



VOLUME 2015-2016

ISSUE 9, MAY 2016

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ATTENTION!

Check out page 7 for Audit, Ethics & GASB Training!

Are you using social media? The Maine Chapter AGA invites to you

like us on

Facebook



Chapter Website:

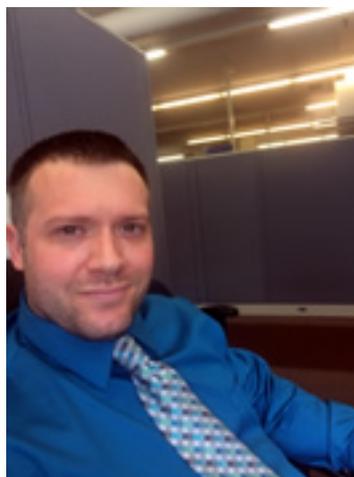
<http://www.agamainechapter.org/>

President's Message

So as we approach our final meeting of the year, and I begin to write my final message to all of you as Chapter President of the AGA, I begin reflecting on the past year and how quickly it went by. I hope all of you enjoyed our guest speakers and webinars for the year and I really want to start this final message by thanking all of you for participating in our local chapter. Year after year this group continues to shine in their community service participation and this year was no exception. Our members clearly understand what it is to give back and help those within their community and that's something I'm very proud to be a part of. Thank you to each and every single one of you!



I would also like to take the time to say how thankful I am to everyone that participated in the CEC group this year. Without their dedication and hard work, the luncheons, webinars, and community service events simply wouldn't be possible. I am very much looking forward to presenting some of these individuals with some very well deserved awards next week! It is also very exciting to see many of our CEC members preparing to step into new roles next year and I know that they will do an amazing job. It does appear that there will still be a few positions available for those of you who may be interested in joining the CEC, and I encourage you to let us know.



Thank you all again and I hope you all have a wonderful Spring and Summer. The Chapter Executive Committee looks forward to seeing you all again in September for another great year!

Sincerely,,

Derek Gorneau

AGA Maine Chapter

It was a pleasure having Eric Berman, the upcoming Boston Chapter President, join our Chapter this past April to discuss Cyber-security.



New England Region AGA

The Aroostook Chapter holds CEC meetings are held the 2nd Thursday of each month. General meetings are held as necessary.

The Hartford Chapter meetings are generally held at 6:00pm on the third Wednesday of each month from September to may.

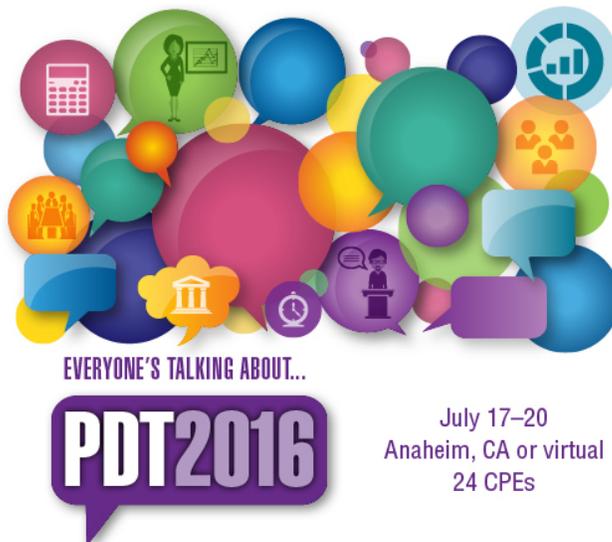
The Boston Chapter holds monthly meetings and trainings September through June.

AGA National

AGA is proud to hold its premier training and networking event, the 2016 Professional Development Training.

3 Reasons You Should Attend:

- ◆ Earn up to 24 CPE hours
- ◆ Stay on the Cutting Edge
- ◆ Network and Connect



Date: July 17-20, 2016

Location: Anaheim, CA or virtual

For more information, visit the PDT website at:

<https://www.agacgfm.org/PDT-2016.aspx>

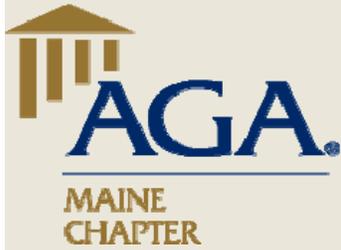


NOTICES...

