

AGA Chapter CEC Meeting Minutes

Date and Time: April 19, 2018, 11:30am

Thursday, April 19, 2018

11:27 AM

Meeting Subject: AGA CEC Meeting

Meeting Date: 4/19/2018 11:30 AM

Location: Room 400

Link to Outlook Item: [click here](#)

Invitation Message

Participants

[Dickinson, Angela L.](#) (Meeting Organizer)
[Browne, Shirley](#) (Accepted in Outlook)
[Platt, Phillip](#) (Accepted in Outlook)
[Hall, Kimberly](#) (Accepted in Outlook)
[Andre, Laurie A.](#) (Accepted in Outlook)
[Boynton, Mitchell](#) (Accepted in Outlook)
[Cotnoir, Douglas E.](#) (Accepted in Outlook)
[Worcester, Darrolyn](#) (Accepted in Outlook)
[Jordans, Elise](#) (Accepted in Outlook)

Notes

1. Meeting started 11:37am
2. **Treasurer Report** - Laurie, Monthly meeting cost for Senator and Billings
 - Webinar seats remaining
 - % Budget based on entire year cost not through current month
 - Two monthly meeting remaining to make up \$2500
 - Still some remaining invoices outstanding to collect
 - Budget figures provided through March
 - Budget to Actual, year to date figures for monthly meetings
3. **Communications** - No updates, Shirley is interested in taking over this role for 2018-2019 program year, check the bylaws to see if she can do both (past president and communications)
4. **Education** – Elise Jordans, Webinar updates (We already have the topics for next year)
 - a. Lunch and Learns remaining - David Leach and Frank Wiltuck
5. May meeting - **Awards** banquet - donations from some agencies, what would we like to do?
 - a. Mitch – connect with the Prison for donations
 - b. Doug to connect with Tim from Lottery
 - c. Phillip to connect with Dickie at Natanis Golf
 - d. Shirley to connect with Jeff Toothaker – fudge
 - e. Dunkin Gift Cards
 - f. Plaques for special awards, certificates - Doug and Shirley to meet

- g. 5 Mugs for the gifts - Kennebec Chocolates & Gift cards - Darrolyn (can save some for next year if needed)
 - h. Give away bags
 - i. Kim – request more pens from AGA National
 - j. Angela to get items at SLIM
 - k. Phillip & Shirley present together
 - l. Trivia questions
 - m. Add some pictures to our video to play during the banquet
6. Chapter Recognition Program
- a. Leadership can gain more points – submit chapter officers by April 30
 - b. Bylaws - May 31
 - c. Treasurer's Report
 - d. Education and Professional Development - over in points
 - e. Certification - low points, no new interest in CGFM right now - recognized members at March meeting
 - f. Communication - over in points
 - g. Membership – doing well
 - h. Accountability – Possible work on Citizen Centric Report to gain more points
 - i. Community Service - close to total points, Bowl for Kids Sake coming up in May
 - j. Awards - will earn points at May meeting
 - k. Receive points for best practice suggestions - Lunch & Learns would be good to use
7. Kim to send email list of new Chapter Officer Directory to members
8. PDT - July 20 in Orlando, free hotel rooms need to request scholarships by June 8 deadline, can earn 24 CPEs, need to pay for flight, registration is \$850
9. Angela is attending SLIM in May

Meeting adjourned: 12:15pm

Respectfully Submitted by,

Kim Hall

AGA Maine Chapter Secretary