



Executive Committee Meeting Minutes Topeka Chapter
October 25, 2019

2019 - 2020

President

Nicole Malott, CGFM
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Co-Treasurers

Amy Bloom, MBA
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Historian

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Social Media Coordinator

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Members Present:

President, Nicole Malott, CGFM
Secretary, Amy Bloom, MBA

Meeting Location: Margarita's Jalisco North, 12:30PM

- ❖ Review and Approval of the Past Meeting Minutes (09/18/19). Nicole made motion to approve as written, Amy 2nd the motion. 2 Yea, 0 Nay.
- ❖ Financials (Sept) – IRS 990 receipt sent to chapters@agacgfm.org for verification of submission. 2019/2020 budget template: Nicole will send to Amy to complete.
- ❖ Website/Newsletter: Upcoming Events, FSS 2020, PDT 2020
- ❖ Educational Events: **Ethics, 11/20** - November PLS, 4 hr. CPE in the works – **Ethics, 2/5** – **GASB Update, 3/14** – **Improper Payments**.
- ❖ CRP Reporting: Updates to be discussed at Board of Directors NCC meeting on Nov. 7. Changes may be coming down the pipeline with how CRP is used for chapter recognition/awards.
- ❖ Bylaws Template need updated: Review and provide updates to Nicole. Amy will continue work on marking up the old version.
- ❖ Discussed need to keep \$50 petty cash (PC); Nicole indicated that \$20 at least should be kept on hand for PLS events in cases where attendees pay with cash and would be change back. Treasurer will deposit portion of PC into Core First checking account.
- ❖ Next Meeting – November 20th at Norseman Brewery at 5:15PM
- ❖ Amy made a motion to adjourn, motion 2nd by Nicole Dismissed at 1:25PM.