- Are you interested in joining the CEC? Voting for new positions is quickly approaching. Contact a CEC member today or visit our website for more details.
- Need help studying for the CGFM exam? Contact a CEC member to see about a study-group.
- Do you have an idea for a speaker? Please contact a CEC member. Your insight to help the Chapter is welcomed.

TRIVIA

What grand event was celebrated on May 8, 1945?



NEW MEMBERS

*We would like to welcome
some new members to our
Chapter:*

Daniel Otieno

*From the
DHHS Service Center*

WELCOME!



Member Bio

Are you new to the Maine AGA Chapter? Why don't you tell us about yourself! Our Chapter is a friendly group and we love to hear about where you came from and how you are doing. Networking is always a good choice.

Please contact Angela with your submissions at:

Angela.L.Dickinson@maine.gov



From the Editor

Do you know someone in the Maine Chapter who recently received a promotion, accepted a new position, retired or won an award? Would you like to share the good news with fellow AGA members? Or maybe you're interested in writing a technical article for an upcoming issue?

Please forward submissions for the next newsletter to:

Angela.L.Dickinson@maine.gov

RECRUIT A MEMBER

As a valued member, you can impact the future of AGA by sharing your experience with your peers, your staff and others in your organization with an interest in government financial management. No one knows better how beneficial AGA membership is to advancing government accountability than current AGA members.

Did you know that a large percentage of new members join AGA simply because someone invited them? Consider sharing your AGA membership experience and get rewarded for doing so. Recruit a member today!

Super Recruiters Club

Once you have recruited 10 members, you become part of the Super Recruiters Club! Super Recruiter status affords many exclusive rewards including recognition at a private reception at the annual PDT. Other rewards include: a lapel pin, certificate, VIP status at all national events and logo wear apparel.



End of Year Sponsor Achievement Awards and Recognition Awards are presented at the annual national training event, the PDT, each summer.

Recruiter of the Year (one winner)—The member who recruits the most new members from May 1 through April 30 will be presented with the Recruiter of the Year distinction and receive a complimentary AGA national meeting registration.

Top Sponsor (two winners)—The next two members who recruit the highest number of new members from May 1 through April 30 will each be bestowed with the Top Sponsor distinction and each will receive a complimentary AGA national meeting registration.

Chapter Overall Growth (six winning chapters)—Those six chapters achieving the highest overall growth percentage in their chapter size grouping for the membership year will each win a complimentary AGA national meeting registration. Chapters decide who receives the registration. Each chapter president and membership chair will be presented with an achievement plaque as well.

Start Recruiting Today!

[Download a membership application](#). You can also order applications by calling AGA at 800.AGA.7211 and/or emailing agamembers@agacgfm.org.

Tell your peers and co-workers about AGA. Simply encourage them to fill out AGA's membership application or apply online. Be sure to include your name in the sponsor's name category on the application to receive credit.



Thanks to all who participated in this past year's 2015-2016 community service donations. It was my pleasure working with you all.

Our first community service project was the Back to School campaign for the Family Violence Project. We collected six boxes and 3 bags of supplies and backpacks. I just received the FVP Voice Spring 2016 booklet and wanted to let you know that they continue to recognize us for fundraising for their Back to School project.

Our fall campaign was collecting bedding items for the Bread of Life Shelter. We delivered 3 boxes of sheets, blankets, pillowcases, a quilt, and comforter sets to them.

During the winter months we did a joint food collection this year. We collected food for both the Augusta Food Bank and Kennebec Valley Humane Society. We delivered a total of eight boxes and a bag of food to the Augusta Food Bank and received a nice thank you letter from one of their volunteers. We delivered two boxes of dog and cat food and a bag of cedar shavings for bedding for the KV Humane Society.

Members Jody Breton, a group of coworkers from Corrections, and Heather Dutton and her family ran in the "One in 5K" sponsored by the Sexual Assault Crisis & Support Center on Sunday, 04/24/16.

Our first team to bowl in the Big Brothers/Big Sisters Bowl for Kids' Sake was the "Gutter Gals" and they raised \$170. We have another two teams scheduled to bowl.

