



**Executive Committee Meeting Minutes  
Topeka Chapter  
June 22, 2016**

**Members Present:** Walt Darling, CPM; Nicole Malott, CGFM

**Meeting Location:** Goodcent's Restaurant; North Topeka Boulevard; 11:30 AM

- The minutes of the June 1, 2016 meeting were reviewed and discussed. On a motion by Walt Darling, the minutes were amended to reflect the expenditure noted in the financial report for the previous month. The minutes were approved as amended.
- Walt Darling presented the Treasurer with a personal check for \$13.80 to reimburse the Chapter for the expense made the previous month as it was not a Chapter expense.
- Walt Darling informed the Board that the documents obtained by Nicole previously included the Chapter's original Charter, which authorized the Topeka Chapter to represent the National AGA organization as a member Chapter. The Charter is dated June 30, 1980. A copy of the Charter was made and distributed to the Regional and National Staff of the AGA.
- Walt informed the Board that he had completed the review of bylaws set out by the national organization and modified the existing bylaws for the Topeka Chapter to be in compliance. The revised Chapter Bylaws were submitted to Regional and National Offices, and, the Topeka Chapter was notified that the Topeka Chapter Bylaws were accepted and certified by the National Office.
- The Board discussed the upcoming activity plans for the Topeka Chapter. In light of the previous meeting's discussions on the focus for this next year, plans for Education, CGFM, Membership, Early Careers, Community Service, and Chapter Communications were reviewed and amended. The Board requested that the membership be provided the plans so they have an opportunity to comment and make suggestions.
- The Board noted with pleasure the message received from the National AGA announcing that the Topeka Chapter had obtained sufficient activity points during the previous year to receive a Bronze Chapter Award for its efforts. The receipt of the Award could not have occurred without the diligence of **KATHY BOHNHOFF**, our Director of the Chapter Recognition Program (CRP). The CRP is a program proscribed by the National AGA to guide Chapter activities in a way that is considered most beneficial for its members. Points are awarded for activities consistent with the CRP and awards are provided for Chapters meeting objectives. *Thanks are given to Kathy for ensuring the recording of points earned in the national system for this recognition.*

- The next meeting is scheduled for July 20, 2016 in Anaheim, California, during the AGA's National Professional Development Training Event. If you will be in attendance at the Training Event, please notify us so we can provide you with the specific time and place.
- The meeting was adjourned at approximately 12:40 PM.