

## ***AGA Chapter CEC Meeting Minutes***

**Date and Time:** May 2, 2017 11:00 AM

**Location of Meeting:** Cross Office Building, 4<sup>th</sup> Floor, Room 400

### **List of Attendees – Name and Title:**

- Shirley Browne – President
- Angela Dickinson – President-Elect
- Alesia Francis – Secretary
- Will Korth- CGFM
- Kim Hall – Treasurer
- Tammy Chase – Membership
- Andrea McKay – Community Service
- Derek Gorneau – Immediate-Past President
- Phillip Platt – Programs & Technical
- Mitch Boynton – Communications

### **Opening Remarks:**

President Browne thanked everyone for coming and extended a welcome.

Proceeded with Meeting Agenda

### **Shirley Browne – President:**

PDT training in July is open for anyone who wants to go.

Phillip and Shirley attended SLM in Maryland and got some great ideas on how to expand AGA. Also, it seems any problems we face most other chapters do as well.

### **Angela Dickinson – President-Elect:**

New Webpage should be up and running by June 1<sup>st</sup>, sponsored by National

### **Alesia Francis - Secretary:**

Will pick up a handmade prize from a local glass blower for awards ceremony

### **Kim Hall - Treasurer:**

Treasurer's Report Discussed

Webinars will come in under budgeted amount to spend; looks like prices went down

Revenue is under budget; not as many people attending this year as last. Maybe in upcoming year, split webinars between Cross Office Bldg and Commerce Center to see if it can increase attendance.

Money has been received from National

Awards banquet expenses discussed; board voted to purchase 5-\$5 gift certificates

Request from National for Chapters to donate towards PDT raffle was received; Request from CEC member for assistance with PDT registration fees was received; table both items for review by next CEC board as they are not until July 2017

Preparation for the upcoming program budget was discussed

Look for new ways to generate revenue next year

Need annual audit of financial records completed - suggest Faith Talbot

**Anthony Gorneau - Bylaws:**

Absent

**Vacant - Awards:**

Purchase Dunkin Donut gift cards and a few misc items for last meeting

Received donations from DOC: Prison Industries, Lottery/mugs, Jeff Toothaker/fudge, Shirley Browne/golf items, Alesia Francis/pendant, Senator Inn/brunch gift card and & pool passes, WellStar/lanyards, pedometers, chapsticks and pens

**Andrea McKay - Community Service:**

Bed in a bag purchased and given

Bowl for Kids' Sake coming up this weekend; have 3 teams participating

**Mitch Boynton - Communications:**

Absent

**Bethany Perry - Early Careers:**

Absent

**Vacant - Education:**

A webinar kit will be put together to help with the mediating of the webinars, so that all equipment will be available prior to meeting and not have to scramble for

Education Position is filled for 2017-2018 AGA year

**Tammy Chase - Membership:**

Will reach out to anyone who hasn't renewed membership

**Will Korth - Professional Certification (CGFM):**

Next year should be a few people studying for, and taking, the CGFM

**Phillip Platt - Programs & Technical:**

Enjoyed SLM and found that websites should be more consistent with images

**Miscellaneous:**

Chapter Recognition points package was provided to each CEC member for review; The goal of 19,500 has nearly been achieved

Ways to earn additional points were discussed

Committee reports were requested to be brought to next meeting

**Closing Remarks:**

President thanked everyone for coming.

**Meeting adjourned at 11:55 AM**

Respectfully Submitted by,

**Alesia Francis**

AGA Maine Chapter Secretary