Thank you,

~Kathy Godfrey

Community Service Opportunity

The Maine Chapter will be participating in the annual Bowl For Kids' Sake that benefits the Big Brother/Big Sisters of Mid-Maine.

Please contact Kathy Godfrey for more details.

"Always have a willing hand to help someone, you might be the only one that does."

~Roy Bennett

Form a team and come out to bowl in support of kids in your community whose lives will be changed forever for the better with positive mentoring! Sign up today!

Big Brothers Big Sisters of Mid-Maine

BOWL For Kids' Sake

2016 Kennebec Valley Bowl For Kids' Sake

Central Maine Family Fun Bowling Center, Skowhegan
May 2, 4-8pm May 3, 4-8pm

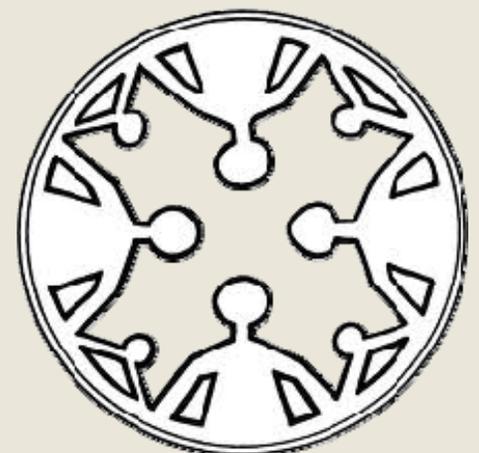
1-7-10 Bowling & Entertainment Center, Augusta
May 4, 4-8pm May 5, 4-8pm

Spartime Recreation Center, Hallowell
May 6, 4-8pm

May 7, 10am-2pm (Bowl For Cassidy's Sake)

Register & learn more at www.bbbsmidmaine.org or call 207-314-6996

Sponsored by: Camden NATIONAL BANK and Hannaford





HANNAFORD HELPS REUSABLE BAG PROGRAM & FAMILY VIOLENCE PROJECT!

Exciting News! APRIL & MAY!

We are elated to announce that **Family Violence Project** has been selected to be a part of the exciting and innovative **Hannaford Helps Reusable Bag Program**, designed to support local nonprofits like us.

For every blue **Hannaford Helps Reusable Bag** with the good karma messaging purchased at the **118 Cony Street Augusta, Hannaford** during the month of **April \$2** is donated and in **May, \$1** is donated to our cause in order to help us fulfill our mission.

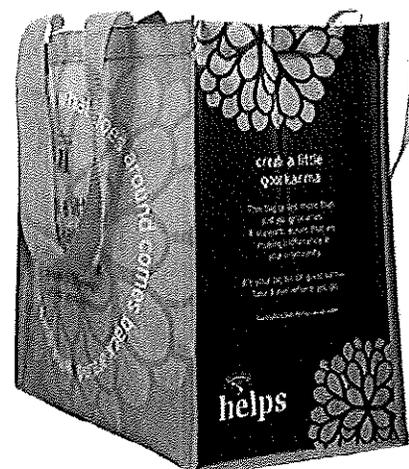
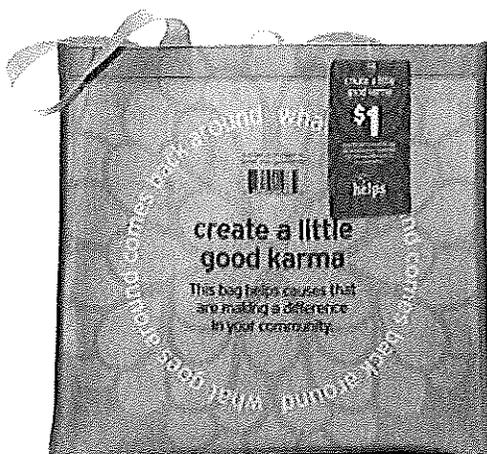
We continually appreciate all the support you give, which has allowed **Family Violence Project** to maintain the work we do in our community. The **Hannaford Helps Reusable Bag Program** provides and opportunity for a simple and fun way to continue this support!

Please visit the **118 Cony Street Augusta, Hannaford** store in **May** and buy the blue reusable bag with the good karma message.

