



**Des Moines Chapter AGA  
NASACT Webinar  
July 10, 2019 1:00 – 3:00 pm. Room B-100, Grimes Bldg.  
Minutes**

Chapter President Kaylynn Short welcomed everyone.

Kaylynn announced that she will send CPE retrieval instructions to all attendees after the event. Please note, if you do not have a NASACT log in, you will need to obtain one by emailing or calling NASACT. The instructions will include how to obtain your log in from NASACT.

Kim Knight announced the Walk to End Alzheimer's is August 24. Registration information is on the Chapter's website. Additionally, there is a link to order a team t-shirt if you would like. Orders are due by July 19.

The NASACT webinar was: GASB Review 2019. Attendance: 15 members, 4 guests

Minutes submitted by Terri Walker



**Des Moines Chapter AGA Lunch n' Learn and Webinar  
September 11, 2019 12:00 – 3:00 pm. Room B-100, Grimes Building.  
Minutes**

Chapter President Kaylynn Short welcomed everyone.

- Upcoming Lunch 'n Learn and Webinars include:
  - October 3 - NASACT Webinar Demystifying the Cloud.
- The Chapter's Platinum award received at the 2019 PDT in New Orleans was displayed.
- Andy Nielsen was introduced and spoke about receiving the AICPA Outstanding CPA in Government Award in Washington DC.

The charity for September and October is AHeinz57 Pet Rescue and Transport. Community Service Director Melissa Mark circulated an envelope for donations.

Chapter President Kaylynn Short introduced guest speakers Charlee Cross, GSE COO and Kris May, GSE CFO. The topic was Department of Administrative Services (DAS) General Services (GSE) Overview. Attendance: 23 members, 7 guests, 2 speakers.

The Lunch 'n Learn was followed by the webinar: Everyone Communicates, Few Connect. Attendance: 8 members, 4 guests.

Minutes submitted by Terri Walker.



**Des Moines Chapter AGA  
NASACT Webinar  
October 3, 2019 1:00 – 2:15pm. Room B-100, Grimes Bldg.  
Minutes**

Past President Kim Knight opened the meeting.

- Upcoming Lunch 'n Learn and webinars include:
  - October 23 – Lunch n' Learn with Auditor of State, Jennifer Campbell followed by the Internal Control webinar.
  - November 20 – Lunch n' Learn with Nick Miller from the State Accounting Enterprise followed by the Ethics webinar.

The charity for September and October is Aheinz57 Pet Rescue and Transport. Kim Knight passed an envelope for the cash and check donations.

The NASACT webinar was: Demystifying the Cloud. Attendance: 10 members, 8 guests

Minutes submitted by Terri Walker



**Des Moines Chapter AGA  
Lunch 'n Learn and Webinar  
October 23, 2019 1:00 – 2:15pm. Room B-100, Grimes Bldg.  
Minutes**

President Kaylynn Short opened the meeting.

- Upcoming Lunch 'n Learn and webinars include:
  - November 20 – Lunch n' Learn with Nick Miller from DAS State Accounting Enterprise, followed by the Ethics webinar.

The charity for September and October is AHeinz57 Pet Rescue and Transport. Kaylynn Short passed an envelope for the cash and check donations. Melissa will pick up any donated supplies and take them and the cash donations to AHeinz57 Pet Rescue and Transport in mid-November.

President Kaylynn Sort introduced the Lunch 'n Learn speaker, Jennifer Campbell from the Auditor of State. The topic was Fraud. Attendance: 19 members, 16 guests.

The webinar was: Internal Control. Attendance: 11 members, 6 guests

Minutes submitted by Terri Walker



**Des Moines Chapter AGA  
Lunch 'n Learn and Webinar  
November 20, 2019 11:30am – 3:00pm. Room B-100, Grimes Bldg.  
Minutes**

President Kaylynn Short opened the meeting.

- Upcoming Lunch 'n Learn and webinars include:
  - December 11 – Lunch n' Learn with Teresa Rotschafer, Finance Director City of Johnston, followed by the Internal Control webinar.

