

## February 2023 CEC Minutes

Submitted by Jamie Chambers, Secretary

The Charleston Chapter's Executive Committee (CEC) met remotely. The CEC members present were: Jamie Chambers, Betsy Chapman, Beth Farley, Heather Gillenwater (via phone), Kelli Herr, Angela Leshon, and Marie Long.

### Call to Order

Betsy Chapman called the meeting to order at 12:02 PM, on February 21, 2024.

January minutes were reviewed with no corrections. Heather made the motion to accept the minutes as written. Marie seconded the motion.

### Officer Reports

- a) NCC – Jamie Chambers – The last NCC meeting for the year was held on February 7, 2024. Jamie went over the highlights of the meeting (see NCC Highlight Summary).
- b) Treasurer – Angela Leshon – The balance in the account as of the end of January was \$ 18,095.08. Angela went over the inflows and outflows during the month (see Treasurer Report).

Angela also discussed the change in STRIPE's policy and the increase in rates for electronic payments. For one transaction, the increase of \$0.04 was not detected before the funds were transferred to our account and STRIPE is now asking for the \$0.04 to be returned via ACH. It is against STRIPE's policy to deduct from future collections.

Additionally, Angela reported that she has reached out to National to try to get more information about the Name Change on the 990 with the IRS, however new information is not available at this time.

- c) Membership – Betsy Chapman – We currently have 86 members.
- d) ACE – (Achievement in Chapter Excellence) - Chapter Recognition/Points – Kelli Herr for Lisa Rutherford – Report was submitted on February 1, 2024. The next report is due May 1. Lisa will be reaching out and inquiring in future meetings about items she is unsure.
- e) Education/Meetings – Betsy Chapman – Emily Fleck has agreed to come back and do education. Betsy will be doing the Spring Conference and Emily will be doing the fall conference and luncheons.

The date for the Spring Conference will be April 25<sup>th</sup>. Speaker so far will be Kim Weber to discuss Ethics at 1:00pm, Mark Muchow & Larry Pack to discuss Revenue at 2:00pm. Jamie was asked and agreed to finish out the afternoon. Morning speakers are still needed. Please send Betsy suggestions. Besty is also seeking recommendations for the March luncheon. Betsy is going to ask Taylor to send out an Save This Date email, and provide additional information later.

The Marriot has offered to price match in order to get our Charleston Chapter's business back. Talks are in progress.

- f) Early Career – no chair – no report
- g) CGFM- Heather Gillenwater – Book 1 started in February. Of the 22 study guides we have for Book 1, we have two available. The group should be ready to start Book 2 by May.
- h) Community Service – Beth Farley – Nothing has been heard back from the nursing home. Beth has spoke with the Senior Center and they informed her they are always looking for volunteers to run bingo games.

Other community projects discussed included Adopt-A-Stream, Easter and hygiene drive for the Children Home Society, volunteering at a race by giving out water to the runners.

Beth is going to look more into the Adopt-A-Stream and organize the Children Home Society for the next luncheon. For the Children Home Society there will be drop off locations and would like to take collections at an in person event.

Jamie will touch base with AP Timing to find out what needs to be done to volunteer at a race.

- i) Communications – no report
- j) Accountability – Marie Long – Waiting to hear back from National as to whether our Citizen-Centric Reporting (CCR) qualified for the Certificate of Excellence. Also waiting on next year to submit our next CCR.
- k) Website & Social Media – Kelli Herr – No updates have been made to the website. However, updates have been made to the chapter's Facebook page and Linked in. The Facebook page has had 61 views, some of which were from people who have never visited the site before. The linked in account had 19 views.

- 1) Newsletter – no chair and no report – Jamie has submitted a draft. Additional work is needed for the newsletter. Jamie and Betsy will be working to pull a newsletter together.

Old Business

No old business

New Business

No new business

Next Meeting

The next meeting will be in person after the CPE event on March 20th at 1:00 pm.

Marie made the motion to adjourn. Angela seconded the motion.

Meeting adjourned at 12:45PM.