Imagine if every one of our supporters purchases just ONE bag! What if everyone bought TWO! AND, purchasing these beautiful blue **Hannaford Helps Reusable Bags** will support us while also helping to eliminate paper/plastic use!

Please pass this exciting news on to your friends and family. Let them know that the **blue Hannaford Helps Reusable Bags** with the good karma message are located on the reusable bag rack and at various registers.

Thank you so much for your continued support of **Family Violence Project**.



UPCOMING TRAINING

Audit, Ethics and GASB Training

Hosted by the Office of the State Controller

Featured speakers from RSM (formerly McGladrey, LLP)

Dates: Monday May 23rd and Tuesday May 24th

Times: 7:00-8:00 AM Light breakfast and Sign-in

Training: 8:00 AM – 4:30 PM.

Location: Governor Hill Mansion, 136 State Street, Augusta, ME

Directions: The Governor Hill Mansion is at 136 State Street, on the corner of State and Green. Conveniently located close to the Capitol Building and Western Avenue in Augusta, only a mile off Exit 109 on I-95.

Topics:

*Ethics	*COSO and Enterprise Risk management
*Fraud in the Government Environment	*Risk Assessment/Data Privacy & Security
*GASB Update (covers the new GASBs)	*Risk Assessment/Information Technology General Computer Controls
*GASB 68 – Lessons Learned and How to Apply to GASB 75	*Risk Assessment/Audit Refresh
*Uniform Grant Guidance	

Registration: \$125 per person; or for groups of 5 or more, \$110 per person

Morning coffee/breakfast items and lunch are included. Registration fees defray out-of pocket costs.

If after registering and making payment you are unable to attend both days of the training, you may send an alternate attendee for both days. The fee applies regardless of attendance.

Deadline: Please register on or before Friday May 13th. We will accept registrations until noon on Thursday, May 19th.

Registration and Payment Information

Group registration can be done individually or collectively

To register, please see the link to Survey Monkey located at: <http://www.maine.gov/osc/osctraining.shtml>

If you are a State Agency or a Component Unit and you would like us to bill your office, please elect that option within survey monkey. **We should have your customer information on file. If not, we will contact you.**

Unfortunately, we are unable to accept credit cards.

If making payment by check, make payable to “Treasurer, State of Maine” and use the following address:

2016 CPE Conference Registration, Office of the State Controller, 14 SHS, Augusta, ME 04333-0014



Maine Department of Health and Human Services
Direct Hire Vacancy Announcement

Staff Accountant

CODE: 0329 OFI 04-16 RANGE: 20 (Pro/Tech) \$15.50 - \$20.89
/hr.

Value of State-paid Health & Dental Insurance: \$370.98 biweekly (90% State contribution).

Value of State's share of employee's retirement: 15.3 % of pay.

Opening Date: May 2, 2016 **Contact:** Holly Pomelow

Closing Date: May 13, 2016 **Telephone:** (207) 287-3488, TTY Users call Maine Relay 711

Location: Winthrop

Agency Information

The Department of Health and Human Services (DHHS) provides supportive, preventive, protective, public health and intervention services that protect the public health and assist our customers in meeting their needs; and that assist families in providing for the developmental, health and safety needs of their children.

The Division of Disability Determination Services (DDS) works cooperatively with the Social Security Administration (SSA) to provide timely, accurate and fair disability determinations for Maine citizens seeking social security disability benefits in accordance with Social Security policies, standards and regulations. DDS is staffed by 70 employees and processes 20,000 disability benefit applications annually. DDS has an annual budget of \$8 million and is located in Winthrop.

Job Duties

Are you an accounting professional who is detail oriented and enjoys working in a collaborative environment? Are you an innovator who possesses a high degree of initiative? Then we are looking for you!

DDS is seeking an experienced accounting professional who is detail oriented, with advanced knowledge of more complex accounting principles and procedures, and possesses a high degree of initiative. As a Staff Accountant at DDS, you will:

- * apply advanced accounting techniques to a full range of accounting problems;
- * approve payments;
- * allocate charges and credits to proper accounts;
- * interpret State and departmental policies, procedures and regulations as well as those of the Social Security Administration;
- * support and provide coverage for the Accountant III;
- * provide technical advice to other accountants and professionals and create reports and analyze Financial and Staffing data;
- * approve invoices after verifying accuracy and validity; and
- * assist the Accountant III with all data entry into the Advantage ME system in order to facilitate payment of accounts payables, and any weekly, monthly, quarterly and annual reports that need to be completed for the Social Security Administration. Work will be performed under limited supervision.

