total		<b><u>\$8,570.88</u></b>



### Maine Chapter AGA Income Statement as of 02/29/2016

<b>INCOME</b>	
Dividend Income	\$7.03
Education—Web/Audio Conferences	\$3,380.00
Gifts Received	\$20.00
Membership Income from National	\$322.03
Monthly Meetings	\$3,697.00
Other Income—50/50	\$7,505.56
<b>EXPENSES</b>	
Charity	\$20.00
Education	\$2,080.00
Gifts Given	\$185.90
Monthly Meetings	\$4,235.40
Utilities—Internet	\$33.98
<b>TOTAL EXPENSES</b>	<b>\$6,555.28</b>
<b>NET INCOME/LOSS</b>	<b><u>\$950.28</u></b>

## CHAPTER RECOGNITION PROGRAM - 2nd Quarter Points—Great job!

The Chapter Recognition Program is designed to support, encourage, and promote the accomplishment of AGA's mission and to provide flexible non-competitive guidelines for a well-rounded chapter. The Chapter Recognition Program year begins on June 1st and concludes May 31st.

SECTION	MAX POINTS	TOTAL POINTS	% OF POINTS
Chapter Leadership, Planning & Participation	3000	1900	63%
Education & Professional Development	4000	1550	39%
Certification	4000	1300	33%
Communications	3000	3192	106%
Membership	4000	925	23%
Accountability	2000	1050	53%
Community Service	2000	850	43%
Awards	1000	0	0%
<b>TOTAL</b>	<b>23000</b>	<b>10767</b>	<b>47%</b>
<b>GOAL TOTAL</b>	<b>10000</b>	<b>8541</b>	<b>85.41%</b>
<b>CURRENT GOAL STANDING</b>	<b>10000</b>	<b>10767</b>	<b>108%</b>

thankful *appreciate*  
willing morale *performance*  
*recognition* value  
morale *grateful* good u  
positive behavior  
*stand out* above and beyond  
*social* pleased team  
connected

## February 9, 2016

Meeting was at the Senator Inn following Luncheon.

**Attendees:** Derek Gorneau, Shirley Browne, Leanne Laverdiere, Angela Dickinson, Kim Hall, Will Korth, Kathy Godfrey and Andrea McKay

**Speaker:** Ryan Neale, MDF, Measures of Growth

- ◇ Speakers lined up: March speaker will be David Leach, Topic TBD
- ◇ Speaker from AGA National did not receive request in time to be available for April Meeting; inquired how to get a head start next year
- ◇ Shirley is willing to be speaker in April regarding Cyber Security, if necessary
- ◇ Leanne will send email about extending the community service events
- ◇ Kim mentioned that 3 departments bought prepaid webinar packages and there are 3 webinars remaining
- ◇ Chapter raffle awards are donations
- ◇ Intend to speed up process of raffle this year by calling out next number following the first number chosen
- ◇ Limited donations for community service this year, extending drive through March; hope to get liaisons for each agency to help
- ◇ Bowl-a-thon for May community service
- ◇ Angela updated newsletter to include new Income Statement
- ◇ Will is working on getting more interest in study groups
- ◇ Nominations will begin in March, Voting in April
- ◇ 50/50 Raffle Winner (\$18.00)—April Newman, OSC



## OUR CEC

For more information, visit our website:

<http://www.agamainechapter.org>

### CHAPTER OFFICERS

#### President

Derek Gorneau

derek.gorneau@maine.gov

#### Immediate-Past President

Phillip Platt

phillip.platt@maine.gov

#### President-Elect

Shirley A. Browne, CIA, MBA

shirley.browne@maine.gov

#### Secretary

Leanne Laverdiere

leanne.laverdiere@maine.gov

#### Treasurer

Kimberly Hall

kimberly.hall@maine.gov

### CHAPTER DIRECTORS

#### Awards

April Newman, CGFM

april.d.newman@maine.gov

#### Bylaws & Procedures

Tony Gorneau

james.a.gorneau@maine.gov

#### Communications

Angela Dickinson

angela.l.dickinson@maine.gov

#### Community Service

Kathy Godfrey

kathleen.godfrey@maine.gov

#### Early Careers

Andrea McKay

andrea.mckay@maine.gov

#### Education

Will Korth

will.korth@maine.gov

#### Membership

**Vacant—Please contact CEC, if interested**

#### Professional Certification

Will Korth

will.korth@maine.gov

#### Programs & Technical Meetings

**Vacant—Please contact CEC, if interested**

## Past Meeting Recap

On February 9, 2016, the Maine Chapter of the AGA met at the Senator Inn located in Augusta. Chapter President, Derek Gorneau, welcomed the Chapter.

