



## **CEC Meeting Minutes February 19, 2020**

President Marella Houghton called the February 19, 2020, Baton Rouge Chapter Executive Committee (CEC) Meeting to order at 5:35 p.m. at the East Baton Rouge Parish Library. A quorum was present to conduct business. The following CEC members were present: Vita Archie, Centelia Battiste, Susan Broadway, Travonda Brown, Jennifer Case, Rodney Combs, Tiffani Dorsa, Jovan Hayes, Marella Houghton, Kim Stewart (via teleconference), Sarah Wade, Carissa Wesley, Carolyn White and Lesha Woods. Rebecca Tucker was also in attendance. She is the Conference Coordinator.

President Marella Houghton requested that the CEC members review the October 2019 and January 2020 minutes and the January 2020 financial reports.

### **Secretary's Report – Vita Archie**

A motion to accept the October 2019 and the January 2020 (with changes) minutes was made by Tiffani Dorsa and seconded by Lesha Woods. Motion passed.

### **Treasurer's Report – Jennifer Case**

A motion to accept the January 2020 financial reports was made by Lesha Woods and seconded by Carolyn White. Motion passed.

Marella inquired about information pertaining to a CD. Jennifer did not have any information to report but will look into it within the next week.

### **President's Report – Marella Houghton**

President Marella Houghton discussed the LEAD conference that will be held in Dallas, TX on April 30 through May 2, 2020. Asked for a volunteer because there was money for 1 additional person to attend. Tiffani Dorsa and Lesha Woods would be attending the conference.

### **President-Elect – Tiffani Dorsa**

Tiffani Dorsa stated that they are working on speakers for the conference. She gave Rebecca the floor to discuss the speakers/agenda in details. Tiffani inquired as to who will be committed to staying on the board for next year and what position would they be interested in serving.



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### Immediate Past President – Lesha Woods

None

### NCC – Carolyn White

There is a new policy on Diversity and Inclusion that have to be incorporated into the chapter's policies. The national office is looking at best practices and they would like to know more about our chapter with its participation in Student Night as well as how the chapter incorporated networking events with the PDT and the results of the networking event. The deadline for the submission for the website award is April 30, 2020. The deadline for the submission for the Volunteer of the Year award is May 31, 2020. The quarterly report for January - March is due March 31, 2020 and the deadline for the April – May is due May 31, 2020.

### Work Area Reports

a. **Chapter Recognition Chair – Susan Broadway**

The chapter has exceeded its goal of 19,501 by 1,000 points. Susan thanked the chapter for the proclamations. She also thanked Carolyn and Marella for pointing out areas to seek more points. Carolyn stated that national wants the chapters to consider increasing their goal point total. Chapter had some discussion but a decision was not made on increasing the goal point total.

b. **Accountability Chair - Carissa Wesley**

None

c. **Awards/Student Relations Chair – Sarah Wade**

Sent an email to Tiffani about the awards. Tiffani is waiting on the participation log before any awards can be given. The awards will be presented on April 21, 2020.

d. **CGFM Chair – Jovan Haynes**

Jovan received the proclamations from the City of Baton Rouge (Mayor's office) and the State of Louisiana (Governor's office). Someone reached out to her about becoming a CGFM and the benefits associated with it. She addressed her question and stated that there's a discounted rate for the application fee if you're a member of AGA. It was mentioned that there's a set of books that can be used for studying. Carolyn volunteered to donate her personal books to the chapter. She also suggested that the chapter order 1 set of books for use by its members.

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- e. **Community Service Chair – Bettina Camper**  
Marella will reach out to Tina to see if she has any participation information. The chapter donated 22 toys, 100lbs of food, and a 100 gift bags to nursing home residents. An email needs to be sent out regarding participation in the Heart Walk along with the T-shirt information. Kim needs to send out an email blast to the members concerning the heart walk.
- f. **Meetings Chair/Program Chair – Travonda Brown**  
Travonda was not successful with getting in contact with the casino about a tax update workshop. She will attempt to plan again for next year – late January or early February.
- g. **Membership Directors – Priscilla Hall**  
No new members
- h. **Newsletter Chair – Kim Stewart**  
The draft of the newsletter will be sent out by next Thursday. Kim needs pictures from the chapter's events. The newsletter will be sent out by March 1, 2020.
- i. **Scholarship Chair – Centelia Battiste**  
Centelia has the signed letter to send off check to Southeastern University. She hadn't received any information from universities about their award banquets. She was given approval to participate in a program on her job so she won't be able to serve a 3<sup>rd</sup> year on the board; however, she will still push for DOW to give AGA a sponsorship.
- j. **Sponsorship Chair- Rodney Combs**  
Sponsorship packet looks great!
- k. **Website/Awards Chair – Tiffani Dorsa**  
Tiffani will be placing the financial reports, the CGFMs and the community service events on the website.
- l. **Events Coordinator**  
The chapter's spring conference will be held on April 21-22, 2020 at the Embassy Suites in Baton Rouge. The confirmed speakers are as follows:
- P&N – GASB 87 – Leases



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- Stephen Street – Office of Inspector General – Update – There were concerns that he is too political with his presentations. Jovan volunteered to speak with him about toning down on the politics
- Jennifer Schaye – Topic TBD
- John Gioli – Becker (Bronze sponsor) – Artificial Intelligence
- Dustin Glover – Office of Technology Services- Ransomware
- Kevin McCarthy – Welcome to the Blindspot Zone – charges a fee
- Jerry Bertrand – Grants (Federal/State) speaker – charges a fee

She has confirmed around 10 CPE's but has no interpersonal speakers. Potential speakers are Mike Inzina – GASB Updates, Phillip Gunn – P&N – 10 Things Auditors Wants to Know and Jeff Aucoin – Forensics Accounting. There will be an EOY Awards Ceremony and Social Event after the conference on Tuesday afternoon. It will be held at Tio Javi's Restaurant from 4:00 – 6:00 pm. We will try to get some new memberships.

Rebecca showed video clips from the fall PDT 2019 conference. She will place the video on social media for publicity.

The next meeting will be on March 18, 2020 @ 5:30pm, East Baton Rouge Parish Library

A motion to adjourn the meeting was made by Jovan Haynes and seconded by Jennifer Case.  
**Meeting Adjourned at 6:38 pm.**

Signature: \_\_\_\_\_

Minutes were taken by Vita Archie, Secretary

### **MOTIONS/ACTION ITEMS:**

**MOTION:** Tiffani Dorsa moved to accept the October 2019 and January 2020 (with changes) meeting minutes. Motion was seconded by Lesha Woods. Motion passed.

**MOTION:** Lesha Woods moved to accept the January 2020 financial reports. Motion was seconded by Carolyn White. Motion passed.



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**MOTION:** Jovan Haynes moved to adjourn the February 19, 2020 meeting. Motion was seconded by Jennifer Case. Motion passed.