Requirements

REQUIREMENTS:

1. A Bachelors* Degree from an accredited educational institution in Accounting, or;
2. Any other Bachelors Degree from an accredited educational institution that includes at least 18 semester hours in accounting coursework, **or** ;
- 3. An Associates Degree from an accredited educational institution in Accounting and 3 years of practical work experience* providing complex technical support to professional accounting staff, or;**
- 4. Six (6) years of practical work experience* providing complex technical support to professional accounting staff.**

*** Only post-secondary degrees from a College or University whose accreditation has been granted from a nationally recognized accreditation agency recognized by the U.S. Secretary of Education will satisfy educational requirements. Information can be obtained at <http://ope.ed.gov/accreditation/>. Foreign degrees must be evaluated by the World Education Services for authentication and U.S. equivalency.**

Accounting coursework must include successful completion of Principles of Accounting I & II, Intermediate Accounting I & II, plus two other accounting-related courses.

*** Experience must demonstrate comprehension and application of Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) guidelines and must demonstrate the ability to (1) classify and analyze financial data and records for the purpose of business financial planning; (2) design, recommend, and implement modifications of accounting methods, procedures, forms, and records; (3) prepare financial statements and reports such as balance sheets and other operating statements; and (4) analyze accounts and accounting relationships that result in complex accounting entries.

Application and Information

For additional information about this position, please contact Scott Mack, Director Disability Determination Services at (207) 377-9501.

To apply, please forward a State of Maine Direct Hire application form and copies of post-secondary transcripts postmarked on or before the recruitment closing date to:

Department of Health and Human Services
Human Resources Attn: HR Manager Holly Pomelow
#11 State House Station
Augusta, ME 04333-0011

Direct hire applications are available at www.maine.gov/dhhs/jobs

The Department of Health and Human Services is an Equal Opportunity/Affirmative Action employer.
We provide reasonable accommodations to qualified individuals with disabilities upon request.



Celebrating 20 Years of Excellence



CGFM is a professional certification recognizing the unique skills and special knowledge required of today's government financial managers. It covers governmental accounting, auditing, financial reporting, internal controls and budgeting at the federal, state and local levels.

How Do I Obtain My CGFM?



Initial Certification Requirements

To earn the CGFM, candidates must apply for the CGFM Program and meet the following requirements:

- ◆ **Ethics**—read and agree to abide by AGA's Code of Ethics.
- ◆ **Education**—have a bachelor's degree from an accredited college or university and have completed at least 24 credit hours in financial management or related topics.
- ◆ **Examinations**— pass three comprehensive CGFM Examinations.
- ◆ **Experience**— have at least two years of professional-level experience in government financial management.

[Learn more about the process of earning the CGFM designation.](#)

CGFM Application—If you are ready to start the process of earning your CGFM, [click here](#) to apply for the CGFM Program.

Interested in study group? Contact a CEC member today!



AGA CGFM Study Guides— ONLINE!

New from AGA! You can access the CGFM Study Guides on the go!

Read, search and review the study guide content on your laptop, tablet or phone — a convenient way to prepare for the CGFM Examinations. Upon purchasing the online version of each guide, you'll have immediate access to the entire publication for a period of 12 months. In

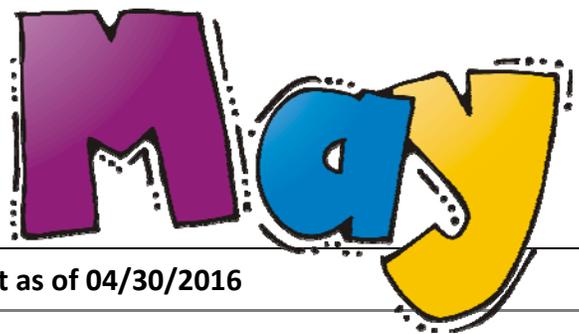
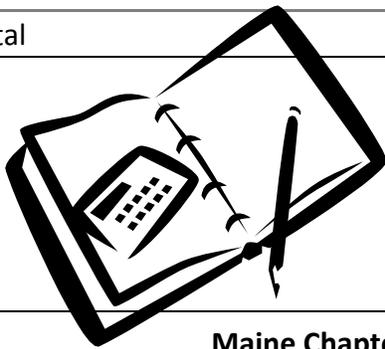