President Gorneau proceeded to introduce our speaker, Ryan Neale, who currently holds the position of Program Director at the Maine Development Foundation.

*“Ryan joined MDF in 2010 and oversees the Foundation's economic research and reporting. He is Program Director for the Maine Economic Growth Council, oversees the Making Maine Work report series, and is co-director of the Policy Leaders Academy. Prior to joining MDF, Ryan worked in Washington, D.C. for Senator Olympia Snowe. Ryan received his Bachelors Degree in Political Science from the University of Maine, and his Masters Degree in Community Planning and Development from the Muskie School of Public Policy at the University of Southern Maine.”*  
- <http://www.mdf.org/staff.php>

Ryan spoke to the Chapter about the “Measures of Growth” Report, a publication of the Maine Development Foundation and the Maine Economic Growth Council. He highlighted the key indicators, what areas were focused on and how those have compared to previous years.

A copy of the report can be found at:

<http://www.mdf.org/publications/Measures-of-Growth-2015/820/>



## MARCH MONTHLY MEETING

The Maine Chapter of the Association of Government Accountants' monthly meeting will be held on **Tuesday, March 8th** at the Senator Inn.

Our speaker will be David Leach. David is from the Bureau of Consumer Protection and will be discussing auto buying and financing.

On the menu for our luncheon will be:



*House Salad*  
*Country Chicken Pie*  
*Lemon Chess Pie*

**TRIVIA ANSWER:**  
“In the very first NCAA Basketball Tournament, only 8 teams were allowed to play.”

### Websites of Interest

- American Society for Public Admin (ASPA) .....[www.aspanet.org](http://www.aspanet.org)
- MA Chapter of ASPA.....[www.massaspa.org](http://www.massaspa.org)
- Association of Certified Fraud Examiners (CFE)..... [www.cfenet.com](http://www.cfenet.com)
- Greater Boston Chapter of CFE.....[www.acfe-boston.org](http://www.acfe-boston.org)
- Association of Government Accountants .....[www.agacgfm.org](http://www.agacgfm.org)
- AGA Boston Chapter.....[www.aga-boston-chapter.org](http://www.aga-boston-chapter.org)
- AGA Aroostook County Chapter.....[www.arostookcountyaga.org](http://www.arostookcountyaga.org)
- AGA Hartford Chapter .....[www.agahartford.org](http://www.agahartford.org)
- AGA Maine Chapter.....[www.agamainechapter.org](http://www.agamainechapter.org)
- COSO..... [www.coso.org](http://www.coso.org)
- First Gov ..... [www.firstgov.gov](http://www.firstgov.gov)
- Governmental Accounting Standards Board..... [www.gasb.org](http://www.gasb.org)
- Government Executive .....[www.govexec.com](http://www.govexec.com)
- Institute of Internal Auditors (IIA) .....[www.theiia.org](http://www.theiia.org)
- Intergovernmental Audit Forum.....[www.auditforum.org](http://www.auditforum.org)
- International Accounts Payable Professionals (IAPP).....[www.iappnet.org](http://www.iappnet.org)
- National Assoc of State Auditors, Comptrollers & Treasurers.....[www.nasact.org](http://www.nasact.org)
- National Assoc of State Comptrollers.....[www.nasact.org/community/nasc.html](http://www.nasact.org/community/nasc.html)
- National Assoc of State Treasurers.....[www.nasact.org/community/nast.html](http://www.nasact.org/community/nast.html)
- National State Auditors Association.....[www.nasact.org/community/nsaa.html](http://www.nasact.org/community/nsaa.html)
- National Electronic Commerce Coordinating Council .....[www.ec3.org](http://www.ec3.org)

## MARCH

*Brings*

*“Mad for Plaid” month.*

*It's still a bit chilly out there , so feel free to sport your best plaid!*

