



Minutes for Executive Committee Meeting September 24, 2024

Name	Present Y N	Name	Present Y N	Name	Present Y N
Kelly Berger-Davis	<input checked="" type="checkbox"/> <input type="checkbox"/>	Jordan Hayes	<input checked="" type="checkbox"/> <input type="checkbox"/>	Kevin O'Connor	<input checked="" type="checkbox"/> <input type="checkbox"/>
Bryan Cottrill	<input checked="" type="checkbox"/> <input type="checkbox"/>	Sandy Hegarty	<input checked="" type="checkbox"/> <input type="checkbox"/>	Tiffany Ridenbaugh	<input checked="" type="checkbox"/> <input type="checkbox"/>
Richard Cunningham	<input checked="" type="checkbox"/> <input type="checkbox"/>	Erin Hill	<input type="checkbox"/> <input checked="" type="checkbox"/>	Amanda Stidham	<input checked="" type="checkbox"/> <input type="checkbox"/>
Derek Farwick	<input type="checkbox"/> <input checked="" type="checkbox"/>	Mike Howard	<input checked="" type="checkbox"/> <input type="checkbox"/>	Isaac Ulery	<input type="checkbox"/> <input checked="" type="checkbox"/>
		Jessica Martin	<input checked="" type="checkbox"/> <input type="checkbox"/>	Jason Ward	<input type="checkbox"/> <input checked="" type="checkbox"/>

Executive meeting was called to order at 11:38 a.m.

Minutes from the August 13, 2024 meeting were approved. Tiffany Ridenbaugh motioned for approval, Mike Howard seconded.

Agenda

- Education Committee (Kevin/Rich/Amanda)
 - 2024 PDT
 - 158 currently registered – last year had 160 in attendance
 - Monthly Sessions
 - 12/3/24 – Fraud Case Study - Competitive Bidding
 - Conference I/O – Kevin looked into – not sure if nationals offer is still available – if so, possibly try on a monthly session. Still working on.
- Treasurer (Mike)
 - August 2024 monthly financial packet e-mailed to Board on 9/1/24 – including detailed Transactions by Account & Journal reports.
 - 8/31/24 net asset \$48,343
 - National Finance & Budget meeting 8/22/24 update.
 - 11/14/24 next Treasurer’s Quarterly Chat.
 - Issue discussed at length in last meeting has been resolved.
 - Changed to use Square to process PDT payments received, and Stripe for all other money received (we pay only when we use each). Square allowed PDT payments to be deposited directly into our account.
 - For any PDT payments already received by Cognificant Learning via Stripe (about a week or so), Cognificant sent us 2 checks, along with a detailed spreadsheet. Mike compared with no issues noted.
- Chair Reports/Discussions
 - President (Erin)
 - No Update

President Elect (Kelly Berger-Davis)



Minutes for Executive Committee Meeting

September 24, 2024

- ACE Awards: Any items Chairs plan to have complete for the 11/1/24 pulse check, please complete by 10/25/24. Pulse check will be submitted on 10/28/24. Discussed goals for each Chair – key performance indicators.
- LEAD 2025 – 4/24/25 – 4/26/25 – NCC Rep (Derek) & President Elect (Kelly) – need to confirm & submit attendees by 1/15/25
- Reminder to verify that any communications you send/post have the rebrand/new logo

National Council of Chapters Representative (Tiffany)

- 10/30/24 next NCC meeting.

Accountability (Isaac)

- Goal to submit CCR 10/15/24.

Community Service (Jason)

- No Update

Membership (Jessica)

- Member Update - 323 members currently (344 in September 2023), with 9 new members in August/September.

Communications/Social Media (Derek)

- No Update

Social (Bryan)

- 9/13/24 Clippers game – received 51 tickets from another organization that they were unable to use.
- 10/21/24 - Happy hour at Liberty Tavern

Newsletter (Jordan)

- Send info for Q4 newsletter - posting 10/15/24

Professional Certification (Erin)

- Old study guides given to Rich to make available at PDT.
- E-mail blast sent on 8/22/24 regarding:
 - 2024 CFGM Study Guides – all 3 now available for purchase.
 - CGFM beta exams are being administered from Sept. 1 through Oct. 31. Candidates who test during this period receive a \$30 discount on each exam, and they enjoy free access to the corresponding 2024 online edition of the CGFM study guide(s).
 - CGFM Study Guides Update Webinar: AGA will host an informational webinar on the 2024 CGFM study guide updates for \$30 per person on 10/1/24.



Minutes for Executive Committee Meeting September 24, 2024

Scholarship & Awards (Tiffany)

- Excellence in Government Leadership Award Nominations due 9/13/24 – 2 nominations received

Bylaws/Sponsorship (Sandra)

- Will update bylaws by 10/31, and obtain approval from COAGA members.

Website (Jordan)

- Send any updates to Jordan, he's been working on the job board to keep it current
- Other Chapter Business/Discussion
 - Next Meeting – November 12, 2024, 11:30AM

Mike Howard motioned to adjourn the meeting, at 12:34 p.m., Jessica Martin seconded.

Respectfully submitted, Kelly Berger-Davis, Secretary