addition, if a newer version of this study guide is published within this period, you'll also have access to the new version! As with the printed version, the online study guides feature textbook-like format with learning objectives, a chapter summary and a reinforcement quiz for each chapter. In addition to the relevant resources, the appendices contain a glossary of terms, a list of reference materials, answers to reinforcement quizzes with explanations and end-of-course review questions. Those ordering the study guides can purchase the option of earning Continuing Professional Education (CPE) hours upon passing an online CPE examination.

TREASURER'S REPORTS

Maine Chapter AGA Balance Sheet as of 04/30/2016

ASSETS		
	AGA Cash	\$40.00
Cash and Bank Accounts	AGA Checking	\$1,092.54
	AGA Savings-Share Account	\$6,303.01
Total Cash and Bank Accounts		\$7,435.55
Other Assets	Customer Invoices	\$1,324.00
Total Other Assets		\$1,324.00
Total Assets		\$8,759.55
LIABILITIES		
Other Liabilities	Sales Tax & Business Bills	\$0.00
Total Other Liabilities		\$0.00
Total Liabilities		<u>\$0.00</u>
Overall Total		<u>\$8,759.55</u>



Maine Chapter AGA Income Statement as of 04/30/2016

INCOME	
Dividend Income	\$9.24
Education—Web/Audio Conferences	\$3,530.00
Gifts Received	\$20.00
Membership Income from National	\$1,393.69
Monthly Meetings	\$4,944.00
Other Income—50/50	\$127.50
EXPENSES	
Charity	\$20.00
Education	\$2,080.00
Gifts Given	\$185.90
Monthly Meetings	\$5,811.00
Utilities—Internet	\$33.98
Legal Prof Fees—Annual Rpt Filing	\$35.00
TOTAL EXPENSES	\$9,036.48
NET INCOME/LOSS	<u>\$987.95</u>

CHAPTER RECOGNITION PROGRAM - 2nd Quarter Points—Great job!

The Chapter Recognition Program is designed to support, encourage, and promote the accomplishment of AGA's mission and to provide flexible non-competitive guidelines for a well-rounded chapter. The Chapter Recognition Program year begins on June 1st and concludes May 31st.

SECTION	MAX POINTS	TOTAL POINTS	% OF POINTS
Chapter Leadership, Planning & Participation	3000	1900	63%
Education & Professional Development	4000	1550	39%
Certification	4000	1300	33%
Communications	3000	3192	106%
Membership	4000	925	23%
Accountability	2000	1050	53%
Community Service	2000	850	43%
Awards	1000	0	0%
TOTAL	23000	10767	47%
GOAL TOTAL	10000	8541	85.41%
CURRENT GOAL STANDING	10000	10767	108%

thankful *appreciate*
willing morale *performance*
recognition value
morale *grateful* good u
positive behavior
stand out above and beyond
social pleased team
connected

April 12, 2016

Meeting was at the Senator Inn following Luncheon.

Attendees: Derek Gorneau, Shirley Browne, Leanne Laverdiere, Angela Dickinson, Kim Hall, Will Korth, Kathy Godfrey, Phillip Platt and James “Tony” Gorneau

Speaker & Topic: Eric S. Berman, Eide Bailly LLP, Cyber-security

- ◇ Discussed at length, the process of awarding prizes at yearend ceremony
- ◇ Few nominations received; Voting for May Meeting
- ◇ Derek to choose President’s Choice Award
- ◇ Getting ready for next community service project, annual bowl-a-thon for BB/BS
- ◇ Looking for donations for the awards ceremony
- ◇ - Prison, lottery, etc
- ◇ 50/50 Raffle Winner (\$20.00)—Janet Bujold (SESC)



OUR CEC

For more information, visit our website:
<http://www.agamainechapter.org>

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derek.gorneau@maine.gov

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Treasurer
Kimberly Hall
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Awards
Vacant

