

## ***AGA Chapter CEC Meeting Minutes***

**Date and Time:** February 10, 2017 10:00AM

**Location of Meeting:** Burton Cross Building, 4<sup>th</sup> Floor, Room 402

### **List of Attendees – Name and Title:**

- Shirley Browne – President
- Angela Dickinson – President-Elect
- Alesia Francis – Secretary
- Kim Hall – Treasurer
- Tammy Chase – Membership
- Will Korth – CGFM Certification
- Andrea McKay – Community Service
- Mitch Boynton – Communications
- Phillip Platt – Programs & Technical
- Bethany Perry – Early Careers

### **Opening Remarks:**

President Browne thanked everyone for coming and extended a welcome.

Proceeded with Meeting Agenda

### **Shirley Browne-President:**

Upcoming SLM Deadline (March 1<sup>st</sup>) – need takers; Chapter can send 2 people – possibly 3

President will send information along

April Voting for 2018 Program Year CEC; looking for options for President-Elect; President asked Treasurer, but Treasurer declined

Looking for vacant positions to be filled

CEC discussed importance of review of financial data; will have President or President-Elect sign off on bank statements each month

### **Angela Dickinson-President-Elect:**

Will lead March meeting in President's absence

### **Kim Hall –Treasurer & Alesia Francis - Secretary:**

Treasurer's Report: All outstanding invoices have been collected and with AGA renewals coming up, looks like in good shape with report and budget

Feb. 14<sup>th</sup> Monthly meeting at the Senator – largest crowd yet (up to around 78); have 2 rooms to accommodate large amount of guests; worked with Senator to fix meal request issues; will have cards to hand out to indicate meals

Monthly meetings at the Senator cost more money than we take in and service has been questionable; would anyone be willing to research new venues for upcoming 2018 program year? Small group will discuss options; looking at local area and costs associated to see if any savings available

#### **Chapter – Awards:**

Discussed beginning preparations; need to find donations for prizes

#### **Tony Gorneau – Bylaws & Policies:**

Absent

#### **Andrea McKay-Community Service:**

No new updates; still collecting for Food Bank and need to turn in Bed-in-Bags

CEC members will try to remind folks in their prospective offices by word of mouth, since we are not allowed to use State email for notifications

#### **Mitch Boynton-Communications:**

Update on Newsletter – Need President's Message and mentor information

#### **Bethany Perry-Early Careers:**

No updates at this time

#### **Tammy Chase-Membership:**

Update on Membership recruitment event – posters are up; Budget remaining for he is \$54, so additional funds are needed. A couple cases of water will be donated by a CEC member along with snack size chips. Other members will provide cookies. It was decided to go with the wrap option from Rich's Café (then cut wraps in half). Cost \$4.95/wrap. If more show up, get additional pizza. CEC agreed to increase budget to \$104. Chairperson will provide President with an electronic copy of the poster to be shared with Service Center directors

Membership Renewals – Chairperson will reach out to members in a month or so to remind them to renew, if they haven't already done so.

#### **Will Korth-Professional Certification (CGFM):**

Is there a discount on CGFM application right now? Yes, 50% off applications through March 31, 2017. This information will be communicated at both the February and March monthly meetings.

Free webinar from AGA – importance of CGFM – CPEs not available

CGFM Proclamation – Governor’s Office would not provide. They would, however, provide a letter of recognition, but President is not pursuing. Try again next year.

**Phillip Platt: Programs & Technical:**

March Speaker will be Ryan Neale from the Maine Development Foundation to discuss Measure of Growth Report

**Closing Remarks:**

President thanked everyone for coming.

**Meeting Adjourned at 11:45AM**

Respectfully Submitted by,

**Alesia Francis**

AGA Maine Chapter Secretary