Group photograph was taken of all CGFM attendees.

Education Director Ermin Begovic introduced the Lunch 'n Learn speaker, Nick Miller, Division Administrator and CFO of the Department of Administrative Services State Accounting Enterprise. The topic was State Accounting Enterprise. Attendance: members 23, guests 9

The webinar was: Ethics. Attendance: members 13, guests 2

Minutes submitted by Terri Walker



**Des Moines Chapter AGA  
Lunch 'n Learn and Webinar  
December 11, 2019 11:30am – 3:00pm. Room B-100, Grimes Bldg.  
Minutes**

President Kaylynn Short opened the meeting.

- Upcoming Lunch 'n Learn and webinars include:
  - January 8 – Lunch n' Learn with Karl Wendt, Purchasing Manager of the Department of Administrative Services Procurement Enterprise, followed by the Uniform Guidance webinar.
  - AGA National offerings:
    - December 18 – Professional Development 12:00pm – 1:00pm AGA members may access for free from personal computer
    - January 9 – Financial System Summit 7:40am – 3:30pm AGA members may access for free from personal computer
- Community Service Director Melissa Mark
  - Urbandale Community Action Network
    - Sent around the donation envelope
  - January/February Community Service recipient, The Food Bank of Iowa.
    - E-mail Melissa to pick up donated items
- Education Director Ermin Begovic
  - Introduced Lunch 'n Learn Speaker: Teresa Rotschafer Finance Director for the City of Johnston who spoke about the Training of City Clerks within the state of Iowa.
    - Attendance: 22 Members, 1 Guest
  - Lunch n' Learn was followed by the Webinar Internal Control
    - Attendance: 6 Members, 1 Guest

Minutes submitted by Terri Walker



**Des Moines Chapter AGA  
Lunch 'n Learn and Webinar  
January 8, 2019 11:30am – 3:00pm. Room B-100, Grimes Bldg.  
Minutes**

President Kaylynn Short opened the meeting.

- Upcoming Lunch 'n Learn and webinars include:
  - January 15 – Webinar GASB 87: You Inventoried Your Leases, Now What? Practical Steps for Implementation and Lessons Learned
  - February 5 – Lunch n' Learn with Melinda Behn from the Waukee Chamber of Commerce, followed by the GASB Update webinar.
  - AGA National offerings:
    - Financial Systems Summit Washington D.C. AGA Members can attend virtually for free. The Summit starts at 7:45am and goes until 3:30pm. AGA members who attend will earn 6 CPE credits for FREE.
- Participants were asked to allow up to two weeks to receive CPE Certificates and Webinar pin codes. If the certificates are not received within two weeks, please contact Kaylynn Short or Pam Sullivan.
- We are working on filling our 2020-2021 Chapter Executive Committee, if interested please reach out to Kaylynn Short or Randy Lagerblade.
- Community Service Director Melissa Mark
  - January/February Community Service recipient, The Food Bank of Iowa.
    - Melissa sent around the Donation Envelope
    - E-mail Melissa to pick up donated items
- Education Director Ermin Begovic: Introduced Lunch 'n Learn Speaker: Karl Wendt, DAS CPE Purchasing Manager who spoke on Public Procurement
  - Attendance: 21 Members, 3 Guests
- Lunch n' Learn was followed by the Webinar Uniform Guidance
  - Attendance: 13 Members, 1 Guest

Minutes submitted by Terri Walker



**Des Moines Chapter AGA  
GASB 87 Webinar  
January 15, 2019 1:00pm – 3:00pm. Room B-100, Grimes Bldg.  
Minutes**

President Kaylynn Short welcomed everyone.

- The Donation Envelope for the Iowa Food Bank was sent around.
- Kaylynn offered to provide sheets to log the CPE codes.

