



Executive Committee Meeting Minutes
Topeka Chapter
March 15, 2017

Members Present: Walt Darling, CPM; Nicole Malott, CGFM, Amy Bloom

Meeting Location: Norsemen Brewery; North Kansas Avenue; 5:15 PM

- ❖ Discussed minutes of the February 15, 2017 meeting. Meeting minutes were approved as amended to reflect adding that minutes were approved 1st by Nicole, 2nd by Walt; all in favor.
- ❖ Upcoming Chapter events: Apr 20 – KPERS representative will present information. It will be a 1 CPE event w/lunch included. May 17 event details still undecided on details. June 14th will be another chapter event; final details undecided to date.
- ❖ Nicole presented the Board with the February Monthly Financial report. The expenditures were \$4.82 for Card Services (2/9), \$198.00 for renewal of USPS PO Box rental (2/9). No invoices received to date from Scott from Feb event or from Jayhawk Hotel for Jan/Feb/Mar events. The net positive will be \$480 after Feb invoices are paid.
- ❖ Discussed information available on free webinars (usually 4 to 6 per year). National AGA advance notice – need to watch for notices.
- ❖ Proclamation from City of Topeka was not able to be placed on agenda for March, but it is on State of KS, Riley and Shawnee Co, and City of Leavenworth provided proclamations.
- ❖ Award Time – Newsletter/Minutes/Welcome – Mar 31 deadline. Website challenge – not doable this year. Provide template to Secretary so she can draft an application for Education and Community Services for the Chapter.
- ❖ Chapter Recognition – Quarterly review.
- ❖ Need to choose new organization for Loose Change Jar Donation - Apr/May/Jun.
- ❖ The next meeting is scheduled for April 19, 2017 and will be held at Norsemen Brewing at approximately 5:15pm.
- ❖ The meeting was adjourned at 7:00pm.