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james.a.gorneau@maine.gov

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angela.l.dickinson@maine.gov

Community Service
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kathleen.godfrey@maine.gov

Early Careers
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andrea.mckay@maine.gov

Education
Will Korth
will.korth@maine.gov

Membership
Vacant—Please contact CEC, if interested

Professional Certification
Will Korth
will.korth@maine.gov

Programs & Technical Meetings
Vacant—Please contact CEC, if interested

Past Meeting Recap

On April 12, 2016, the Maine Chapter of the AGA met at the Senator Inn located in Augusta. Chapter President-Elect, Shirley Browne, welcomed the Chapter. She proceeded to introduce her colleague and friend, Eric S. Berman, MSA, CPA, a Partner at Eide Bailly, LLP who was gracious enough to accept our invitation to speak to the Chapter.

Mr. Berman has a Master of Science in Accountancy and a Bachelor of Science in Broadcast Journalism and holds several certifications. He has served on multiple committees and councils and has a broad knowledge of finance and policy. His most recent endeavor is presenting on Cyber-security.

Through his great presence and relatable content, Mr. Berman spoke on “Building a Culture of Security”. How do firms gather the information they need regarding risk to their data, how do they interpret that information and how to do implement change? As they say, it is better to be proactive and reactive. NIST (*National Institute of Standards and Technology*) has created a sample framework around the risk of losing data, which involves the processes to “**Identify** (understanding the risk to systems, assets, data and capabilities)”, “**Protect** (safeguards to ensure delivery of critical infrastructure and services)”, “**Detect** (activities to identify occurrence of cybersecurity event)”, “**Respond** (activities to take action regarding detected cybersecurity event)” and “**Recover** (activities to maintain plans for resilience and to restore capabilities or services impaired due to cybersecurity event)”.

Reference: <http://www.nist.gov/cyberframework/upload/cybersecurity-framework-021214.pdf>

To learn more about Cybersecurity, please visit the US-CERT (United State Computer Emergency Readiness Team) <https://www.us-cert.gov/ncas/tips> sponsored by the US Department of Homeland Security.



MAY MONTHLY MEETING

The Maine Chapter of the Association of Government Accountants' monthly meeting will be held on **Tuesday, May 10th** at the Senator Inn.

AWARDS CEREMONY!!! BRING ON THE PRIZES!!

On the menu for our luncheon will be:



- House Salad*
- Crispy Lemon Chicken*
- Rice Pilaf & Veggie*
- Strawberry Shortcake*

TRIVIA ANSWER:

“On May 8, 1945, America and Great Britain celebrated V-E Day (Victory in Europe Day).”

Websites of Interest

- American Society for Public Admin (ASPA)www.aspanet.org
- MA Chapter of ASPA.....www.massaspa.org
- Association of Certified Fraud Examiners (CFE)..... www.cfenet.com
- Greater Boston Chapter of CFE.....www.acfe-boston.org
- Association of Government Accountantswww.agacgfm.org
- AGA Boston Chapter.....www.aga-boston-chapter.org
- AGA Aroostook County Chapter.....www.arostookcountyaga.org
- AGA Hartford Chapterwww.agahartford.org
- AGA Maine Chapter.....www.agamainechapter.org
- COSO..... www.coso.org
- First Gov www.firstgov.gov
- Governmental Accounting Standards Board..... www.gasb.org
- Government Executivewww.govexec.com
- Institute of Internal Auditors (IIA)www.theiia.org
- Intergovernmental Audit Forum.....www.auditforum.org
- International Accounts Payable Professionals (IAPP).....www.iappnet.org
- National Assoc of State Auditors, Comptrollers & Treasurers.....www.nasact.org
- National Assoc of State Comptrollers.....www.nasact.org/community/nasc.html
- National Assoc of State Treasurers.....www.nasact.org/community/nast.html
- National State Auditors Association.....www.nasact.org/community/nsaa.html
- National Electronic Commerce Coordinating Councilwww.ec3.org

MAY

Brings

***both Memorial Day
and National Hamburger
Month!***

***While remembering and
honoring those brave souls,
let's dig out those grills and
celebrate our freedom!***