The webinar was [GASB 87: You Inventoried Your Leases, Now What? Practical Steps for Implementation and Lessons Learned](#)

Attendance: 19 members, 9 guests

Minutes submitted by Terri Walker



**Des Moines Chapter AGA  
Lunch 'n Learn and Webinar  
February 5, 2020 11:30am – 3:00pm. Room B-100, Grimes Bldg.  
Minutes**

President Kaylynn Short opened the meeting.

- Upcoming Lunch 'n Learn and webinars include:
  - March 4 – Webinar Improper Payments
  - March 18 – AGA Annual Women's Leadership Webinar: free to members
  - March 25 – OCIO? Followed by the Webinar Cybersecurity
    - CGFM Pizza Party
- Handed out flyers for the April 9<sup>th</sup> Spring Seminar
  - April 8 Webinar Ethics free with purchase of tickets to the Spring Seminar
- Participants were asked to allow up to two weeks to receive CPE Certificates and Webinar pin codes. If the certificates are not received within two weeks, please contact Kaylynn Short or Pam Sullivan.
- We are working on filling our 2020-2021 Chapter Executive Committee, if interested please reach out to Kaylynn Short or Randy Lagerblade.
- Community Service Director Melissa Mark
  - January/February Community Service recipient, The Food Bank of Iowa.
    - Melissa sent around the Donation Envelope
    - E-mail Melissa to pick up donated items
- Education Director Ermin Begovic: Introduced Lunch 'n Learn Speaker: Melinda Behn, President and CEO of the Waukee Chamber of Commerce
  - Attendance: 23 Members, 12 Guests
  - Lunch n' Learn was followed by the Webinar GASB Update
    - Attendance: 19 Members, 15 Guests

Minutes submitted by Terri Walker



**Des Moines Chapter AGA  
Webinar  
March 4, 2020 1:00pm – 3:00pm. Room B-100, Grimes Bldg.  
Minutes**

Chapter President Kaylynn Short announced the Spring Seminar before announcing the NASACT Webinar.

- Angie James passed around the Donation Envelope for Everyone Wins! Iowa

The webinar was Improper Payments

Attendance: 13 members, 2 guests

Minutes submitted by Terri Walker



**Des Moines Chapter AGA  
Webinar  
March 12, 2020 1:00pm – 2:15pm. Room B-50, Grimes Bldg.  
Minutes**

Kaylynn Short announced that everyone was responsible for their own CPE through NASACT

- Melissa Mark passed around the Donation Envelope for Everyone Wins! Iowa

The webinar was [The Great Act & Proposed Revisions to the Uniform Guidance](#)

Attendance: 18 members, 5 guests

Minutes submitted by Terri Walker



**Des Moines Chapter AGA  
Webinar  
April 8, 2020 1:00pm – 3:00pm Online  
Minutes**

Due to COVID-19 and restrictions on social gatherings the webinar was viewed independently and not in a group setting.

The webinar was Ethics

Attendance: 23 members, 37 guests

Minutes submitted by Terri Walker



**Des Moines Chapter AGA  
Webinar  
May 13, 2020 1:00pm – 2:50pm Online  
Minutes**

Due to COVID-19 and restrictions on social gatherings the webinar was viewed independently and not in a group setting.

The webinar was [Fraud/Data Analytics](#)

Attendance: 12 members, 14 guests

Minutes submitted by Terri Walker



**Des Moines Chapter AGA  
Webinar  
June 10, 2020 1:00pm – 2:50pm Online  
Minutes**

Due to COVID-19 and restrictions on social gatherings the webinar was viewed independently and not in a group setting.

The webinar was Leadership

Attendance: 15 members, 12 guests

Minutes submitted by Terri Walker



**Des Moines Chapter AGA  
Webinar  
June 24, 2020 1:00pm – 2:50pm Online  
Minutes**

Due to COVID-19 and restrictions on social gatherings the webinar was viewed independently and not in a group setting.

The webinar was [CARES Act/The Great Act Webinar](#)

Attendance: 12 members, 18 guests

Minutes submitted by Terri Walker