

## CEC Meeting Minutes

December 10, 2013

Meeting was held at the Senator Inn after monthly luncheon.

**Attendees:** Jenny Boyden, Kim Smith, Jeff Toothaker, Dave Lachance, Phillip Platt, Kim Hall and Angela Dickinson

- Dennis Corliss and Carol Elsemore, from Security and Employment Service Center as well as Laurel Shippee, from Bureau of Human Resources, were the keynote speakers. They spoke about the nature of some the fraud cases, how they investigated them and what they do to deter future instances of fraud. When dealing with potential employee misconduct, their most important piece of advice is to involve HR right from the beginning!
- Congratulations to Carol Elsemore on her retirement after 23 years! She was willing to join us on her second day of retirement and brought with her a very interesting perspective and lots of good information. Thank you, Carol, and best wishes to you!
- December's meeting concluded the collection of hats, mittens and socks for individuals in need. If you still have items to donate, please contact Jeff Toothaker. Beginning in January, we will be collecting non-perishable food for local food banks.
- At the CEC meeting, Jenny Boyden reported that the Maine Chapter, along with others, has lost its tax exempt status. Jenny has been in contact with the National AGA, and April Newman is helping to file the necessary paperwork with the IRS to retroactively reinstate this status. To mitigate future risk of a similar incident, documentation on responsibilities will be improved and become part of the transition discussion between in-coming and out-going Presidents.
- Interest in serving as an Officer or Director is waning, leaving some individuals doing double-duty or some functions not being performed. With a complete CEC, tasks can be shared more effectively. Membership and Director & Programs & Technical Director positions are currently vacant, and more vacancies are expected next year. Further discussion is needed on promotion of these positions.

Respectfully Submitted by,

Kimberly Smith, Chapter Secretary