

AGA CEC 2020/2021 Budget Meeting

Tuesday, August 18, 2020 11:57 AM

Meeting Date: 8/18/2020 12:00 PM

Link to Outlook Item: [click here](#)










Invitation Message

- How many webinars to hold
- in person luncheons or virtual
- money for speakers
- speaker gifts

[Join Microsoft Teams Meeting](#)

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Participants

-  [DAFS AGA CEC](#) (Meeting Organizer)
-  [Dickinson, Angela L](#) (Accepted in Outlook)
-  [Baker, John](#) (Accepted in Outlook)
-  [Browne, Shirley](#) (Accepted in Outlook)
-  [Cotnoir, Douglas E](#) (Accepted in Outlook)
-  [Gove, Sarah](#) (Accepted in Outlook)
-  [Griffin, Jennifer J](#) (Accepted in Outlook)
-  [Ladd, Billy J.](#) (Accepted in Outlook)
-  [Violette, Christine](#) (Accepted in Outlook)
-  [Wiltuck, Frank](#) (Accepted in Outlook)
-  [Worcester, Darrolyn](#) (Accepted in Outlook)
-  [Odede, Catherine](#) (Accepted in Outlook) Did not attend
-  [Korth, Jamia L](#) (Accepted in Outlook)
-  [Foster, Jennifer](#) (Accepted in Outlook)

Notes

- Meeting started at 12:05pm
- Email voting to approve all virtual trainings for program year:
 - 11 out of 13 Approved, 2 Abstained - motion passed
- Platform for trainings:
 - Zoom (Vote: All present in favor - approved)
 - \$15/month
 - Admin capabilities
 - 100 Participants
 - Record (1GB) Storage
 - Waiting Rooms
 - Control Access
 - Only allow access to video for speaker
 - 9 hosts, 100 participants
 - Program Chair to ask about further functionality
 - Who will Host?

- How to set up Program Chair for Introductions
 - Who will manage questions
- PayPal for payment:
 - Is there a fee for PayPal merchant account?
 - Pass on fee to payees or eat cost?
 - Using AGA Gmail Account for checking account
 - Discuss Further
- Vendor Code for AGA:
 - To receive electronic payments from agencies
 - EFT direct to bank (outside of Advantage)
 - Already set up
- E-Card from Amazon for Speaker Gifts:
 - How Much?
 - \$25 is limit for professional limitations
 - \$20 (Vote: All present in favor - approved)
 - 8 speakers
- Platform to send invitations:
 - Outlook or Event Brite?
 - Outlook for ease as it's already incorporated
 - Vote: All present in favor - approved
 - Event Brite cost / customer support lagging due to overwhelm since COVID
- Flyer for distribution of event details:
 - Canva.com
 - Meet with CGFM Chair to discuss (Teams)
- Rescheduled speaker to September 22:
 - Conflicted with other scheduled virtual training (non-AGA)
 - Confirm his topic
- Webinars:
 - Email voting to approve 9 webinars for the year
 - 11 out of 13 Approved; 2 Abstained - motion passed
 - Payment
 - Waiting for Checking Account Authorized Signatures
 - Webinars may be attended, however National may hold CPE credit until payment is received
- Meeting adjourned 12:47pm

Respectfully Submitted by,

Angela Dickinson
AGA Maine Chapter NCC Representative